

Resources Committee

24 February 2021

Report of the Section 151 Officer

CAPITAL PROGRAMME MONITORING**1 Purpose of Report**

This report presents Members with the capital programme monitoring information to 31 January 2021.

2 Executive Summary

The total capital budget for 2020-21 of £19.660m was reported at Resources Committee on the 24 June 2020. Subsequent updates and amendments to the budget are reported in the body of this report and are shown in the table at 6.1. The revised capital budget for 2020-21 is £12,638m.

3 Appendices

Appendix 1: Capital Outturn Report to 31 January 2021

Appendix 2: Capital Programme Funding Position

Appendix 3: Urgent Action - Safer Streets CCTV

The Committee is invited to RESOLVE to:

- 4.1 Note the projected outturn and anticipated variances as at 31 January 2021 as shown in Appendix 1**
- 4.2 Note the External funding as stated in Appendix 2**
- 4.3 Note the updates and amendments to the 2020-21 capital programme as shown in Section 6.**
- 4.4 Note the Urgent Action Request, approved under delegated powers in Section 7.**

The Committee is invited to RECOMMEND to:

- 4.5 Agree the supplementary budget request of £87,800 shown in Section 8.**
- 4.6 Agree the request for capital funding of £122,100 as shown in Section 9.**

5. Introduction

- 5.1 Capital monitoring is reported 4 times in the year, 3 in year reports and the final out turn position in June of the following financial year. This report is the third in year report for 2020-21 and reflects the monitoring position as at 31 January 2020.

5.2 Further financial forecasts will be reported to show the changes in the monitoring position as at the following dates:

- 31 March 2021

6. Updates and amendments to the 2020-21 Capital Programme

6.1 The full assessment of the capital monitoring is attached to this report in appendix 1; the table below provides information on the capital programme movements within 2020-21.

Capital Programme	£'000
Original 2020-21 Capital Programme (including brought forward)	19,248
2019-20 underspend netted off within outturn Appendix 2 report	3
Resources Committee 24 June 2020	
J229 - Doddington Road Cemetery	210
Resources Committee 30 September 2020	
J143 - Bassett's Close S106	-12
J149 - Project Costs for CPO's	-551
J153 - Bassetts Park Skate Park	-92
J162 - PFP Leisure	-175
J185 - Castle Theatre	-500
J204 - BCW Property Renovations (shops & other buildings)	-170
J206 - Croyland Gardens landscaping & public realm improvement	-61
J211 - Structural Rebuild - 1a High Street	-3
J212 - Conversion - 12a High Street	-117
J213 - Conversion - 16a Market Street	-183
J214 - Conversion - 17 Market Street	-122
J215 - Crematorium – Pathways	-227
J216 - Crematorium – Garden Infrastructure	-189
J220 - Brooks & Waterways	-85
J222 - Park Improvement	-52
J224 - Tithe Barn Phase2	-180
J225 - Football pitch Improvement works	-30
J227 - Tithe Barn Offices Refurbishment	-1,876
K001 - Renovation Grant-Discretionary	-38
K002 - Disabled Facilities Grant- Mandatory PO	-717
K007 - Empty Properties	-132
J230 - CTU protection measures	69
Resources Committee 18 November 2020	
J229 - Doddington Road Cemetery	80
Urgent Action 30 November 2020	
J231 - Safer Streets CCTV	35
Proposals contained within this report	
K008 - Capital Community Grant	88
new - High St Jacksons Car Park	97
new - Wellingborough Town Council	25
Total re-profiling as shown at 6.4	-1,705
Total Revised 2020-21 Capital Programme	12,638

- 6.2 The report details the current position for approved schemes. The comments are provided by the individual responsible officers and the financial software Agresso has been updated with profiling of capital schemes, as advised.
- 6.3 Whilst officers provide the profiling information at the beginning of the financial year this requires periodic review as some of the schemes are reliant on uncontrollable factors, i.e. liaising with third party contractors. Officers have identified delays in the delivery of some schemes and have therefore requested re-profiling of some of the budgets and associated funding.
- 6.4 The table below shows the schemes that have been identified as unlikely to complete within this financial year therefore £1.705m has been carried forward into 2021-22.

