

Report of Head of Finance

Revenue Budget 2017-18 and the Medium Term Financial Strategy projections

1 Purpose of report

- 1.1 This report has been prepared in order to provide members with detailed proposals for the revenue budget 2017-18 together with an updated forecast of the projected position for the subsequent financial years. It also includes a proposal in respect of council tax for 2017-18 in line with the draft budget position previously presented at the Resources Committee meeting on 7 December 2016 for consultation, and a recommendation for future years' council tax increases.

2 Executive summary

- 2.1 The council continues to face a significant financial challenge to match its current spending levels with the future forecasts for funding. In order to allow for the development and implementation of proposals to meet this challenge the forecast financial position for the next 4 years has been estimated and savings of approximately £1,070k in 2017-18 are needed to give a fully funded position.
- 2.2 The council has already made significant efficiencies in previous years and so the challenge is made more difficult by the limited potential available for consideration. With this in mind the initial budget assumption for 2017-18 has been based on current budgets and adjusted for any known pressures and savings proposals. Service areas have been vigilant in finding efficiencies to keep the budget to its current level.
- 2.3 The budgets for those areas covered by potential proposals will continue to remain at a "stand still" position for 2017-18 whilst proposals are developed and agreed, and any proposed changes or variations will be reported to this committee.
- 2.4 This will mean that the council will again need reserves to fund its revenue budget whilst more robust and deliverable savings solutions are developed.
- 2.5 The public has been consulted on the budget proposed for 2017-18, the outcomes of which are shown in Appendix 4 of this report.
- 2.6 The report sets out the proposed budget for 2017-18, considers the medium term financial position and includes the proposed council tax for this council for 2017-18, and a recommendation for the future council tax increases.

- 2.7 A further report on this Resources Committee agenda identifies the proposed funding of the capital programme for 2017-18 and the subsequent years. Capital issues are therefore not addressed in this report.

3 Appendices

Appendix 1: 2017-18 Budget Analysis

Appendix 2: Pressures and savings included as part of the 2017-18 budget

Appendix 3: Medium Term Financial Projections 2017-18 to 2020-21

Appendix 4: Budget 2017-18 Consultation response analysis

Appendix 5: Fees and Charges schedule

Appendix 6: Section 25 report

4 Proposed Action:

The Resources Committee is invited to RECOMMEND

- 4.1 **Approval of an increase in the council's average Band D council tax in 2017-18 of £5 (4.96%), as allowed within the referendum levels announced.**
- 4.2 **Provisional approval of the following increase in the council's average Band D council tax in 2018-19 to 2020-21, subject to meeting the referendum criteria:**
- a) **2018-19: £5.00 (4.73%)**
 - b) **2019-20: £5.00 (4.52%)**
 - c) **2020-21: £2.30 (1.99%)**
- 4.3 **Approval of funding from reserves in principle, should this be required following services committee, (for the operation of Wollaston HWRC within 2017-18).**
- 4.4 **After consideration of the S151 Officer's Section 25 report, approval of the revenue budget for 2017-18 attached at Appendix 1 and the financial plans attached at Appendix 3.**
- 4.5 **Approval of the Fees and Charges schedule attached at Appendix 5**
- 4.6 **Approval to "opt in" to the national sector led appointment of external auditors as detailed in the Audit Committee report of 13 September 2016 and outlined in section 13 of this report.**

5 Background

- 5.1 This committee reviewed the emerging medium term financial position at its meeting on 7 December 2016, which outlined the financial challenges facing the council. The figures presented as part of that report have been refreshed following further information in the financial settlement announced on 15 December 2016 and are shown at Appendix 3.

- 5.2 Proposals to meet the challenge are continuing to be developed. However, due to the size of the task it is again proposed to use reserves, in the short term, to balance the revenue budget in 2017-18. The council needs to continue to review its service delivery methods and priorities, and to implement long term strategies to manage funding shortfalls. The risk of not delivering a balanced budget over the medium term is becoming more realistic as the level of reserves diminishes and future funding from central government is reduced dramatically.
- 5.3 The report provides the resources committee with the detailed proposals from the Head of Finance in respect of the revenue budget for 2017-18. It also formally recommends the council's Band D council tax charge for 2017-18 and a proposal for future year's changes to the council tax charge. The report also provides detailed forward projections for the years 2018-19 to 2020-21 in order that the council can consider early action to address future years' funding gaps.
- 5.4 It should be noted that the funding figures for the council included in this report are the Provisional Local Government Finance Settlement announced on 15 December 2016, which should be confirmed in the Local Government Finance Report in early February 2017. No definite date for this announcement has yet been set but once it has been made the appendices in this report will be updated and re-issued with any amendments if necessary. All councillors will have access to the budget reports prior to the full council meeting on 23 February 2016.
- 5.5 In 2017-18 the referendum levels, which apply to this council, and assumed will be in force until 2019-20, are as follows:
- 2% or more greater than its relevant basic amount of council tax for 2016-17; **and**
 - more than £5.00 greater than its relevant basic amount of council tax for 2016-17.
- 5.6 It has been assumed for 2020-21 the referendum level will revert back to the previous system which allows councils to increase their council tax by no more than 2%; this is reflected in the MTFP calculations.
- 5.7 The referendum level was announced as part of the provisional settlement details and will form part of the final settlement details, to be agreed when Parliament meets in early February 2017.
- 5.8 Income from fees and charges should become a key consideration to help meet the financial challenge faced by the council. An assumption has been made that the current fees and charges will not be increased in 2017-18, unless there are statutory guidelines to do so, as inflation for the last 12 months has been negligible, (Oct 2015-Oct 2016 average rate 0.40%, current rate October 2016 0.9 %).

