

Report of the Section 151 Officer

CAPITAL PROGRAMME MONITORING

1 Purpose of Report

This report presents Members with the capital programme monitoring information to 30 September 2019.

2 Executive Summary

The total capital budget for 2019-20 of £10.393m was reported at Resources Committee on the 19 June 2019. Subsequent updates and amendments to the budget are reported in the body of this report and are shown in the table at 6.1. The revised capital budget for 2019-20 is £10.494m.

3 Appendices

Appendix 1: Capital Outturn Report to 30 September 2019
Appendix 2: Capital Programme Funding Position

The Committee is invited to RESOLVE to:

- 4.1 Note the projected outturn and anticipated variances as at 30 September 2019 as shown in Appendix 1**
- 4.2 Note the External funding as stated in Appendix 2**
- 4.3 Note and approve the updates and amendments to the 2019-20 capital programme as shown in Section 6.**
- 4.4 Note the update in respect of S106 monies as shown in Section 7.**

5. Introduction

- 5.1 Capital monitoring is reported 4 times in the year, 3 in year reports (September, December and March committees) and the final out turn position in June of the following financial year. This report is the second in year report for 2019-20 and reflects the monitoring position as at 30 September 2019**

- 5.2 Further financial forecasts will be reported to Committee to show the changes in the monitoring position as at the following dates:
- 31 January 2020
 - 31 March 2020

6. Updates and amendments to the 2019-20 Capital Programme

- 6.1 The full assessment of the capital monitoring is attached to this report in appendix 1; the table below provides information on the capital programme movements within 2019-20.

Capital Programme	£'000
Original 2019-20 Capital Programme (including brought forward)	10,393
2018-19 underspends netted off within outturn Appendix 2 report	291
Resources Committee 19 June 2019	
J193 IT Strategy Implementation Phase 2	100
J211 Structural rebuild - 1a High St	49
J212 Conversion 2a High St	127
J213 Conversion 16a Market St	196
J214 Conversion 17 Market St	132
J215 Crematorium - pathways	480
J216 Crematorium - garden infrastructure	380
Resources Committee 25 September 2019	
J191 Temporary Accommodation Mitigation Fund	1,000
J100 Wellingborough Heritage and Shop Front Grant Initiative	-600
J127 Private Sector Housing Grant - homelessness initiative	-12
J149 Project costs for CPO	-500
J157 Agresso Upgrade	-25
J162 PFP Leisure	-200
J215 Crematorium pathways	-400
J216 Crematorium garden infrastructure	-300
J217 Senwick Drive Retainer Wall	33
K002 Disabled Facilities Grant	-500
Proposals contained within this report	
K007 Empty properties	-150
Total Revised 2019-20 Capital Programme	10,494

- 6.2 The report details the current position for approved schemes. The comments are provided by the individual responsible officers and the financial software Agresso has been updated with profiling of capital schemes, as advised.
- 6.3 Whilst officers provide the profiling information at the beginning of the financial year this requires periodic review as some of the schemes are reliant on uncontrollable factors, i.e. liaising with third party contractors.
- 6.4 Officers have requested re-profiling of £150k into 2020-21 on the K007 Empty Properties scheme. Currently there is only one property being considered for compulsory purchase order and this is subject to a public enquiry scheduled for November 2019.
- 6.5 J162- PfP Leisure- A request has been received to repurpose £7k of the originally agreed budget to install CCTV cameras at the Redwell Leisure Centre. Currently an option appraisal is being conducted to advise on the needs for the future. The installation of these cameras would increase availability during the daytime. If this request is approved an amount of £7k will be reprofiled forward into the current capital programme.
- 6.6 A drainage survey has recently been undertaken for Tithe Barn Office block which has confirmed that the drains have collapsed in 8 areas. Due to the collapse the foul water from the building is not draining away and is backing up causing the toilets to over flow at times. As a matter of urgency the affected areas of pipework will need to be replaced, as the environmental implications of foul water into the ground would have a detrimental effect on the surrounding area. In order to undertake the work to rectify this, £30,000 capital funding is requested. This work would take 3-4 weeks to complete and could start in the first week of December subject to funding being available. There is a risk that additional funding is required as a further survey is also needed on one part of the section to ascertain if there is any further damage, however this can only happen once they have dug down to the affected area. Further information will be provided on this as appropriate.