Cost Centre	Capital Scheme	2020-21 £'000	2021-22 £'000
J149	Project Costs For CPO's	-25	25
J157	Agresso Upgrade	-25	25
J185	Castle Theatre	-250	250
J200	Street Lighting	-150	150
J207	Tithe Barn Public Realm	-50	50
J220	Brooks & Waterways	-100	100
J221	Play Equipment -parks	-62	62
J224	Tithe Barn Phase2	-15	15
J225	Football pitch Improvement works	-18	18
J227	Tithe Barn Offices Refurbishment	-930	930
J229	Doddington Road Cemetery	-80	80
	Total reprofiling	-1,705	1,705

7. Urgent Action

- 7.1 The council own the current CCTV cameras in Wellingborough Town Centre and have an arrangement for these to be monitored by the Northamptonshire Police Control Room in Northampton.
- 7.2 The Office of the Northamptonshire Police, Fire and Crime Commissioner (OPFCC) approved funding of £113k to increase the number of cameras and to upgrade the current ones in order to improve image quality.
- 7.3 The total cost of the scheme is estimated at £148k and the council was approached to contribute £35k. The OPFCC budget is only available until March 2021 and a commitment was required from BCW in order for the scheme to progress.
- 7.4 Therefore, a contribution of £35k was approved under delegated powers as shown at Appendix 3.

8. Supplementary Budget Request

K008 – Capital Community Grant

- 8.1 The capital community grant budget has successfully allocated £250k to a range of community schemes within the borough over recent years.

- 8.2 Despite the current budget being fully committed further schemes have been received for a number of community projects which were considered at the Voluntary Sector Funding Working Party meeting held on 29 January 2021.
- 8.3 In summary, the working group agreed to recommend to this committee that further funding of £87,800 be committed to the community capital grant programme.
- 8.4 A number of the community groups that will benefit is shown below:
- Little Harrowden Parish Council
 - Wellingborough and District Hindu Association
 - Sywell Parish Council
 - Hemmingwell Community Centre

Full details of the schemes discussed and recommended can be found on the meeting

9. Request for capital funding

High Street/ Jackson Lane car park

- 9.1 Following the decision at the Council meeting on 8 December 2020 not to sell the High Street/Jacksons Lane site at this time and allow the North Northants Unitary Council to review future options for this site. The car park in the meantime remains the responsibility of BCW to ensure the site is fit for purpose and meets health and safety standards.
- 9.2 Currently the standard of the car park falls short of this requirement and the site requires an upgrade to include re-surfacing in some areas and re lining of the 489 parking spaces.
- 9.3 A capital bid has been received for £97,100 to complete these works which will extend the life of the asset until a decision is made on the future of the car park.
- 9.4 As part of another capital scheme being undertaken the CCTV camera that is located in the area will be replaced. This will aim to deter anti-social behaviour in the area and improve the Wellingborough Town Centre offering.

Town Council Public Realm

- 9.5 The area outside the Tithe Barn is a strategically important open space connecting the town centre to Croyland Gardens and Morrison's supermarket. Any public realm improvements to the space will allow the council's assets of the Tithe Barn and the building currently leased to La Rocca to improve their facilities.
- 9.6 As part of the Town Centre Vision officers were asked to look at the addition of a water feature in the town centre. Through the Wellingborough Town Regeneration Working Group (WTRWG) the location, type and design has been reviewed and discussed a number of times. The area outside Tithe Barn was identified as a suitable location for a modest and robust decorative water feature, although a decision on the design is yet to be finalised.

- 9.7 The development committee has previously supported improvements to the public realm in the vicinity of the Tithe Barn and the Resources committee has approved funding for improvement works that are being carried out. Members of Development committee are supportive of a water feature being included in this area, of modest proportions and in keeping with the conservation area and scheduled ancient monument. However, additional capital funds and revenue budget would be required to deliver this.
- 9.8 Resources committee on the 30 September 2020 approved in principal that £170k be allocated to a water feature subject to further details. Following a meeting of the WTRWG the group proposes to resources committee that £25,000 of this sum be provided as a grant to Wellingborough Town Council to carry out additional improvements to the public realm in the vicinity of the Tithe Barn Hall; such improvements to include the installation of a water feature.
- 9.9 This will allow Wellingborough Town Council to decide at the appropriate time whether or not they wish to commit further capital funds to these improvements; and whether or not they wish to commit to meeting the ongoing revenue running costs, maintenance costs and potential repair costs of a water feature. Planning permission will need to be sought once the final design has been approved.