5.9 A full review of non-statutory fees and charges will be undertaken in the new financial year, where officers will look at our prices and concessions offered and develop a pricing policy that meets the demands and needs of our users in line with statute and regulation.

5.10 The fees and charges schedule for 2017-18 is shown at Appendix 5.

6 Discussion

The medium term financial outlook

6.1 The Chancellor announced his intentions for the next financial year in his Autumn Statement speech on 23 November 2016. Within this were a number of proposals for helping business growth by changing the business rates payable for a number of businesses. The cost to the council will be covered by central government as a grant in-year.

6.2 In addition to this the provisional local government finance settlement was announced on 15 December 2016 and final figures will be announced shortly. As the council has accepted the government's offer of a four year settlement, covering the period 2016-17 to 2019-20, there is no expectation that the final figures will vary significantly from the provisional ones announced.

6.3 The total provisional funding, comprising of Business Rates Retention Scheme (BRRS) and Revenue Support Grant (RSG), from the Department for Communities and Local Government (DCLG) for 2017-18 to 2019-20 is as follows:

	2016-17	2017-18	2018-19	2019-20
	Actual £'000	Provisional £'000	Provisional £'000	Provisional £'000
Revenue Support Grant	1,239	806	531	223
Business Rates Baseline	2,215	2,260	2,333	2,416
Total Government Grant	3,454	3,066	2,864	2,639
<i>Net reduction from previous year</i>	- 406	- 388	- 202	- 225

New Homes Bonus

6.4 The 2010 Comprehensive Spending Review included a new special fund from 2011-12 onwards for New Homes Bonus (NHB), with an additional incentive for the provision of affordable housing.

6.5 The provisional settlement issued on 15 December 2016 confirmed the changes the government was making to the new homes bonus scheme in order to transfer £800m to adult social care funding, these changes are:

- (a) The length of NHB payments will be reduced in length from 6 years to 5 years in 2017-18 and 4 years from 2018-19.

- (b) From 2017-18 the introduction of a national baseline for housing growth of 0.4% below which NHB will not be paid reflecting a percentage of housing that would have been built anyway. The Government will retain the option of making adjustments to the baseline in future years to reflect significant and unexpected housing growth.
- 6.6 In addition to these announced changes the government is also considering, from 2018-19, withholding NHB payments from local authorities that are not planning effectively, by making positive decisions on planning applications and delivering housing growth. To encourage more effective local planning they will also consider withholding payments for homes that are built following an appeal.
- 6.7 When the MTFP was presented to resources committee in December it was assumed the bonus would reduce to reflect the reduction in number of years payable, however the 0.40% growth baseline was not factored into the projections.
- 6.8 Since last year the number of band d equivalent properties has increased by 317, which reflects a total growth of 1.11%. As a result of the introduction of the national baseline, we will only receive NHB on any growth above 0.4%, in this case 0.71%, which calculates back as 203 band d equivalents. This has created a further cumulative funding pressure of £420k over the medium term.
- 6.9 The allocations for New Homes Bonus received to date and projections for future years have been refreshed and are included in Appendix 3 to this report.

The council's approach to the budget pressures for 2017-18 and the medium term

- 6.10 The medium term financial projections indicate a need to save around £1,070k in 2017-18, rising to £1.6m pa by 2020-21. This equates to approximately £4.1m in total over the 4 years, which potentially would need to be met by reserves if further savings are not identified. The current level of general fund reserves is £3.9m and the minimum level of reserves, as per the reserves policy, is £1.75m. It is clear therefore, that the level of general fund reserves is insufficient to create a balanced budget over the four year period, in accordance with the reserves policy.
- 6.11 The council must achieve a position where planned expenditure equals the expected budgeted resources to be sustainable. The risks of this not being achieved are increasing as funding reduces. It is therefore very important that the council maximises its spending power in all ways that it can.

- 6.12 The council is aware that, with the future predicted decreases to the level of central government support, it will need to place less reliance on this source of funding and more towards its own locally raised taxes and income. In line with this, revenue spending levels should reflect the ability to raise funding locally to ensure that the budget position is sustainable and stable for the future. It is for this reason that the promotion of both economic and residential growth is paramount to the continued financial sustainability of the council.
- 6.13 In the short to medium term, to allow for the continued development, consultation and implementation of the proposals - revenue reserves will be once again used to support the current levels of service delivery and quality.
- 6.14 However, the level of general fund reserves is depleting each year as it is used to support the current levels of spending. This is not a long term sustainable position and changes to the levels of current spending need to be made prior to the 2018-19 budget preparation. This is covered further in the S151 Officer's Section 25 report at Appendix 6.
- 6.15 These estimates are based on the current known variables on spending and funding; Appendix 1 shows these in more detail.

