

Report of the Section 151 Officer

CAPITAL PROGRAMME MONITORING

1 Purpose of Report

This report presents Members with the capital programme monitoring information to 30 September 2020.

2 Executive Summary

The total capital budget for 2020-21 of £19.660m was reported at Resources Committee on the 24 June 2020. Subsequent updates and amendments to the budget are reported in the body of this report and are shown in the table at 6.1. The revised capital budget for 2020-21 is £14,018m .

3 Appendices

Appendix 1: Capital Outturn Report to 30 September 2020
Appendix 2: Capital Programme Funding Position

The Committee is invited to RESOLVE to:

- 4.1 Note the projected outturn and anticipated variances as at 30 September 2020 as shown in Appendix 1**
- 4.2 Note the External funding as stated in Appendix 2**
- 4.3 Note the 2020-21 capital programme as shown in Section 6.**
- 4.4 Approve the supplementary budget request as shown in Section 7.**

5. Introduction

- 5.1 Capital monitoring is reported 4 times in the year, 3 in year reports, of which this is the second, and the final out turn position in June of the following financial year. This report is the second in year report for 2020-21 and reflects the monitoring position as at 30 September 2020.
- 5.2 Further financial forecasts will be reported to Committee to show the changes in the monitoring position as at the following dates:
 - 31 January 2021
 - 31 March 2021

6. Updates and amendments to the 2020-21 Capital Programme

6.1 The full assessment of the capital monitoring is attached to this report in appendix 1; the table below provides information on the capital programme movements within 2020-21.

Resources Committee 30 September 2020	
J143 - Bassett's Close S106	-12
J149 - Project Costs for CPO's	-551
J153 - Bassetts Park Skate Park	-92
J162 - PFP Leisure	-175
J185 - Castle Theatre	-500
J204 - BCW Property Renovations (shops & other buildings)	-170
J206 - Croyland Gardens landscaping & public realm improvement	-61
J211 - Structural Rebuild - 1a High Street	-3
J212 - Conversion - 12a High Street	-117
J213 - Conversion - 16a Market Street	-183
J214 - Conversion - 17 Market Street	-122
J215 - Crematorium – Pathways	-227
J216 - Crematorium – Garden Infrastructure	-189
J220 - Brooks & Waterways	-85
J222 - Park Improvement	-52
J224 - Tithe Barn Phase2	-180
J225 - Football pitch Improvement works	-30
J227 - Tithe Barn Offices Refurbishment	-1,876
K001 - Renovation Grant-Discretionary	-38
K002 - Disabled Facilities Grant- Mandatory PO	-717
K007 - Empty Properties	-132
new code - CTU protection measures	69
Total Revised 2020-21 Capital Programme	14,018

6.2 The report details the current position for approved schemes. The comments are provided by the individual responsible officers and the financial software Agresso has been updated with profiling of capital schemes, as advised.

6.3 Whilst officers provide the profiling information at the beginning of the financial year this requires periodic review as some of the schemes are reliant on uncontrollable factors, i.e. liaising with third party contractors. Officers have identified delays in the delivery of some schemes and have therefore requested re-profiling of some of the budgets and associated funding.

6.4 There have been no re-profiling during this period.

7. Supplementary Budget Request

J229 - Doddington Road Cemetery

7.1 Since mid-March the council has been proactively responding to the current Covid 19 situation. It was reported at the Resources meeting on 24th June 2020 that approval had been given for a budget of £210k for the Doddington Road Capital Works.

7.2 The drainage works to allow additional burial plots at the Doddington Road cemetery are underway with the next phase being the improvements to footpaths and roads.

7.3 A tender exercise for these improvements has been undertaken and the tenders received are higher than originally estimated. Therefore a further £80k is requested to increase the budget from £210k to £290k this will allow the works on the footpaths and roads to be undertaken.

8. Forecast Outturn

8.1 The anticipated forecast outturn reflects the budget position at year end based on the information available in the first quarter of the financial year. There is currently no cause for concern that there is insufficient budget to meet profiled expenditure.