10. Forecast Outturn

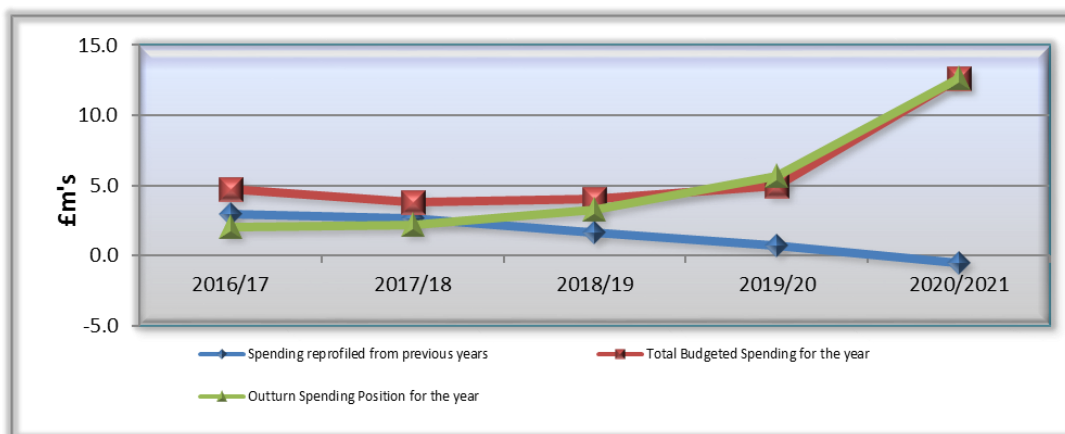
- 10.1 The anticipated forecast outturn reflects the budget position at year end based on the information available in the first quarter of the financial year. There is currently no cause for concern that there is insufficient budget to meet profiled expenditure.
- 10.2 Re-profiling has taken place as identified in the report at 6.1. Further re-profiling may be required as we progress through the year and as more information becomes available and subsequent reports will be updated to reflect this.

The RAG status reflects the financial status of each scheme. The coding is based on the variance between the forecast outturn and the agreed budget for the current year.

- Red - variance is between 0 and +10% of the agreed budget
- Amber - variance is greater than -10% of the agreed budget
- Green - variance is between 0 and -10% of the agreed budget

It should be noted that even where a project is complete, there may be reasons why it is not categorised as 'Green', i.e. where there has been a significant (greater than 10%) variance against budget or where, although the scheme is complete, invoices for the final costs have not yet been received.

- 10.3 The graph following shows the level of budgeted and committed resources based on planned delivery of schemes and projects, compared to the actual spend, and also highlights the amounts of re-profiling for each year. Officers continue to review the capital programme regularly in order to improve the profiling of committed budgets between financial years. The capital spending is now more closely monitored and the reporting of profiled spending improved.



11 Legal Powers

Local Government Act 1992

12 Financial and Value for Money Implications

These are detailed in this report.

13 Risk Analysis

The following risks and controls have been identified.

Nature of risk	Consequences if realised	Likelihood of occurrence	Control measures
Error in reported position	Revised outturn, slippage and reserves return figure	Low due to level of quality assurance	Robust financial arrangements.