Savings proposals and budget additions

- 6.16 There are a number of base budget additions and reductions, which members are requested to consider, and these are detailed in Appendix 2. It is worth noting that the service area managers are continuing to work to find efficiencies in their budgets which largely offset the pressures in the budget. This work has contributed to the ability to suggest again a "stand still" position for the coming year's budget. These amendments have been included in the budget proposed at Appendix 1.
- 6.17 Over the next year the choices and options for the changes to service delivery and quality will need to be further developed and consulted upon, to match the spending levels to the funding available and reduce the pressure on revenue reserves going forwards. These will not be easy decisions and so it is important to allow time for this development to ensure the right solution can be found and enable robust decisions on service delivery and quality for the future. A considerable amount of work has already been done on this development and it is hoped that the proposals will be able to be delivered, at least in part, within the next 12 months to ensure that the budget position for 2017-18 is more secure.
- 6.18 One of these choices will be regarding the continued operation of the Wollaston HWRC. This will need to be discussed at Services committee and funding to be allocated from reserves if necessary. Members are asked to agree in principle that they would be willing to agree funding from reserves on the recommendation of the Services Committee, if it is considered necessary.

Council tax and referendum levels

6.19 After considering the recently announced referendum level the following council tax increases have been included in the financial projections:

	2017-18	2018-19	2019-20	2020-21
Estimated Tax Base	23,849	24,207	24,570	24,939
Assumed annual increase	£5.00	£5.00	£5.00	£2.30
Equates to a weekly increase of:	£0.10	£0.10	£0.10	£0.04
Equates to an annual increase of:	4.96%	4.73%	4.52%	1.99%
Assumed Band D Charge (Excluding local precepts and special expense area)	£105.71	£110.71	£115.71	£118.01

6.20 These council tax levels represent the current maximum increases allowed before a referendum is needed, which could be subject to change, but the Section 151 officer recommends the council increases the level of council tax up to the reported referendum level. The decision to raise council tax not only creates benefit for the year of the increase but continues to deliver a benefit in future years.

6.21 The council needs to consider all ways to increase its spending power, given the continued reductions in central government funding. As council tax is a key component of the spending power calculation the Head of Finance, as Section 151 Officer, recommends members agree in principle the following council tax increases:

- a) 2017-18 - £5.00 (4.96%)
- b) 2018-19 - £5.00 (4.73%)
- c) 2019-20 - £5.00 (4.52%)
- d) 2020-21 - £2.30 (1.99%)

6.20 If council tax is raised higher than the government referendum limit a local referendum may be called. This does not mean the council cannot consider this option, but does mean that the risks of doing so are higher and the potential costs, currently estimated at £70k, for the referendum would also need to be considered.

Economic outlook

6.21 The impact of the country's economic climate has had the following significant effect on the council's budget for 2017-18 and forecasts for the subsequent years:

- Economic forecasters are predicting a diverse range on inflation over the next three years, reflecting the uncertainty of the post-Brexit era. Whilst income is also affected by inflation, inflation also increases our expenditure that offsets the increases in Council Tax and charges. The impact of inflation on the MTFP will be reviewed throughout the year.

- The Bank of England base rate has recently fallen to a historic low of 0.25%, affecting the Council's income streams from investments. The Council has taken action over the past year to diversify the investment strategy into non-bank deposit holdings which should help to mitigate the effect, but nevertheless, this will impact on the Council's ability to generate income from investments during the period. Economic forecasters are again divided on when an upturn in interest rates may occur.

7 Budget 2017-18

- 7.1 The revenue estimates are summarised in Appendix 1 to the report. This is fundamentally a stand still position for most budgets based on budget submissions received from service managers after vetting by the accountancy team. Most of the known changes to services have been included in these figures and any further changes will be reported as part of the budget monitoring process in year.
- 7.2 Appendix 3 shows the base budget for 2017-18 and assumes a £5 increase in Council Tax for 2017-18.
- 7.3 The budgeted use of reserves in 2017-18 will be approximately £950k but this could reduce if and when further savings are found or higher income levels achieved for 2017-18.

Budget forecasts 2018-19 to 2020-21

- 7.4 The budget forecasts for the medium term are set out in Appendix 3.
- 7.5 The figures are a logical progression from those presented for 2017-18 and take into account those key factors for which the details are known or assumed in the Medium Term Financial Strategy. It is recognised, however, that forward forecasts over a number of years carry the risk of increased uncertainty along with the unknown impact of changes in central government policy.
- 7.6 The figures indicate that on a standstill basis with no additional resources for service development there would be a budget gap of £1,071k in 2017-18 and this will increase in subsequent years, giving a projected deficit of £1.6m by 2020-21. It is, therefore, essential that consideration is given on the means to close the gap between spending proposals and available resources over the coming 12 months.
- 7.7 In view of the extent to which the general fund balance and earmarked reserves have been applied in the financial years up to and including 2017-18 there will be a marked reduction in the council's ability to use this source of support in the future. As a consequence, the funding gap will need to be met from spending reductions, service cuts or increased income opportunities.
- 7.8 The S151 Officer's Section 25 report at Appendix 6 covers this in more detail.

