

Resources Committee

30 September 2020

Report of the Section 151 Officer

CAPITAL PROGRAMME MONITORING

1 Purpose of Report

This report presents members with the capital programme monitoring information to 31 July 2020.

2 Executive Summary

The total capital budget for 2020-21 of £19.660m was reported at Resources Committee on the 24 June 2020. Subsequent updates and amendments to the budget are reported in the body of this report and are shown in the table at 6.1. The revised capital budget for 2020-21 is £13.949m.

3 Appendices

Appendix 1: Capital Outturn Report to 31 July 2020
Appendix 2: Capital Programme Funding Position

The Committee is invited to RESOLVE to:

- 4.1 Note the projected outturn and anticipated variances as at 31 July 2020 as shown in Appendix 1**
- 4.2 Note the External funding as stated in Appendix 2**
- 4.3 Note the updates and amendments to the 2020-21 capital programme as shown in Section 6.**

The Committee is invited to RECOMMEND to:

- 4.4 Agree in principal the request for capital funding of £170k as shown in section 7.**
- 4.5 Agree the request for capital budget of £69k as shown in section 8, into the current 2020-21 capital programme.**

5. Introduction

- 5.1 Capital monitoring is reported 4 times in the year, 3 in year reports (September, December and March committees) and the final out turn position in June of the following financial year. This report is the first in year report for 2020-21 and reflects the monitoring position as at 31 July 2020**

- 5.2 Further financial forecasts will be reported to Committee to show the changes in the monitoring position as at the following dates:
- 30 September 2020
 - 31 December 2020
 - 31 March 2021

6. Updates and amendments to the 2020-21 Capital Programme

- 6.1 The full assessment of the capital monitoring is attached to this report in Appendix 1; the table below provides information on the capital programme movements within 2020-21.

Capital Programme	£'000
Original 2020-21 Capital Programme (including brought forward)	19,248
2019-20 underspend netted off within outturn Appendix 2 report	3
<i>Resources Committee 24 June 2020</i>	
J229 Doddington Road Cemetery	210
<i>Proposals contained within this report</i>	
Total re-profiling as shown as 6.4	-5,512
Total Revised 2020-21 Capital Programme	13,949

- 6.2 The report details the current position for approved schemes. The comments are provided by the individual responsible officers and the financial software Agresso has been updated with profiling of capital schemes, as advised.
- 6.3 Whilst officers provide the profiling information at the beginning of the financial year this requires periodic review as some of the schemes are reliant on uncontrollable factors, i.e. liaising with third party contractors. Officers have identified delays in the delivery of some schemes and have therefore requested re-profiling of some of the budgets and associated funding.

6.4 The table below shows the schemes that have been identified as unlikely to complete within this financial year therefore £5.512m has been carried forward into 2021-22.

Cost Centre	Capital Scheme	2020-21 £'000	2021-22 £'000
J143	Bassett's Close S106	-12	12
J149	Project Costs for CPO's	-551	551
J153	Bassetts Park Skate Park	-92	92
J162	PFP Leisure	-175	175
J185	Castle Theatre	-500	500
J204	BCW Property Renovations (shops & other buildings)	-170	170
J206	Croyland Gardens landscaping & public realm improvement	-61	61
J211	Structural Rebuild - 1a High Street	-3	3
J212	Conversion - 12a High Street	-117	117
J213	Conversion - 16a Market Street	-183	183
J214	Conversion - 17 Market Street	-122	122
J215	Crematorium – Pathways	-227	227
J216	Crematorium – Garden Infrastructure	-189	189
J220	Brooks & Waterways	-85	85
J222	Park Improvement	-52	52
J224	Tithe Barn Phase2	-180	180
J225	Football pitch Improvement works	-30	30
J227	Tithe Barn Offices Refurbishment	-1,876	1,876
K001	Renovation Grant-Discretionary	-38	38
K002	Disabled Facilities Grant- Mandatory PO	-717	717
K007	Empty Properties	-132	132
	Total reprofiling	-5,512	5,512

6.5 J149 - Project costs for CPO's. Currently there are no active projects however future possible options are being considered, therefore budget of £551k is being re profiled to 2021-22.

6.6 J185 – Castle Theatre. Due to the closure of the theatre during the Covid19 lockdown progress on the planned works has been delayed, therefore a request has been received to reprofile £500k into 2021-22.