14 Implications for resources, equalities, and stronger and safer communities

No specific implications

15 Author and Contact Officer

Julie O’Connell, Finance Manager

16 Consultees

Shaun Darcy, Executive Director S151 Officer
 Eric Symons, Assistant Director Deputy S151 Officer
 Budget Managers

17 Background Papers

Financial Services budget monitoring working papers
 Voluntary Sector Funding Working Party Minutes

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2020-21 -2024-25	Capital Programme 2020-21 Including re-profiling	Actual Expenditure to P10 31 January 2021	Capital Programme 2021-22	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P10 Responsible Officer Comments
					£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Current Capital Programme 2020-21 to 2024-25														
Essential for service delivery	Asset maintenance for H&S / Compliance - operational	J185	Castle Theatre	Adrian Piper	755	5	-	750	-	-	5	-	😊	Projects are now being prepared however it is unlikely they will go out to tender before 2021-22, therefore the majority of the budget has been re-profiled.
		J157	Agresso Upgrade	Eric Symons	25	-	-	25	-	-	-	-	😊	Information is being sought to confirm whether an upgrade will be required to the legacy system as the new unitary council is created in April 2021.
		J193	IT Strategy Implementation Phase 2	Shaun Darcy	46	46	173	-	9	182	173	127	😞	Additional costs incurred due to Covid19 changes to working conditions. A review will be undertaken at year end to establish whether any costs can be Covid grant funded.
		J198	Multi Storey Car Park (MSCP)	Victoria Phillipson	4,770	4,770	4,452	-	25	4,477	4,770	-	😊	Works on target to complete February 2021
		J199	Swanspool House Extension Roof	Victoria Phillipson	176	176	159	-	-	159	176	-	😊	Physical work completed final snagging and any costs to be submitted.
		J224	Tithe Barn Phase 2	Victoria Phillipson	200	5	-	195	-	-	5	-	😊	Works are currently being planned and tenders prepared. Discussions ongoing with planning etc regarding the Tithe Barn improvements.
		J226	Operational Property Refurbishments	Victoria Phillipson	279	279	119	-	21	140	279	-	😊	Works are being progressed to complete by the end of March 2021.
		J227	Tithe Barn Office Refurbishment	Victoria Phillipson	2,876	70	15	2,806	-	15	70	-	😊	Updated timescale to be provided current suggestion is Autumn 2021.
	Maintenance for H&S / Compliance	J037	Wellingborough Road Adoptions Scheme	Victoria Phillipson	27	27	9	-	-	9	27	-	😊	Minor works undertaken by Balfour Beatty in Nov/Dec and NCC works date to be confirmed.
		J211	Structural rebuild - 1a High St	Victoria Phillipson	4	1	-5	3	-	-5	-	-1	😊	Complete
	New assets for operational use	J172	Revenue & Benefits EDRMS	Nigel Robinson	26	26	22	-	-	22	22	-4	😊	Complete
		J191	Temporary Accommodation Mitigation Fund	Vicki Jessop	2,073	2,073	1,846	-	47	1,893	2,073	-	😊	To date 25 properties have been acquired, 1 of which is a HMO with 6 individual letting units, used to provide temporary accommodation. A further 3 properties are currently being considered.
		J215	Crematorium - pathways	Victoria Phillipson	455	227	19	228	-	19	227	-	😊	Tender for all gardens, planting and footpaths out, once received these can be discussed and phasing agreed.
J216		Crematorium - garden infrastructure	Victoria Phillipson	379	189	17	190	2	19	189	-	😊	Tender for all gardens, planting and footpaths out, once received these can be discussed and phasing agreed.	
To generate further revenue resources	Invest to generate income return	K001	Renovation Grant-Discretionary	Amanda Wilcox	78	40	21	38	-	21	40	-	😊	To date grants of approx. £20k have been approved. Demand for the warm homes scheme has been low therefore some budget has already been reprofiled into 2021.
		K002	Disabled Facilities Grant	Amanda Wilcox	1,117	400	317	717	-	317	400	-	😊	The full effect of the delays due to Covid19 are not yet known however the full budget may not be spent within this financial year.
		J204	BCW Property Renovations (shops & other buildings)	Victoria Phillipson	425	255	115	170	-	115	255	-	😊	Works being progressed.
		J205	43a/44a High Street (conversion to residential accommodation)	Victoria Phillipson	219	219	153	-	9	162	219	-	😊	Works started on site. Projects cost increase due to delay and issues with electricity supply. Additional funding required is covered by J204 BCW Property Renovations.
		J212	Conversion 2a High St	Victoria Phillipson	127	10	3	117	3	6	10	-	😊	Applications submitted, work is unlikely to start before April 2021 however additional work may be needed as part of the planning process.
		J213	Conversion 16a Market St	Victoria Phillipson	193	10	4	183	-	4	10	-	😊	Applications submitted, work is unlikely to start before April 2021 however additional work may be needed as part of the planning process.
		J214	Conversion 17 Market St	Victoria Phillipson	132	10	3	122	-	3	10	-	😊	Applications submitted, work is unlikely to start before April 2021 however additional work may be needed as part of the planning process.
	Wellbeing and grants (to avoid revenue costs)	J100	Wellingborough Heritage and Shop Front Grant Initiative	Victoria Phillipson	773	773	516	-	5	521	773	-	😊	Project progressing well and extended to the end of March 2021.
		J151	Shop Front Improvements	Victoria Phillipson	37	37	44	-	-	44	37	-	😊	Works progressing in line with timeframes. Overspend to be covered by J204 budget.
		J230	CTU Protection measures	Victoria Phillipson	69	69	-	-	-	-	69	-	😊	Works progressing.
		J231	Safer Streets CCTV	Victoria Phillipson	35	35	-	-	34	34	34	-1	😊	Works progressing