8 General fund balance

The most recent outturn projections for the current financial year indicate that the council's general fund balance at 31st March 2017 will be £3.9m. This is considered to be a reasonable but prudent level, given the reliance on reserves to balance the current budget and no firm proposals to address this for future years.

9 Collection fund deficit and council tax

- 9.1 There is an estimated surplus on the collection fund for 2016-17 of £201k, of which the Wellingborough share is £21k. This surplus has been taken into account in setting the council tax for 2017-18 but not in future years. No surplus or deficit has been included in the future projections for reasons of prudence.
- 9.2 Since the introduction of parish precepting in 2002-03 this council has been responsible for the borough element of the Council Tax, which applies to all residents of the borough, and the town element which applies to all residents of Wellingborough town only. The parishes set their own requirement which is then added to the borough rate for each of the individual parishes.
- 9.3 The council tax base for 2017-18 has already been agreed as 23,849. The Council Tax resolution for 2017-18 will be presented to Council on 23 February 2017. This will include the council tax for the borough council, county council and Police and Crime Commissioner.
- 9.4 The position in respect of Band D council tax for the borough council is as shown below:

	2016-17	2017-18	%
Average Band D Council Tax (Excluding local precepts)	£136.09	£141.06	3.65
Of which:			
Borough Council – Band D	£100.71	£105.71	4.96
Wellingborough town rate – Band D	£59.24	£59.24	0.00

10 Business rates

- 10.1 From 2013-14 onwards part of the total funding allocated to the council from the DCLG was based on the estimates for business rates collected locally. This is the Business Rates Retention Scheme element mentioned earlier in this report.
- 10.2 Until 2020-21 the DCLG will use these estimates to assess the level of funding to be retained locally and the amount of levies due to be repaid to the DCLG. The Business Rates Pool for Northamptonshire will administer this and calculates the benefits to be distributed to its members.

- 10.3 An initial business rates estimate has been included in the financial projections, which takes into consideration the 2017 business rates valuation, along with the projected surplus or deficit in the business rates collection account.
- 10.4 It is therefore essential that the returns made to the DCLG reflect the local position accurately and will become an increasingly important element of future funding forecasting for the medium term. The S151 Officer, under her delegated powers, signs these for the council.
- 10.5 The previous Chancellor announced in his Autumn Statement in November 2015 that, by the end of the Parliament (2020-21), local government would retain 100% of the rates they collect from business, giving councils the power to cut business rates to boost growth, and giving elected city-wide mayors the power to levy a business rates premium for local infrastructure projects, with the support of local business.
- 10.6 For information, the business rate for 2017-18 has been set at 47.9p in the £ (2016-17 49.7p) and 46.6p for small business rate relief. This reflects the capping of the growth by central government to 2%. Any loss to the council for the changes enforced to business rates by central government as part of their Autumn Statement commitment to business growth will be fully repaid to the council as a grant in year. The levels of these commitments have yet to be assessed and agreed, and will be reported to this committee throughout the year as they become known.

11 Budget consultation

- 11.1 At the Resources Committee meeting of 7 December 2016, members approved the basis for public consultation on the draft budget. In accordance with the plan a consultation document was designed and widely distributed, using Survey Monkey and copies of the consultation document were made available on the council's web site.
- 11.2 The feedback from the consultation process is set out in Appendix 4.

12 Chief Finance Officer's statement

- 12.1 As required under Section 25 of the Local Government Act 2003, the Section 151 Officer for the council has to provide their opinion on the robustness of estimates. A Section 25 report from the Head of Finance is shown at Appendix 6.
- 12.2 This report also covers some of the financial risks facing the authority in the medium term, in addition to those risks identified at section 15 of this report.

13 Appointment of External Auditors

- 13.1 In September 2016 the Audit Committee resolved that the committee expressed an interest to the Local Government Association (LGA) in a national Sector Led Bid by indicating to “opt-in”.
- 13.2 Further guidance on this has now been received and discussed with the monitoring officer. The guidance states that the decision needs to be made by “the authority meeting as a whole” and as such needs to be a recommended item for Council to agree.
- 13.3 As there is no scheduled Audit Committee before the deadline of 9 March 2017 for the submission to be made the chair of the Audit Committee has agreed that in this instance the recommendation comes via the Resources Committee. This avoids the need to hold a separate Audit Committee or produce a separate report for Council and for expediency of the decision asks that the Resources Committee makes the recommendation for the decision.