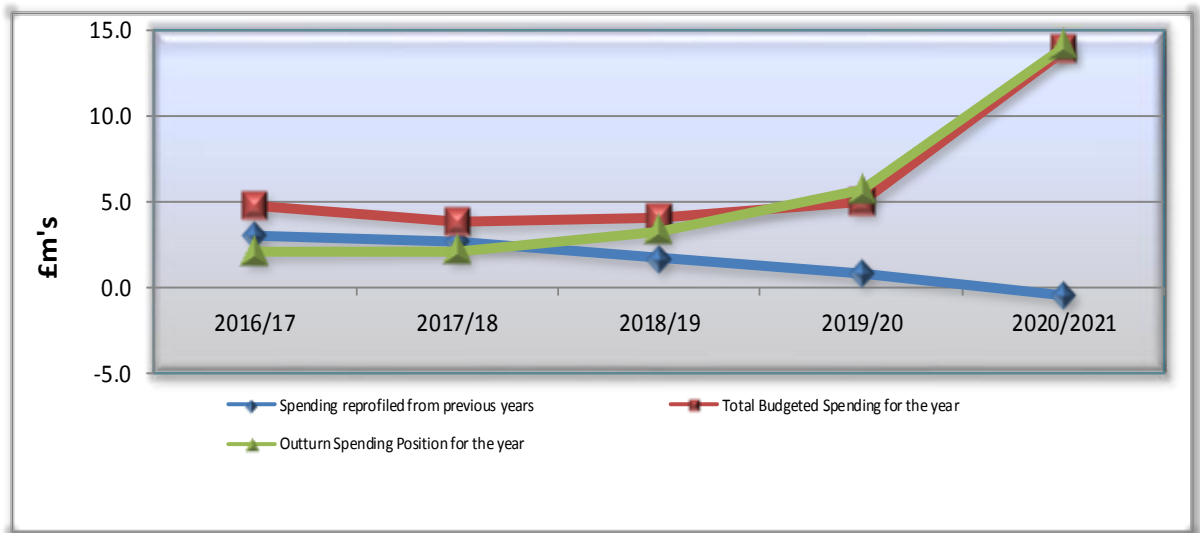
8.2 Re-profiling has taken place as identified in the report at 6.1. Further re-profiling may be required as we progress through the year and as more information becomes available and subsequent reports will be updated to reflect this.

The RAG status reflects the financial status of each scheme. The coding is based on the variance between the forecast outturn and the agreed budget for the current year.

- Red - variance is between 0 and +10% of the agreed budget
- Amber - variance is greater than -10% of the agreed budget
- Green - variance is between 0 and -10% of the agreed budget

It should be noted that even where a project is complete, there may be reasons why it is not categorised as 'Green', ie. where there has been a significant (greater than 10%) variance against budget or where, although the scheme is complete, invoices for the final costs have not yet been received.

8.3 The graph following shows the level of budgeted and committed resources based on planned delivery of schemes and projects, compared to the actual spend, and also highlights the amounts of re-profiling for each year. Officers continue to review the capital programme regularly in order to improve the profiling of committed budgets between financial years. The capital spending is now more closely monitored and the reporting of profiled spending improved.



9 Legal Powers

Local Government Act 1992

10 Financial and Value for Money Implications

These are detailed in this report.

11 Risk Analysis

The following risks and controls have been identified.

Nature of risk	Consequences if realised	Likelihood of occurrence	Control measures
Error in reported position	Revised outturn, slippage and reserves return figure	Low due to level of quality assurance	Robust financial arrangements.