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2020-21 -2024-25	Capital Programme 2020-21 Including re-profiling	Actual Expenditure to P10 31 January 2021	Capital Programme 2021-22	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P10 Responsible Officer Comments	
To achieve policy objectives	Invest to save	J162	FPF Leisure	Gill Chapman	195	20	-	175	-	-	20	-	😊	Awaiting invoices for works completed at Redwell Leisure Centre for the air handling unit.	
		J223	Surveillance Cameras (Fly Tipping)	Victoria Phillipson	24	24	25	-	-	25	25	-	😊	Cameras received by Norse, training being arranged - delayed due to Covid-19.	
	CPO / Property regeneration	K007	Empty Properties	Amanda Wilcox	317	185	-3	132	3	-1	185	-	😊	Following approval of CPO of Albert Road the property vested to BCW in January. Compensation costs are yet to be agreed.	
		J127	Private Sector Housing Grant - homelessness initiative	Vicki Jessop	15	15	31	-	-	31	-	-15	😊	19-20 costs incurred in respect of the service level agreement with Greatwell Homes to provide accommodation for vulnerable residents.	
		J149	CPO Fund	Victoria Phillipson	601	25	-	576	-	-	25	-	😊	Possible options being considered.	
	Community / S106	J183	Waendel Leisure Centre Pool Area	Gill Chapman	32	32	14	-	-	14	32	-	😊	Gym shower replacement will complete before year end	
		K008	Capital Community Grants	Gill Chapman	126	101	50	25	-	50	101	-	😊	All funds allocated. Expenditure dependent on speed of funded organisations' project delivery. Application for further funds included within this report.	
		J139	Castle Fields Park S106	Victoria Phillipson	181	181	7	-	58	66	181	-	😊	New play equipment to be installed by the end of March 2021.	
		J140	Eastfields Park S106	Victoria Phillipson	1	1	10	-	1	11	1	-	😊	To be spent as part of the park improvements budget/work, coding to be reviewed.	
		J141	Croyland Park S106	Victoria Phillipson	1	1	-	-	-	-	1	-	😊	Work progressing.	
		J143	Bassett's Close S106	Victoria Phillipson	21	10	-	11	-	-	-	10	-	😊	Consultant procured to progress planning application for skate park.
		J144	Queensway Open Space S106	Victoria Phillipson	17	17	-	-	17	17	17	17	-	😊	New play equipment to be installed by the end of March 2021.
		J153	Bassetts Park Skate Park S106	Victoria Phillipson	107	15	3	92	-	3	15	15	-	😊	Consultant procured to progress planning application.
		J203	Park Improvements in the Town	Victoria Phillipson	223	223	250	-	-	250	223	223	-	😊	Overspend to be covered by J222 parks improvement budget.
		J206	Croyland Gardens landscaping & public realm improvements	Victoria Phillipson	121	60	4	61	-	4	60	60	-	😊	Works has been tendered and work is due to start shortly.
		J221	Play Equipment - Parks	Victoria Phillipson	352	290	5	62	266	271	290	290	-	😊	New play equipment to be installed by the end of March 2021.
		J225	Football Pitch Improvement Works	Victoria Phillipson	58	10	1	48	-	1	10	10	-	😊	Further works to be done prior to 21/22 season. £9k expenditure to be recoded to J227 rather than J225
		J222	Park Improvement	Victoria Phillipson	101	51	-	50	1	2	50	50	-	😊	Works currently being planned or tendered.
		J229	Doddington Road Cemetery	Victoria Phillipson	290	210	80	80	-	80	210	210	-	😊	Drainage works is almost completed £70k paid Jan 2021 Additional funding for footpaths approved and work on paths due to start shortly.
		Public Realm	J228	Isham Bypass	Shaun Darcy	1,000	1,000	-	-	1,000	1,000	1,000	1,000	-	😊
	J200		Street Lighting	Victoria Phillipson	170	20	-	150	-	-	20	20	-	😊	On hold as discussions ongoing with NCC.
	J220		Brook and Waterways	Victoria Phillipson	255	70	43	185	-	43	70	70	-	😊	Works started , some delays due to Covid and the weather, due to complete Summer 2021.
	J207		Tithe Barn Public Realm	Victoria Phillipson	166	116	92	50	16	108	116	116	-	😊	Some work complete other works progressing.