14 Legal powers

Local Government Acts 1992 & 2003
Local Government Finance Act 2012

15 Financial and value for money implications

- 15.1 The medium term financial projections outline significant savings needed over the next 4 years to match spending levels with estimated funding levels. The budget strategy for this period is to reach a position where the revenue budget is sustainable and not supported by reserves.
- 15.2 However, it is recognised that it will take time to develop and implement suitable proposals to address this strategy. In the short term, reserves will be utilised to allow this development. The shortfalls identified will be kept under constant review and will require more robust and integrated service and financial planning for future years.

16 Risk analysis

Nature of risk	Consequences if realised	Likelihood of occurrence	Control measures
Inaccuracies in the reported standstill budgets	Overspends and reduced reserves and balances	Low due to quality assurance	Robust financial practices
Changes in activity levels and new burdens in the short term	Overspends and reduced reserves and balances	Probable in the short term until more robust budget forecasting in place	Further improvements to forecasting arrangements
Assumptions in the report are unrealistic	Further adjustments to service delivery methods and savings targets in medium term and use of reserves in the short term	Possible	Robust monitoring of the variables and periodic refreshing of data
Failure to meet the financial strategy in the medium term	Further adjustments to service delivery methods and savings targets in medium term and decreased levels of reserves	Possible	Robust financial planning and budgetary processes, including the monitoring of the implementation of proposals
Failure to meet the savings required/efficiencies in a managed way	Further adjustments to service delivery methods and savings targets in medium term and use of reserves in the short term	Possible	Management actions and member monitoring. Compensating/ alternative proposals developed
Changes in future funding driven by government	Further adjustments to service delivery methods and savings targets in medium term and use of reserves in the short term	Possible	Close monitoring of potential changes and early reporting of impacts

17 Implications for resources

There will inevitably be significant resource implications across all service areas on staffing, finance and property resources arising from the budget process.

18 Implications for stronger and safer communities

Any implications will be considered as part of the budget setting process.

19 Implications for equalities

Equalities impact screening will be carried out as part of the development of proposals to feed into the corporate planning and budget setting process.

20 Author and contact officer

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21 Consultees

John Campbell – Chief Executive

Liz Elliott – Head of Finance

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Julie Thomas – Head of Planning and Local Development

22 Background papers

Medium Term Financial Strategy Report – Resources Committee Dec 2016.

Appendix 1

2017-18 Budget Analysis

Service Area	Original Budget 2016/17 £'000	Projected Outturn 2016/17	Original Budget 2017/18 £'000	Comments
Environmental Health Protection	403	402	426	
Regulatory Services	403	402	426	
Planning Policy and Regeneration	751	665	718	£25k Playing Pitch Strategy
Planning and Building Control	91	150	171	£70k planning appeals included in the Medium Term Financial Plan
Planning and Local Development	842	815	889	
Total for Head of Planning and Development	1,245	1,217	1,315	
Environmental Maintenance	2,894	2,912	2,805	£100k Crematorium income included in the Medium Term Financial Plan
Waste and Transport	1,115	1,124	1,156	Increase in insurance costs for the Crematorium
Total for Environmental Services	4,009	4,036	3,961	
Organisational Development	205	217	221	
Democratic Services	778	683	768	
Investment Property	-1,357	-1,376	-1,559	An increase in commercial lettings income, a reduction in empty properties rate costs and a reduction in repairs and maintenance costs.
Operational Property	817	832	885	Reduction in rental income
Total for Head of Resources	443	356	315	
Information Technology Shared Service	1,033	1,131	1,158	£127k increase in depreciation
District Law Shared Service	146	146	146	
Community Support	1,323	1,411	1,438	Removal of previous castle saving target and an increase in depreciation of £97k
Housing	445	460	481	
Accountancy	548	556	567	Increase in cost of corporate insurance
Internal Audit	65	65	65	
Revenues and Benefits	222	351	263	Reduced Admin and benefit subsidy grants offset by establishment savings and an increase in court cost income
Total for Head of Finance	2,603	2,843	2,814	
Corporate Contingency	-95	-95	0	Efficiency savings now incorporated into service budgets
Bad Debt Provision	10	10	10	
Depreciation & Amortisation	-1,395	-1,558	-1,558	
Non Distributed Costs- Pension Fund	1,425	1,425	1,386	Realignment of Pensions budget to actuals
Investment Income	-225	-196	-225	
Audit Fee & Bank Charges	66	66	66	
Other Income and Expenditure	-214	-348	-321	
Corporate Management	188	190	193	
Parish Precepts	483	483	502	
TOTAL ORIGINAL BUDGET	9,936	10,054	10,083	