7. Section 106 Update

- 7.1 Section 106 monies are held in trust, and are outside the council's revenue and capital budgets and therefore are not included in the Medium Term Financial Plan. This, however, does not prevent S106 contributions being spent on projects identified in the medium term financial strategy, capital programme or revenue budget.
- 7.2 Projects have been identified to ensure they contribute to the mitigation of the impact of a number of developments completed throughout the borough over a number of years. If these funds are not allocated and not spent in the time specified in the S106 agreement, they would have to be returned to the developer who made the contribution.
- 7.3 The table below shows a summary of the S106 monies currently held by the council:

S106 Funding Summary for 2019-20

2019-20 opening balance	Actual and Committed Spend for 2019-20	Remaining balance
£ 4,322,075	£ 4,008,687	£ 313,388

8. Forecast Outturn

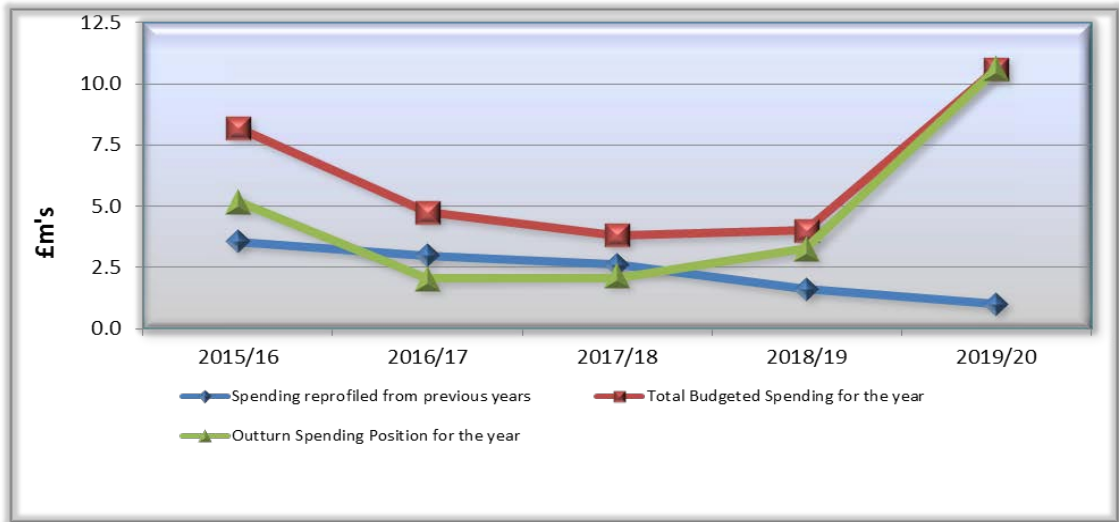
- 8.1 The anticipated forecast outturn reflects the budget position at year end based on the information available in the first quarter of the financial year. There is currently no cause for concern that there is insufficient budget to meet profiled expenditure.
- 8.2 Re-profiling has taken place as identified in the report at 6.1. Further re-profiling may be required as we progress through the year and as more information becomes available and subsequent reports will be updated to reflect this.

The RAG status reflects the financial status of each scheme. The coding is based on the variance between the forecast outturn and the agreed budget for the current year.

- Red - variance is between 0 and +10% of the agreed budget
- Amber - variance is greater than -10% of the agreed budget
- Green - variance is between 0 and -10% of the agreed budget

It should be noted that even where a project is complete, there may be reasons why it is not categorised as 'Green', ie. where there has been a significant (greater than 10%) variance against budget or where, although the scheme is complete, invoices for the final costs have not yet been received.