Current Programme Totals **19,670** **12,429** **8,610** **7,241** **1,516** **10,128** **12,535** **106**

Funded by:			
S106	221	210	11
Heritage Lottery Fund	526	526	-
Disabled Facilities Grant	1,117	400	717
Covid Grant	290	210	-
Capital Receipts	17,516	11,083	6,513
	19,670	12,429	7,241

Current Capital Reserves:

	2020-21 £000	2021-22 £000	2022-23 £000	2023-24 £000	2024-25 £000
Capital Reserves Funding Balance B/f	25,025	12,976	6,712	6,962	7,212
Current Capital Programme (at 31st March 2020)	19,080	25	-	-	-
<i>2019-20 Outturn under/overspend reprofiled</i>	<i>-412</i>				
<i>2020-21 DFG Determination</i>	<i>583</i>				
<i>Approved Resources 24 June 2020</i>	<i>210</i>				
<i>Approved Resources 30 September 2020</i>	<i>-5,443</i>	5,512			
<i>Approved Resources 18 November 2020</i>	<i>80</i>				
<i>Urgent Action 30 November 2020</i>	<i>35</i>				
<i>Proposals contained within this report</i>	<i>-1,495</i>	1,705			
Capital Programme as per Agresso	12,638	7,242	-	-	-
<i>Crematorium infrastructure - approved in principal Resources 13 June 2018</i>	<i>387</i>				
<i>Approved schemes awaiting available resources</i>	<i>200</i>				
<i>Flexible use of capital receipts - contribution to LGR</i>	<i>1,775</i>				
Capital Programme	15,000	7,242	-	-	-
2020-21 Expenditure funded from capital resources					
External Funding					
Capital S106	210	11			
Disabled Facilities Grant	400	717			
Heritage Lottery funding	526				
Covid19 Grant	210				
	1,346	728	-	-	-
Current Capital Programme funded by capital reserves	13,654	6,514	-	-	-
<i>RTB , VAT Shelter & Asset Sales</i>	<i>500</i>	<i>250</i>	<i>250</i>	<i>250</i>	<i>250</i>
<i>Other Anticipated Capital Receipts</i>	<i>1,105</i>				
Anticipated New Capital Receipts	1,605	250	250	250	250
Forecast Capital Reserves Funding Balance C/f	12,976	6,712	6,962	7,212	7,462

NB - Italics Estimate

Forecast Capital Reserves if anticipated income not received	11,371	6,462	6,712	6,962	7,212
Minimum Capital Reserve	5,000	5,000	5,000	5,000	5,000
Available resources for capital programme	6,371	1,462	1,712	1,962	2,212