Pressures and savings included as part of the 2017-18 Budget

Base Budget Movements	£'000
2016-17 Net Base Budget b/f	9,936
<i>Increases to Net Budget:</i>	
Establishment costs (incl pension contributions)	138
Reduced Housing Benefits Grants	85
Benefit subsidy changes	28
Removal of previous castle saving target	28
Playing Pitch Strategy	25
Parish Precepts	19
Increased Insurance Costs	13
Reduced Operational Property Income	10
Reduced Building Control Income	9
<i>Net Pressures</i>	355
<i>Decreases to Net Budget:</i>	
Reduction in Investment Property Rates	-57
Realignment of Pensions budget to match actuals	-39
Revenue & Benefits Court Cost Fees	-35
Investment Property Income	-32
Reduced Investment Property costs	-25
Neighbourhood Planning Grants	-20
<i>Net Savings</i>	-208
<i>Net Budget Increase</i>	147
<i>2017-18 Total Budget Requirement</i>	10,083

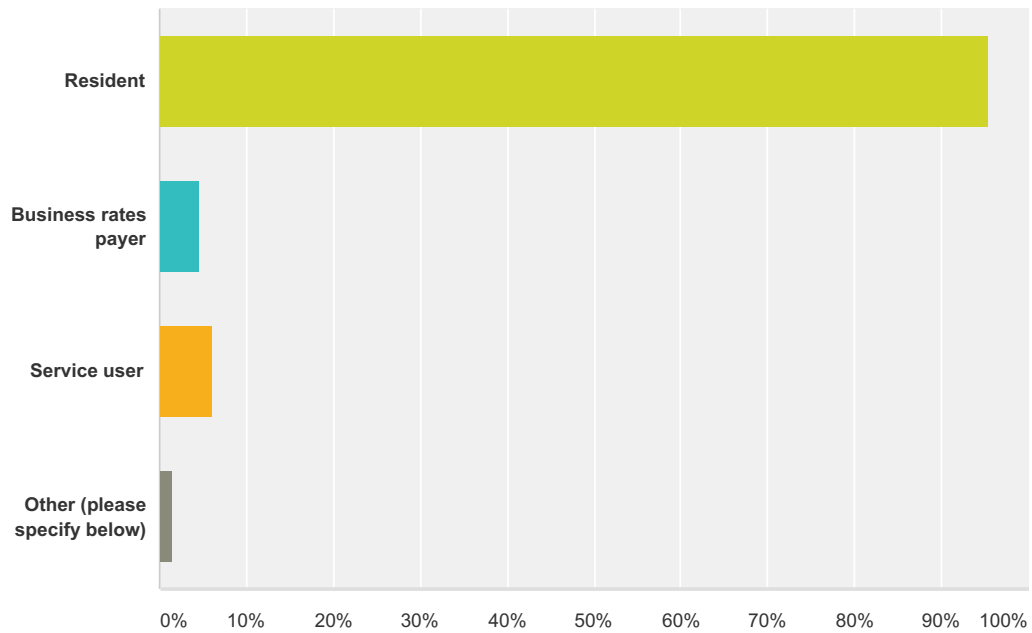
Appendix 3

Medium Term Financial Projections 2017-18 to 2020-21

	2016-17	2017-18	2018-19	2019-20	2020-21
	£ 000's	£ 000's	£ 000's	£ 000's	£ 000's
Current spending levels B/F	10,046	9,936	10,106	9,632	9,891
Net Changes - Standstill Budget	-17	147			
Revised spending levels	10,029	10,083	10,106	9,632	9,891
Inescapable pressures - Operational:					
Pay Inflation - Future Years	-	-	50	50	50
General inflation		100	100	100	100
Additional Contributions to offset Pension Strain	70	-62	14	14	14
Apprenticeship Levy		10			
Local Plan pressures	126	-65	-148		
Planning Appeals	100	-30	-70		
Borough Elections	-100			120	-120
Castle interim management costs		50	-50		
Waendel Leisure Centre		270	-270		
Partnership/Contract Savings:					
Castle Contact Savings	-33				
Contract & Procurement savings					
Service Transformation					
Shared Services (IT Strategy)		-150	-100	-25	
Asset Management & Service Review:					
Property project efficiencies					
Statutory/National Changes:					
Changes in welfare reform demand pressures	-100				
Alternative service delivery options:					
Crematorium Management fees	-100	-100			
Subsidiary Companies Profit to shareholder					
Private rental income (Croyland Hall)					
Investment property income	-56				
Total Changes to Base spending levels	-93	23	-474	259	44
Revised spending levels C/F	9,936	10,106	9,632	9,891	9,935
Financed by:					
Underlying Budget Deficit:	-625	-664	-1,071	-578	-881
Central Government Funding					
Business Rates Retention Scheme - Baseline	-2,215	-2,260	-2,333	-2,416	-2,502
Business Rates Retention Scheme - Growth	-587	-719	-727	-733	-759
Business Rates Retention Scheme - Pooling Benefit	-294	-360	-364	-366	-
Section 31 Grant	-479	-754	-	-	-
Business Rates Collection Fund (-surplus/deficit)	679	1,050	-	-	-
Total Business Rates Income	-2,896	-3,043	-3,424	-3,515	-3,261
Council Tax - Baseline	-3,678	-3,710	-3,840	-3,970	-4,100
Council Tax - Growth (1.5%)	-	-37	-77	-121	-169
Council Tax - Band D Increase (£5 & 1.99%)	-	-119	-121	-123	-57
Council Tax Collection Fund (-surplus/deficit)	-3	-21	-	-	-
Total Council Tax Income	-3,681	-3,887	-4,038	-4,214	-4,326
New Homes Bonus additional income above current budget	-1,457	-1,299	-1,061	-1,058	-752
Planned use of Ear Marked Reserves	-44	-	-	-	-
Total On going Funding available	-9,317	-9,035	-9,054	-9,010	-8,339
Total Funding including the one off use of reserves from previous years	-9,942	-9,699	-10,125	-9,588	-9,220
Additional savings needed to balance budget/additional use of reserves (+) or reduced need for reserves (-)	-6	407	-493	303	715
Original Cumulative Total Savings needed:	619	1,071	578	881	1,596
Changes as a result of in year Budget Monitoring	45	-	-	-	-
Revised Cumulative Total Savings needed:	664	1,071	578	881	1,596
General Fund Reserves as at 1st April	-4,522	-3,858	-2,787	-2,209	-1,328
Less used to fund annual base shortfalls	664	1,071	578	881	1,596
Contribution -to/from GF Reserves					
Total revised General Fund Balance	-3,858	-2,787	-2,209	-1,328	268