- 8.3 The graph following shows the level of budgeted and committed resources based on planned delivery of schemes and projects, compared to the actual spend, and also highlights the amounts of re-profiling for each year. Officers continue to review the capital programme regularly in order to improve the profiling of committed budgets between financial years. The capital spending is now more closely monitored and the reporting of profiled spending improved.



9 Legal Powers

Local Government Act 1992

10 Financial and Value for Money Implications

These are detailed in this report.

11 Risk Analysis

The following risks and controls have been identified.

Nature of risk	Consequences if realised	Likelihood of occurrence	Control measures
Error in reported position	Revised outturn, slippage and reserves return figure	Low due to level of quality assurance	Robust financial arrangements.

12 Implications for resources, equalities, and stronger and safer communities

No specific implications

13 Author and Contact Officer

Chitra Mani, Service Accountant

14 Consultees

Liz Elliott, Managing Director
 Shaun Darcy, Director S151 Officer
 Eric Symons, Assistant Director Deputy S151 Officer
 Julie O'Connell, Finance Manager
 Budget Managers

15 Background Papers

Financial Services budget monitoring working papers

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2019-20 -2023-24	Capital Programme 2019-20 Including re-profiling	Actual Expenditure to P6 30 September	Variance Year to Date	Capital Programme 2020-21	Capital Programme 2021-22	Capital Programme 2022-23	Capital Programme 2023-24	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P6 Responsible Officer Comments		
					£'000	£'000	£'000	£'000					£'000	£'000	£'000	£'000				
					Current Capital Programme 2019-20 to 2023-24															
Essential for service delivery	Asset maintenance for H&S / Compliance - operational	J185	Castle Theatre	Adrian Piper	883	883	41	-842	-	-	-	-	77	118	883	-	😊	Phase 1 & 2 of the regeneration is mainly complete with a few small scale projects which are yet to commence. Officers are considering a request to repurpose the remaining budget for Phase 3 and a detailed report will be submitted to the next committee meeting.		
		J195	MSCP lifts	Adrian Piper	3	3	4	1	-	-	-	-	-	4	4	1	😊	Complete. The slight overspend resulted from a decision to decommission two lifts in the short term to provide future revenue savings on maintenance.		
		J157	Agresso Upgrade	Eric Symons	25	-	-	-	-	25	-	-	-	-	-	-	-	😊	No upgrade is due within this financial year therefore the budget has been reprofiled into 2020-21.	
		J174	Waendel Leisure Centre	Gill Chapman	46	46	-	-46	-	-	-	-	-	-	-	46	-	😊	Complete.	
		J193	IT Strategy Implementation Phase 2	Shaun Darcy	338	338	119	-220	-	-	-	-	-	8	127	338	-	😊	Budget forecasted to be spent in full. Hardware acquired and ready to be rolled out to staff in September-October 2019. Remediation process is well underway.	
		J198	Multi Storey Car Park (MSCP)	Victoria Phillipson	3,245	2,040	58	-1,981	1,206	-	-	-	-	-	58	2,040	-	😊	Survey completed with estimated costs additional funding will be needed to cover the additional costs of sprinklers and security measures etc. Funding to be requested at September Resources Committee. Consultants appointed to progress with the tender process and project management.	
		J199	Swanspool House Extension Roof	Victoria Phillipson	108	108	-	-108	-	-	-	-	-	-	-	108	-	😊	Tender documents currently being drafted by Norse, BCW and Welland.	