6.7 J227 – Tithe Barn Office Refurbishment. A project manager has been appointed within the Property and Projects team to progress these works however the majority will not be completed before the end of the financial year. Therefore budget of £1,876k has been re profiled to 2021-22.

6.8 K002 – Disabled Facilities Grant. The progress of property adaptations has been delayed due to the Covid19 lockdown and it is unlikely that the full budget will be spent in this financial year. An amount of £717k has been reprofiled into 2021-22.

7. Budget approval in principal

- 7.1 A request has been received from members to ask this committee to approve in principal the sum of £170k to install a water feature within Wellingborough Town Centre.
- 7.2 Following a number of discussions at previous Development Committees a report was submitted to the Wellingborough Town Regeneration Working Group (WTRWG) meeting, to discuss and feedback on the proposal for a water feature.
- 7.3 The type, size, maintenance and location of the water feature were considered and subsequently a recommendation has been made to Development Committee by the WTRWG that a scheme for the Tithe Barn is progressed.
- 7.4 The Development Committee meeting will be held on 28 September to consider the concept design and if approval is given for this scheme a budget of £170k will be required.
- 7.5 Estimated maintenance costs are £600+ per month, dependent on the final design which would need to be covered in revenue budgets. Accurate costs can only be provided when the design and the location have been finalised therefore it may be necessary for the budget to be reviewed at a future committee.

Request for capital funding

- 8.1 A capital bid has been submitted for a budget of £69k to improve protection within a number of local parks, car parks and open spaces which are at high risk of traveller incursion.
- 8.2 The additional protection measures will include height / width barriers, bollards and diamond rail fencing. In addition new heavy duty locks will be replaced on all 501 locks currently on parks, green spaces, cemeteries and height barriers. These measures are recommended by the County Travellers Unit (CTU).
- .8.3 It has been necessary to complete urgent works at Kingsway and in order to prevent further encampments members are requested to approve this scheme.

9. Forecast Outturn

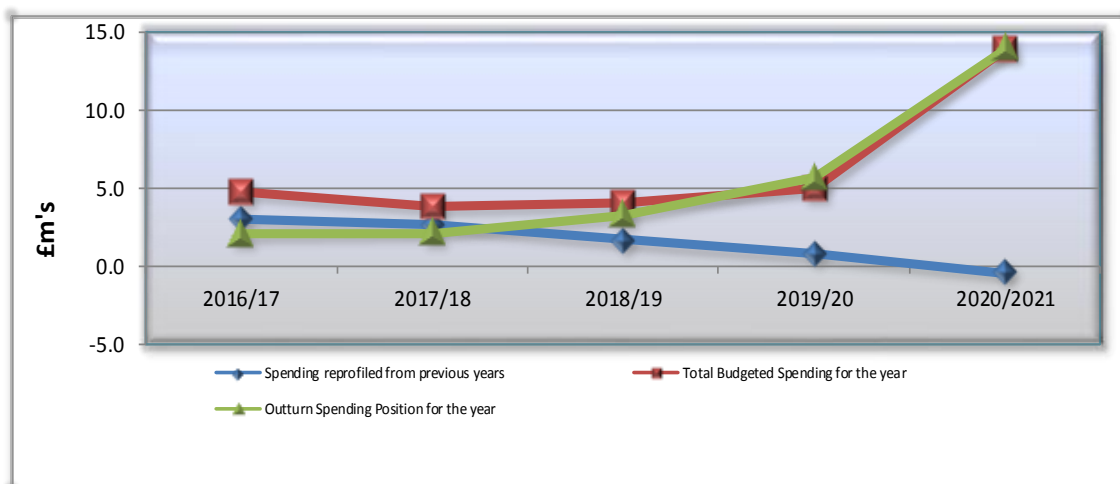
- 9.1 The anticipated forecast outturn reflects the budget position at year end based on the information available in the first quarter of the financial year. There is currently no cause for concern that there is insufficient budget to meet profiled expenditure.
- 9.2 Re-profiling has taken place as identified in the table at 6.4. Further re-profiling may be required as we progress through the year and as more information becomes available and subsequent reports will be updated to reflect this.

The RAG status reflects the financial status of each scheme. The coding is based on the variance between the forecast outturn and the agreed budget for the current year.