12 Implications for resources, equalities, and stronger and safer communities

No specific implications

13 Author and Contact Officer

Julie O’Connell, Finance Manager

14 Consultees

Liz Elliott, Managing Director
 Shaun Darcy, Executive Director S151 Officer
 Eric Symons, Assistant Director Deputy S151 Officer
 Budget Managers

15 Background Papers

Financial Services budget monitoring working papers

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2020-21 -2024-25	Capital Programme 2020-21 Including re-profiling	Actual Expenditure to P4 30 September 2020	Capital Programme 2021-22	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P6 Responsible Officer Comments
					£'000	£'000	£'000		£'000	£'000	£'000	£'000		
Current Capital Programme 2020-21 to 2024-25														
Essential for service delivery	Asset maintenance for H&S / Compliance - operational	J185	Castle Theatre	Adrian Piper	755	255	0	500	-	0	255	-	😊	Projects are now being prepared to go out to tender
		J157	Agresso Upgrade	Eric Symons	25	25	-	-	-	-	25	-	😊	Information is being sought to confirm whether an upgrade will be required before the new unitary council is created in April 2021.
		J193	IT Strategy Implementation Phase 2	Shaun Darcy	46	46	173	-	9	182	102	56	😞	Additional costs incurred due to Covid19 changes to working conditions and new programme spend hasn't been factored into this year's budgeted spend.
		J198	Multi Storey Car Park (MSCP)	Victoria Phillipson	4,770	4,770	2,947	-	1	2,948	4,770	-	😊	Works on target to complete February 2021
		J199	Swanspool House Extension Roof	Victoria Phillipson	176	176	157	-	5	162	176	-	😊	Physical work completed final costs to be submitted.
		J224	Tithe Barn Phase 2	Victoria Phillipson	200	20	0	180	-	0	20	-	😊	Works are currently being planned and tenders prepared.
		J226	Operational Property Refurbishments	Victoria Phillipson	279	279	1	-	251	252	279	-	😊	Works are being progressed to complete by the end of March 2021.
		J227	Tithe Barn Office Refurbishment	Victoria Phillipson	2,876	1,000	4	1,876	0	5	1,000	-	😊	Works due to complete Summer 2021.
	Maintenance for H&S / Compliance	J037	Wellingborough Road Adoptions Scheme	Victoria Phillipson	27	27	0	-	14	14	27	-	😊	Further minor works are being programmed by NCC and Balfour Beatty to allow adoption.
		J211	Structural rebuild - 1a High St	Victoria Phillipson	4	1	-5	3	6	1	1	-	😞	Complete, final costs to be agreed.
	New assets for operational use	J172	Revenue & Benefits EDRMS	Nigel Robinson	26	26	21	-	-	21	26	-	😊	Actively working on the delayed installation for business rates.
		J191	Temporary Accommodation Mitigation Fund	Vicki Jessop	2,073	2,073	1,265	-	48	1,314	2,073	-	😊	To date 25 properties have been acquired, 1 of which is a HMO with 6 individual letting units, used to provide temporary accommodation. A further 3 properties are currently being considered.
		J215	Crematorium - pathways	Victoria Phillipson	455	227	12	228	1	13	227	-	😊	Tender received for pathways, further tender process to be progressed to get full costs and agree phasing.
J216		Crematorium - garden infrastructure	Victoria Phillipson	379	189	11	190	2	12	189	-	😊	Tender received for pathways, further tender process to be progressed to get full costs and agree phasing.	
To generate further revenue resources	Invest to generate income return	K001	Renovation Grant-Discretionary	Amanda Wilcox	78	40	19	38	-	19	40	-	😊	To date grants of approx. £20k have been approved. Demand for the warm homes scheme has been low therefore some budget has been reprofiled into 2021.
		K002	Disabled Facilities Grant	Amanda Wilcox	1,117	400	185	717	-	185	400	-	😊	The full effect of the delays due to Covid19 are not yet known however it is unlikely the full budget will be spent within this financial year.
			CTU protection measures	Amanda Wilcox	69	69	-	-	-	-	69	-	😊	Newly Approved scheme and underway
		J204	BCW Property Renovations (shops & other buildings)	Victoria Phillipson	425	255	31	170	39	70	255	-	😊	Works being progressed
		J205	43a/44a High Street (conversion to residential accommodation)	Victoria Phillipson	219	219	4	-	198	202	219	-	😊	Works started on site. Projects cost increase due to delay and issues with electricity supply. Overspend to be covered by J204 BCW Property Renovations.
		J212	Conversion 2a High St	Victoria Phillipson	127	10	2	117	3	5	10	-	😊	Applications being prepared to go through the planning process. Work is unlikely to start before April 2021. Budget retained for professional fees and staff costs
		J213	Conversion 16a Market St	Victoria Phillipson	193	10	2	183	6	8	10	-	😊	Applications being prepared to go through the planning process. Work is unlikely to start before April 2021. Budget retained for professional fees and staff costs
		J214	Conversion 17 Market St	Victoria Phillipson	132	10	2	122	5	6	10	-	😊	Applications being prepared to go through the planning process. Work is unlikely to start before April 2021. Budget retained for professional fees and staff costs
	Wellbeing and grants (to avoid revenue costs)	J100	Wellingborough Heritage and Shop Front Grant Initiative	Victoria Phillipson	773	773	436	-	19	455	773	-	😊	Project extended to the end of February 2021.
		J151	Shop Front Improvements	Victoria Phillipson	37	37	1	-	-	1	37	-	😊	Works progressing in line with the THI project timeframes.