Q1 Are you completing this questionnaire as a (please select all that apply)

Answered: 66 Skipped: 0

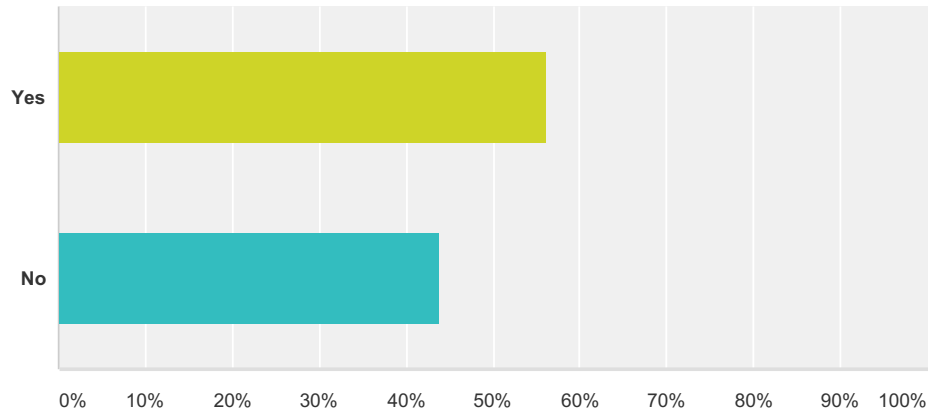


Answer Choices	Responses
Resident	95.45% 63
Business rates payer	4.55% 3
Service user	6.06% 4
Other (please specify below)	1.52% 1
Total Respondents: 66	

#	Other (please specify below)	Date
1	Employee	1/4/2017 3:02 PM

Q2 Do you support the proposal to increase the borough council element of council tax by £5 this year? (please select one option only)

Answered: 64 Skipped: 2



Answer Choices	Responses	
Yes	56.25%	36
No	43.75%	28
Total		64

Q3 Do you have any comments you would like to make about the level of council tax?

Answered: 23 Skipped: 43

#	Responses	Date
1	We get less services but have to pay more money,	1/11/2017 7:33 AM
2	To improve services requires more money. One of the sources of money is tax. To increase tax, the £5 absolutely must be carefully accounted for and publicised.	1/10/2017 1:01 PM
3	As long as the money is spent wisely.	1/10/2017 10:56 AM
4	Presently one of the lowest rates in the country , we should pay more if we require better services	1/4/2017 10:20 PM
5	As long as services increase	1/4/2017 6:48 PM
6	Having the town smartened up, especially the clearance of litter and leaves, is far more preferable to me than having unrealistically static council tax.	1/4/2017 6:48 PM
7	It may be a better idea to only increase council tax for those properties in higher bands.	1/4/2017 6:41 PM
8	For clarity you should state current level. What percentage increase is this?	1/4/2017 6:09 PM
9	Council tax is high but reasonable.	1/4/2017 4:52 PM
10	It is unfair on the lower income earners to increase the amount by a flat rate. It should be a percentage rise on a sliding scale with higher rate council tax bands paying more.	1/4/2017 3:04 PM
11	Why do we pay for the Police we never see them around here.	1/4/2017 1:06 PM
12	Depends what it is being spent on. We already get less services.	1/4/2017 11:06 AM
13	I think it is to low and should be £10 a year or even £20	1/4/2017 8:56 AM
14	Don't feel it is used well now	1/4/2017 8:03 AM
15	It is okay to increase if we get an efficient service from them, I.e. Bin collections, park and leisure maintenance, cleaner town etc..	1/4/2017 6:53 AM
16	would support a higher increase - twenty pounds	1/4/2017 1:21 AM
17	Tax should be applied across the board, not eliminated for those on income support. It is not fair that some low income people are expected to find the money while those that are supported by the state do not have to pay.	1/4/2017 1:17 AM
18	I would be happy for it to be raised by a higher amount on the higher bands (I am on one of those). It should be a percentage increase not a flat fee or it is unfair to those on lower incomes .	1/4/2017 12:03 AM
19	But will be unhappy if there are also cuts to vital services for the vulnerable in our community	1/3/2017 11:52 PM
20	Considering how low the borough element is, it should rise more to ensure continued services in the town.	1/3/2017 11:52 PM
21	£5 a year is insignificant It should be more like £50	1/3/2017 11:49 PM
22	I was elected on a mandate to keep Council Tax low and annual increases of around 5% are not compatible with that promise.	12/30/2016 8:23 PM
23	How much of our council tax goes to Wellingborough Homes and Norse?	12/28/2016 11:47 AM