- Red - variance is between 0 and +10% of the agreed budget
- Amber - variance is greater than -10% of the agreed budget
- Green - variance is between 0 and -10% of the agreed budget

It should be noted that even where a project is complete, there may be reasons why it is not categorised as 'Green', ie. where there has been a significant (greater than 10%) variance against budget or where, although the scheme is complete, invoices for the final costs have not yet been received.

9.3 The graph following shows the level of budgeted and committed resources based on planned delivery of schemes and projects, compared to the actual spend, and also highlights the amounts of re-profiling for each year. Officers continue to review the capital programme regularly in order to improve the profiling of committed budgets between financial years. The capital spending is now more closely monitored and the reporting of profiled spending improved.



10 Legal Powers

Local Government Act 1992

11 Financial and Value for Money Implications

These are detailed in this report.

12 Risk Analysis

The following risks and controls have been identified.

Nature of risk	Consequences if realised	Likelihood of occurrence	Control measures
Error in reported position	Revised outturn, slippage and reserves return figure	Low due to level of quality assurance	Robust financial arrangements.

- 13 Implications for resources, equalities, and stronger and safer communities**
No specific implications
- 14 Author and Contact Officer**
Julie O'Connell, Finance Manager
- 15 Consultees**
Liz Elliott, Managing Director
Shaun Darcy, Executive Director S151 Officer
Eric Symons, Assistant Director Deputy S151 Officer
Budget Managers
- 16 Background Papers**
Financial Services budget monitoring working papers

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2020-21 -2024-25	Capital Programme 2020-21 Including re-profiling	Actual Expenditure to P4 31 July 2020	Capital Programme 2021-22	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P4 Responsible Officer Comments	
					£'000	£'000	£'000		£'000	£'000	£'000	£'000			
Current Capital Programme 2020-21 to 2024-25															
Essential for service delivery	Asset maintenance for H&S / Compliance - operational	J185	Castle Theatre	Adrian Piper	755	255	-	500	-	-	255	-	😊	Currently the majority of theatre staff are furloughed due to Covid19 and there has been no progress to date on the project, therefore £500k has been re-profiled into 2021-22.	
		J157	Agresso Upgrade	Eric Symons	25	25	-	-	-	-	25	-	😊	Information is being sought to confirm whether an upgrade will be required before the new unitary council is created in April 2021.	
		J193	IT Strategy Implementation Phase 2	Shaun Darcy	46	46	93	-	9	102	102	56	😊	Additional costs incurred due to Covid19 changes to working conditions.	
		J198	Multi Storey Car Park (MSCP)	Victoria Phillipson	4,770	4,770	1,270	-	8	1,278	4,770	-	😊	Works progressing to target with some delay to end date due to Covid-19.	
		J199	Swanspool House Extension Roof	Victoria Phillipson	176	176	152	-	5	156	176	-	😊	Works complete final costs due to be submitted.	
		J224	Tithe Barn Phase 2	Victoria Phillipson	200	20	-	180	-	-	-	20	-	😊	Some works is being undertaken and we are seeking quotes for other work.
		J226	Operational Property Refurbishments	Victoria Phillipson	279	279	-	-	204	204	279	-	-	😊	Work programmed for the year and is moving forward.
		J227	Tithe Barn Office Refurbishment	Victoria Phillipson	2,876	1,000	2	1,876	-	2	1,000	-	-	😊	Project Manager - Property in place to progress this.
	Maintenance for H&S / Compliance	J037	Wellingborough Road Adoptions Scheme	Victoria Phillipson	27	27	-	-	14	14	27	-	-	😊	S38 paperwork to be signed shortly to allow adoption to progress.
		J211	Structural rebuild - 1a High St	Victoria Phillipson	4	1	-5	3	6	1	1	-	-	😊	Works complete last costs to be submitted from contractor.
	New assets for operational use	J172	Revenue & Benefits EDRMS	Nigel Robinson	26	26	10	-	0	10	26	-	-	😊	Actively working on the delayed installation for business rates.
		J191	Temporary Accommodation Mitigation Fund	Vicki Jessop	2,073	2,073	954	-	24	978	2,073	-	-	😊	To date 25 properties have been acquired, 1 of which is a HMO with 6 individual letting units, used to provide temporary accommodation. A further 3 properties are currently being considered.
		J215	Crematorium - pathways	Victoria Phillipson	455	227	7	228	2	9	227	-	-	😊	Tender documents almost complete.
J216		Crematorium - garden infrastructure	Victoria Phillipson	379	189	9	190	1	10	189	-	-	😊	Detailed designs almost complete.	
To generate further revenue resources	Invest to generate income return	K001	Renovation Grant-Discretionary	Amanda Wilcox	78	40	-	38	-	-	40	-	😊	To date grants of approx £20k have been approved. Demand for the warm homes scheme has been low therefore some budget has been reprofiled into 2021.	
		K002	Disabled Facilities Grant	Amanda Wilcox	1,117	400	74	717	-	74	400	-	-	😊	The full effect of the delays due to Covid19 are not yet known however it is unlikely the full budget will be spent within this financial year.
		J204	BCW Property Renovations (shops & other buildings)	Victoria Phillipson	425	255	31	170	-	31	255	-	-	😊	Works budget being reviewed regarding what can be completed this financial year.
		J205	43a/44a High Street (conversion to residential accommodation)	Victoria Phillipson	219	219	2	-	211	213	219	-	-	😊	Lease and works contract has been signed with works to start shortly.
		J212	Conversion 2a High St	Victoria Phillipson	127	10	2	117	3	5	10	-	-	😊	Studies being undertaken to allow planning permission to be submitted.
		J213	Conversion 16a Market St	Victoria Phillipson	193	10	1	183	6	7	10	-	-	😊	Studies being undertaken to allow planning permission to be submitted.
		J214	Conversion 17 Market St	Victoria Phillipson	132	10	1	122	5	6	10	-	-	😊	Studies being undertaken to allow planning permission to be submitted.
	Wellbeing and grants (to avoid revenue costs)	J100	Wellingborough Heritage and Shop Front Grant Initiative	Victoria Phillipson	773	773	302	-	19	322	773	-	-	😊	Works progressing with some delays due to Covid-19 still due to complete this financial year.
		J151	Shop Front Improvements	Victoria Phillipson	37	37	-	-	-	-	37	-	-	😊	Works progressing alongside THI works.