	Maintenance for H&S / Compliance	J037	Wellingborough Road Adoptions Scheme	Victoria Phillipson	283	283	3	-280	-	-	-	-	-	-	3	283	-	😊	Further works are needed, the delay has been due to external factors. Deed of Easement has been signed with Anglian Water to adopt the sewers. No progress with NCC and KierWSP, BCW MD to escalate.	
		J211	Structural rebuild - 1a High St	Victoria Phillipson	49	49	-	-49	-	-	-	-	-	45	45	49	-	😊	Contracts to be placed shortly.	
		J217	Senwick Drive Retaining Wall	Eric Symons	33	33	33	-	-	-	-	-	-	-	-	33.00	-	😊	Complete. Resources approved at September committee for emergency works carried out to prevent wall collapse.	
	New assets for operational use	J189	Nene Valley Crematorium Skylight	Adrian Piper	66	66	-	-66	-	-	-	-	-	-	-	66	-	😊	Works are almost complete and initial inspection being carried out. Anticipated that invoices will be received shortly with standard 2.5% retention for three months. The project is expected to utilise the allocated budget in full.	
		J215	Crematorium - pathways	Eric Symons	480	80	-	-80	400	-	-	-	-	-	-	80	-	😊	BCW project managers are reviewing the business case in order to progress the scheme however it is unlikely to complete within this financial year, therefore budget has been reprofiled into 2020-21.	
		J216	Crematorium - garden infrastructure	Eric Symons	380	80	-	-80	300	-	-	-	-	-	-	80	-	😊	BCW project managers are reviewing the business case in order to progress the scheme however it is unlikely to complete within this financial year, therefore budget has been reprofiled into 2020-21.	
		J172	Revenue & Benefits EDRMS	Nigel Robinson	34	34	-4	-38	-	-	-	-	-	13	9	34	-	😊	Currently estimated that the budget will be spent , but also noting the possibility of an additional £5k security testing charge and increased project management costs, should the go live date be extended.	
		J191	Temporary Accommodation Mitigation Fund	Vicki Jessop	1,816	1,816	913	-904	-	-	-	-	-	19	931	1,816	-	😊	Properties have been purchased on the open market to provide temporary accomodation. They are currently tenented.	
	To generate further revenue resources	Wellbeing and grants (to avoid revenue costs)	K001	Renovation Grant-Discretionary	Amanda Wilcox	106	81	25	-56	25	-	-	-	-	25	81	-	😊	£50k is due to be transferred to Corby BC for administering the Warms Homes Initiative. A further £25k profiled in 2020 will be transferred in the new financial year. The remainder is to be used for renovation grants as applications are submitted.	
			K002	Disabled Facilities Grant	Amanda Wilcox	1,017	517	163	-354	500	-	-	-	-	163	517	-	😊	Following the transfer of the Technical Officer from Care & Repair the service is now delivered in house. It is anticipated this will see delivery of schemes progress in a more timely fashion.	
			J204	BCW Property Renovations (shops & other buildings)	Victoria Phillipson	425	425	-	-425	-	-	-	-	-	-	-	425	-	😊	Work progressing to specify what is needed as part of the THI project. External review to be undertaken shortly.
			J205	43a/44a Hight Street (conversion to residential accommodation)	Victoria Phillipson	225	225	-	-225	-	-	-	-	-	-	-	225	-	😊	Detailed scheme has been developed and tendered costs have come back higher than anticipated due to amended design.
J212			Conversion 2a High St	Victoria Phillipson	127	127	-	-127	-	-	-	-	-	-	-	127	-	😊	Project start up form and timeline to be completed.	
J213			Conversion 16a Market St	Victoria Phillipson	196	196	-	-196	-	-	-	-	-	-	-	196	-	😊	Project start up form and timeline to be completed.	
J214			Conversion 17 Market St	Victoria Phillipson	132	132	-	-132	-	-	-	-	-	-	-	132	-	😊	Project start up form and timeline to be completed.	