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2020-21 -2024-25	Capital Programme 2020-21 Including re-profiling	Actual Expenditure to P4 30 September 2020	Capital Programme 2021-22	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P6 Responsible Officer Comments	
To achieve policy objectives	Invest to save	J162	PFP Leisure	Gill Chapman	195	20	-	175	-	-	20	-	😊	Awaiting invoices for works completed at Redwell Leisure Centre	
		J223	Surveillance Cameras (Fly Tipping)	Victoria Phillipson	24	24	0	-	24	25	24	-	😊	Cameras ordered by Norse.	
	CPO / Property regeneration	K007	Empty Properties	Amanda Wilcox	317	185	-4	132	-	-4	185	-	😞	Public enquiry on 4th February approved the compulsory purchase of Albert Road. No other properties are in progress therefore budget has been reprofiled into 2021.	
		J127	Private Sector Housing Grant - homelessness initiative	Vicki Jessop	15	15	31	-	-	31	31	16	😊	19-20 costs incurred in respect of the service level agreement with Greatwell Homes to provide accommodation for vulnerable residents.	
		J149	CPO Fund	Victoria Phillipson	601	50	-	551	-	-	50	-	😊	Possible options being considered.	
	Community / S106	J183	Waendel Leisure Centre Pool Area	Gill Chapman	32	32	-	-	-	-	-	32	-	😊	Works to be undertaken for ventilation to the new spin studio.
		K008	Capital Community Grants	Gill Chapman	126	101	40	25	-	40	101	-	-	😊	Total budget allocated. Timing of expenditure dependent on progress of individual organisations. Updates requested.
		J139	Castle Fields Park S106	Victoria Phillipson	181	181	5	-	-	6	181	-	-	😊	New play equipment to be installed by the end of March 2021.
		J140	Eastfields Park S106	Victoria Phillipson	1	1	-	-	0	0	0	4	3	😞	To be spent as part of the park improvements budget/work
		J141	Croyland Park S106	Victoria Phillipson	1	1	0	-	-	0	0	1	-	😊	Work progressing.
		J143	Bassett's Close S106	Victoria Phillipson	21	10	0	11	-	0	0	10	-	😊	Consultant being procured to progress planning application.
		J144	Queensway Open Space S106	Victoria Phillipson	17	17	-	-	-	-	-	17	-	😊	New play equipment to be installed by the end of March 2021.
		J153	Bassetts Park Skate Park S106	Victoria Phillipson	107	15	1	92	-	1	1	15	-	😊	Consultant being procured to progress planning application.
		J203	Park Improvements in the Town	Victoria Phillipson	223	223	246	-	1	247	247	23	-	😞	Parks refurbishment due to complete end of July, signs and street furniture to be ordered. Park schemes will run concurrently.
		J206	Croyland Gardens landscaping & public realm improvements	Victoria Phillipson	121	60	2	61	-	2	2	60	-	😊	Works currently being planned or tendered.
		J221	Play Equipment - Parks	Victoria Phillipson	352	352	1	-	-	1	1	352	-	😊	New play equipment to be installed by the end of March 2021. Park schemes will run concurrently.
		J225	Football Pitch Improvement Works	Victoria Phillipson	58	28	0	30	-	0	0	28	-	😊	Further works to be done prior to 21/22 season
		J222	Park Improvement	Victoria Phillipson	101	50	0	51	-	0	0	50	-	😊	Works currently being planned or tendered. Park schemes will run concurrently.
	J229	Doddington Road Cemetery	Victoria Phillipson	210	210	8	-	200	208	210	-	-	😊	Drainage works starting October 2020 with footpaths being tendered.	
	Public Realm	J228	Isham Bypass	Shaun Darcy	1,000	1,000	-	-	1,000	1,000	1,000	-	-	😊	Awaiting recharge invoice
		J200	Street Lighting	Victoria Phillipson	170	170	-	-	-	-	170	-	-	😊	Specification drafted for procurement.
		J220	Brook and Waterways	Victoria Phillipson	255	170	5	85	206	212	170	-	-	😊	Works started work due to complete Spring/summer 2021.
		J207	Tithe Barn Public Realm	Victoria Phillipson	166	166	69	-	30	100	166	-	-	😊	Some work complete other works progressing.