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2020-21 -2024-25	Capital Programme 2020-21 Including re-profiling	Actual Expenditure to P4 31 July 2020	Capital Programme 2021-22	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P4 Responsible Officer Comments	
To achieve policy objectives	Invest to save	J162	PFP Leisure	Gill Chapman	195	20	-	175	-	-	20	-	😊	Most of this has been reprofiled but there is an expected commitment of c£13k at Redwell and there may be a need for some expenditure to get through the winter period	
		J223	Surveillance Cameras (Fly Tipping)	Victoria Phillipson	24	24	-	-	24	24	24	-	😊	Norse have ordered cameras.	
	CPO / Property regeneration	K007	Empty Properties	Amanda Wilcox	317	185	-4	132	-	-4	185	-	😊	Public enquiry on 4th February approved the compulsory purchase of Albert Road. No other properties are in progress therefore budget has been reprofiled into 2021.	
		J127	Private Sector Housing Grant - homelessness initiative	Vicki Jessop	15	15	31	-	-	31	31	16	😊	19-20 costs incurred in respect of the service level agreement with Greatwell Homes to provide accommodation for vulnerable residents.	
		J149	CPO Fund	Victoria Phillipson	601	50	-	551	-	-	50	-	😊	Project Manager in Housing considering if there are options that could be progressed this financial year. As this is not currently progressing £550,827 has been reprofiled into 2021	
	Community / S106	J183	Waendel Leisure Centre Pool Area	Gill Chapman	32	32	-	-	-	-	-	32	-	😊	Some works outstanding in the reception area - will depend on covid guidelines.
		K008	Capital Community Grants	Gill Chapman	126	101	4	25	-	4	101	-	-	😊	Total budget allocated. Timing of expenditure dependent on progress of individual organisations.
		J139	Castle Fields Park S106	Victoria Phillipson	181	181	5	-	2	7	181	-	-	😊	Works progressing with tender for play area to go out shortly and costs awaited for the band stand.
		J140	Eastfields Park S106	Victoria Phillipson	1	1	-	-	-	-	-	1	-	😊	A potential overspend may occur on the Eastfield fence however any additional cost will be accounted for on the Park Improvements project.
		J141	Croyland Park S106	Victoria Phillipson	1	1	-	-	1	1	1	1	-	😊	This has been spent by WNorse on benches and bins.
		J143	Bassett's Close S106	Victoria Phillipson	21	10	-	11	-	-	-	10	-	😊	The skate park tender is being done should be out in September.
		J144	Queensway Open Space S106	Victoria Phillipson	17	17	-	-	-	-	-	17	-	😊	The tender for play equipment is due to go out.
		J153	Bassetts Park Skate Park S106	Victoria Phillipson	107	15	1	92	-	1	1	15	-	😊	Tender due to go out for the skate park in September.
		J203	Park Improvements in the Town	Victoria Phillipson	223	223	35	-	1	36	223	-	-	😊	Parks refurbishment due to complete end of July, signs and street furniture to be ordered.
		J206	Croyland Gardens landscaping & public realm improvements	Victoria Phillipson	121	60	1	61	-	1	1	60	-	😊	Tender being drafted and due to go out in September.
		J221	Play Equipment - Parks	Victoria Phillipson	352	352	-	-	-	-	-	352	-	😊	Tenders due to go out shortly.
		J225	Football Pitch Improvement Works	Victoria Phillipson	58	28	-	30	-	-	-	28	-	😊	Works being drawn up.
		J222	Park Improvement	Victoria Phillipson	101	50	-	51	-	-	-	50	-	😊	Quotes being sought for work.
	J229	Doddington Road Cemetery	Victoria Phillipson	210	210	3	-	200	203	210	210	-	😊	Work tendered for phase 1 and contract due to placed. Phase out to tender.	
	Public Realm	J228	Isham Bypass	Shaun Darcy	1,000	1,000	-	-	1,000	1,000	1,000	1,000	-	😊	Awaiting recharge invoice
		J200	Street Lighting	Victoria Phillipson	170	170	-	-	-	-	-	170	-	😊	Work to be progressed as a priority.
		J220	Brook and Waterways	Victoria Phillipson	255	170	2	85	-	2	2	170	-	😊	Tender awarded and works start date to be confirmed.
		J207	Tithe Barn Public Realm	Victoria Phillipson	166	166	2	-	74	76	166	166	-	😊	Phase 1 works underway, further quotes and permissions being sought for remaining work.