Desired Outcomes	Themes	Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2019-20 -2023-24	Capital Programme 2019-20 including re-profiling	Actual Expenditure to P6 30 September	Variance Year to Date	Capital Programme 2020-21	Capital Programme 2021-22	Capital Programme 2022-23	Capital Programme 2023-24	Commitments	Committed Expenditure to current period	Forecast for the year	Variance Forecast for year against budget	RAG Status	P6 Responsible Officer Comments	
To generate further revenue resources	Wellbeing and grants (to avoid revenue costs)	J100	Wellingborough Heritage and Shop Front Grant Initiative	John Udall	1,401	801	323	-478	600	-	-	-	144	466	801	-	😊	A part of the budget for the Hind Hotel will need to be deferred to next financial year in order to cover works to the front elevation delayed due to the supply of Collyweston slate. An estimate (not confirmed by the contractor is approx £500k) As yet unspent contingencies on this project account for another approx £100k. £600K reprofile to 2020-21.	
		J151	Shop Front Improvements	John Udall	115	115	73	-43	-	-	-	-	18	90	115	-	😊	This budget looks set to be achieved.	
		J175	Market Layout	Victoria Phillipson	9	9	11	2	-	-	-	-	2	13	9	-	😊	Work progressing to put in place the permanent relocation of the market and the submission of a planning permission as necessary.	
		J194	Redwell 3G pitch	Victoria Phillipson	272	272	248	-24	-	-	-	-	1	249	272	-	😊	Complete. Inspection complete and handed over to BCW, final invoices anticipated. Opening event being planned for early September.	
To achieve policy objectives	Invest to save	J162	PPF Leisure	Gill Chapman	207	7	-	-7	200	-	-	-	-	-	7	-	😞	Remaining budget relates to Redwell Centre. Additionally 7k is required for replacing the CCTV system ensuring extended public usage. Resources committee to approve the repurposing request.	
		J201	Surveillance Cameras (Fly Tipping)	Victoria Phillipson	12	12	12	-	-	-	-	-	-	12	12	-	😊	Order placed for equipment and installation scheduled.	
	CPO / Property regeneration	K007	Empty Properties	Amanda Wilcox	334	184	-	-184	150	-	-	-	-	-	184	-	😊	Public enquiry to be held for approved CPO purchase (Albert Rd) on 21st November. The outcome of which will determine the progress. 150K to be re profiled to 2020-21.	
		J127	Private Sector Housing Grant - homelessness initiative	Vicki Jessop	22	10	-	-10	12	-	-	-	-	-	10	-	😊	A new scheme for 24 temporary accommodation units with Greatwell homes has commenced.	
		J149	CPO Fund	Victoria Phillipson	601	101	-	-101	500	-	-	-	-	-	101	-	😊	Proportion of budget to be reprofiled into 2020-21 as limited staff resources are available to progress any future projects. Should this situation change budget can be reprofiled forward to commit to a scheme.	
	Community / S106	K105	Glamis Hall for All	Eric Symons	105	105	48	-57	-	-	-	-	-	48	105	-	😊	Complete. Last claim received for works completed, GHFA advise all works will be completed by the end of the financial year. The budget is fully used.	
		J183	Waendel Leisure Centre Pool Area	Gill Chapman	95	95	-	-95	-	-	-	-	-	-	95	-	😊	Orders raised for further materials with 5-8 weeks lead time for delivery. Outstanding works should start by Sept and be completed by the end of the calendar year.	
		K008	Capital Community Grants	Gill Chapman	201	150	46	-105	25	25	-	-	-	46	150	-	😊	Four further applications totalling £58k were agreed by the working party at a meeting on 13.6.19.	
		J139	Castle Fields Park S106	Victoria Phillipson	184	184	-	-184	-	-	-	-	-	1	1	184	-	😊	Further work has been commissioned to identify what each of our parks needs to improve it.
		J140	Eastfields Park S106	Victoria Phillipson	3	3	2	-1	-	-	-	-	-	-	2	3	-	😊	Further work has been commissioned to identify what each of our parks needs to improve it.
		J141	Croyland Park S106	Victoria Phillipson	1	1	-	-1	-	-	-	-	-	-	-	1	-	😊	Further work has been commissioned to identify what each of our parks needs to improve it.
		J143	Bassett's Close S106	Victoria Phillipson	21	21	-	-21	-	-	-	-	-	-	-	21	-	😊	Further work has been commissioned to identify what each of our parks needs to improve it.
		J144	Queensway Open Space S106	Victoria Phillipson	17	17	-	-17	-	-	-	-	-	-	-	17	-	😊	Further work has been commissioned to identify what each of our parks needs to improve it.
		J153	Bassetts Park Skate Park S106	Victoria Phillipson	109	109	-	-109	-	-	-	-	-	-	-	109	-	😊	Further work has been commissioned to identify what each of our parks needs to improve it.
		J202	Open Space Barriers	Victoria Phillipson	16	16	17	1	-	-	-	-	-	-	17	17	1	😊	Complete. Quotes for work higher than originally anticipated.
	Public Realm	J203	Park Improvements in the Town	Victoria Phillipson	268	268	2	-265	-	-	-	-	-	13	15	268	-	😊	Order placed for some elements of the work. Play areas etc. currently being specified and tendered by Norse.
J206		Croyland Gardens landscaping & public realm improvements	Victoria Phillipson	128	95	1	-94	33	-	-	-	-	-	1	95	-	😊	Work has been commissioned to develop a scheme for this and identify a phasing plan.	
J122		Street Furniture	Victoria Phillipson	7	7	8	1	-	-	-	-	-	-	8	8	1	😊	Complete. One of the mosaics has been removed, bollards installed and Five Wells mosaics completed.	
J200		Street Lighting	Victoria Phillipson	171	171	-	-171	-	-	-	-	-	-	-	171	-	😊	Project delayed due to staff changes however work is progressing to identify consultants.	
		J207	Tithe Barn Public Realm	Victoria Phillipson	179	179	2	-178	-	-	-	-	-	2	179	-	😊	Work has been commissioned to develop a scheme for this and identify a phasing plan.	