Current Programme Totals	19,555	14,018	5,677	5,537	2,067	7,745	14,117	98
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Funded by:			
S106	221	210	11
Heritage Lottery Fund	526	526	-
Disabled Facilities Grant	1,117	400	717
Covid Grant	210	210	-
Capital Receipts	17,481	12,672	4,809
	19,555	14,018	5,537

Current Capital Reserves:

	2020-21 £000	2021-22 £000	2022-23 £000	2023-24 £000	2024-25 £000
Capital Reserves Funding Balance B/f	25,025	11,426	6,867	7,117	7,367
Current Capital Programme (at 31st March 2020)	19,080	25	-	-	-
<i>2019-20 Outturn under/overspend reprofiled</i>	<i>-412</i>				
<i>2020-21 DFG Determination</i>	583				
<i>Approved Resources 24 June 2020</i>	210				
<i>Approved Resources 30 September 2020</i>	<i>-5,443</i>	5,512			
Capital Programme as per Agresso	14,018	5,537	-	-	-
<i>Crematorium infrastructure - approved in principal Resources 13 June 2018</i>	387				
<i>Approved schemes awaiting available resources</i>	200				
<i>Flexible use of capital receipts - contribution to LGR</i>	1,775				
<i>Water feature - approved in principal Resources 30 September 2020</i>	170				
Capital Programme	16,550	5,537	-	-	-
2020-21 Expenditure funded from capital resources					
External Funding					
Capital S106	210	11			
Disabled Facilities Grant	400	717			
Heritage Lottery funding	526				
Covid19 Grant	210				
	1,346	728	-	-	-
Current Capital Programme funded by capital reserves	15,204	4,809	-	-	-
<i>RTB , VAT Shelter & Asset Sales</i>	500	250	250	250	250
<i>Other Anticipated Capital Receipts</i>	1,105				
Anticipated New Capital Receipts	1,605	250	250	250	250
Forecast Capital Reserves Funding Balance C/f	11,426	6,867	7,117	7,367	7,617

NB - Italics Estimate

Forecast Capital Reserves if anticipated income not received	9,821	6,617	6,867	7,117	7,367
Minimum Capital Reserve	5,000	5,000	5,000	5,000	5,000
Available resources for capital programme	4,821	1,617	1,867	2,117	2,367