Current Programme Totals	19,486	13,949	2,985	5,537	1,818	4,805	14,021	72
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Funded by:			
S106	221	210	11
Heritage Lottery Fund	526	526	-
Disabled Facilities Grant	1,117	400	717
Covid Grant	210	210	-
Capital Receipts	17,412	12,603	4,809
	19,486	13,949	5,537

Current Capital Reserves:

	2020-21 £000	2021-22 £000	2022-23 £000	2023-24 £000	2024-25 £000
Capital Reserves Funding Balance B/f	25,025	11,665	7,106	7,356	7,606
Current Capital Programme (at 31st March 2020)	19,080	25	-	-	-
2019-20 Outturn under/overspend reprofiled	-412				
2020-21 DFG Determination	583				
Approved Resources 24 June 2020	210				
Proposals contained within this report	-5,512	5,512			
Capital Programme as per Agresso	13,949	5,537	-	-	-
Crematorium infrastructure - approved in principal Resources 13 June 2018	387				
Approved schemes awaiting available resources	200				
Flexible use of capital receipts - contribution to LGR	1,775				
Capital Programme	16,311	5,537	-	-	-
2020-21 Expenditure funded from capital resources					
External Funding					
Capital S106	210	11			
Disabled Facilities Grant	400	717			
Heritage Lottery funding	526				
Covid19 Grant	210				
	1,346	728	-	-	-
Current Capital Programme funded by capital reserves	14,965	4,809	-	-	-
RTB , VAT Shelter & Asset Sales	500	250	250	250	250
Other Anticipated Capital Receipts	1,105				
Anticipated New Capital Receipts	1,605	250	250	250	250
Forecast Capital Reserves Funding Balance C/f	11,665	7,106	7,356	7,606	7,856

NB - Italics Estimate

Forecast Capital Reserves if anticipated income not received	10,060	6,856	7,106	7,356	7,606
Minimum Capital Reserve	5,000	5,000	5,000	5,000	5,000
Available resources for capital programme	5,060	1,856	2,106	2,356	2,606