Current Programme Totals **14,495** **10,494** **2,148** **-8,349** **3,976** **25** **-** **-** **341** **2,455** **10,497** **3**

Funded by:
 S106 226 226
 Heritage Lottery Fund 953 545
 Disabled Facilities Grant 1,017 517
 Capital Receipts 12,299 9,206

14,495 **10,494** **3,976** **25** **0** **0**

Capital Programme Funding Position

Appendix 2

Current Capital Reserves:

	2019-20 £000	2020-21 £000	2021-22 £000	2022-23 £000	2023-24 £000
Capital Reserves Funding Balance B/f	28,673	17,130	14,312	14,537	14,537
Current Capital Programme (reported to March committee)	9,092	766	25		
<i>2018-19 Outturn underspend reprofiled</i>	1,008				
<i>2019-20 DFG Determination</i>	584				
<i>Approved Resources 19 June 2019</i>	1,464				
<i>Temporary Accomodation Mitigation approved in principal Resources 6 February 2019</i>	1000				
<i>Approved Resources 25 September 2019</i>	-2504	3,060			
<i>Adjustments as contained within this report</i>	-150	150			
Capital Programme as per Agresso	10,494	3,976	25	-	-
<i>Crematorium infrastructure - approved in principal Resources 13 June 2018</i>	387				
<i>Approved schemes awaiting available resources</i>	200				
<i>Capital Investment Reserve - Asset strategy</i>	3,000				
Capital Programme	14,081	3,976	25	-	-
2019-20 Expenditure funded from capital resources					
External Funding					
Capital S106	226				
Disabled Facilities Grant	517	500			
Heritage Lottery funding	545	408			
	1,288	908	-	-	-
Current Capital Programme funded by capital reserves	12,793	3,068	25	-	-
<i>RTB , VAT Shelter & Asset Sales</i>	250	250	250		
<i>Other Anticipated Capital Receipts</i>	1,000				
Anticipated New Capital Receipts	1,250	250	250	-	-
Forecast Capital Reserves Funding Balance C/f	17,130	14,312	14,537	14,537	14,537

NB - Italics Estimate

Forecast Capital Reserves if anticipated income not received	15,880	12,812	12,787	12,787	12,787
Minimum Capital Reserve	5,000	5,000	5,000	5,000	5,000
Available resources for capital programme	10,880	7,812	7,787	7,787	7,787