Q4 The council makes a decision each year on the level of council tax. What are your thoughts on future years being increased by similar amounts to 2017-18?

Answered: 44 Skipped: 22

#	Responses	Date
1	Only in line with inflation. My income is not increasing!	1/11/2017 7:34 AM
2	A constant increase would not be welcomed since salaries have stagnated and the cost of living continues to rise.	1/10/2017 1:02 PM
3	Too much	1/10/2017 10:57 AM
4	The council should stop wasting money on consultations and compulsory purchases of property they have no intention of doing anything with, then they may not need to increase the council tax	1/5/2017 8:18 PM
5	Similar amounts would be acceptable, but anything a lot more than this would not be.	1/5/2017 9:02 AM
6	We have to maintain efficient services	1/4/2017 10:21 PM
7	.	1/4/2017 9:48 PM
8	If the town is improving alongside increasing wages, an increase is justified.	1/4/2017 7:27 PM
9	A fixed increase for a given number of years makes it easier to budget	1/4/2017 7:09 PM
10	No problem so long as services are good.	1/4/2017 6:49 PM
11	Not enough information	1/4/2017 6:09 PM
12	It will depend on services gained or lost.	1/4/2017 4:53 PM
13	The increases should be in-line with general inflation + x% - those who can afford it must expect to pay more for the services that they use.	1/4/2017 3:05 PM
14	I don't support it to be increased by that much every year unless there is a particular reason.	1/4/2017 2:43 PM
15	Roads are terrible, just patched up, never saw a gritter this year!!!	1/4/2017 1:07 PM
16	OK	1/4/2017 11:52 AM
17	Reasonable amount	1/4/2017 11:19 AM
18	Depends if it being spent on Council services or for contracting out, increasing the profit of private companies	1/4/2017 11:07 AM
19	No issues on this increase however as not all is consulted on there is no reason why another section of the council tax charge might decide to increase by 50% in which case these small increases will have a bigger impact on home budgets.	1/4/2017 11:00 AM
20	I support the increase.	1/4/2017 9:45 AM
21	At a par with inflation and individual residents earnings	1/4/2017 9:31 AM
22	If it is necessary	1/4/2017 8:56 AM
23	Yes even higher £10 or £20	1/4/2017 8:56 AM
24	Need to allocate the money in the best possible way for the people of wellingborough	1/4/2017 8:04 AM
25	Not fair on households	1/4/2017 7:42 AM
26	Council should lobby mp and government to increase,level of funding	1/4/2017 7:15 AM
27	Would depend on financial situation at the time	1/4/2017 7:11 AM
28	People need to see they are receiving good services for the increased tax, which at the moment they do not feel they are.	1/4/2017 6:54 AM
29	It should depend budgetary outcomes.	1/4/2017 2:09 AM

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30	should be aiming to create a reserve not spend it this amount is small and less than the cost of a single night out	1/4/2017 1:23 AM
31	Fine if it is applied to all households	1/4/2017 1:17 AM
32	It's already too expensive, with the expected squeeze on people's income over the next couple of years and inflation ramping up, hitting the poorer amongst us with yet more tax is not fair or sustainable.	1/4/2017 12:20 AM
33	if services are cut / being reduced not happy	1/4/2017 12:12 AM
34	It should increase by a rate suitable to save services .	1/4/2017 12:04 AM
35	At £5 a month added on thatan extra £20 over 4 years. Wages aren't going up. Services are declining.	1/4/2017 12:03 AM
36	No increase. Services haven't been increased in the area so council tax shouldn't be. Cuts could be made in certain departments within county council such as the emergency planning team. Paid staff to over see voluntary team assisting the council. As yet in 4 years all I've know them to do is a yearly training exercise which is nothing more than for some members to get publicity	1/4/2017 12:01 AM
37	£5 each year is ok	1/3/2017 11:58 PM
38	Similar to previous answer	1/3/2017 11:54 PM
39	Same as previous answer.	1/3/2017 11:52 PM
40	Increase it by £50, To make a real difference in providing services to the community	1/3/2017 11:51 PM
41	Keep taxes low	1/2/2017 2:09 PM
42	Council Tax should be kept at the same level or reduced.	12/30/2016 8:23 PM
43	Service would need to improve, the average person would like to see weekly collections again for rubbish and street lamps switched back on or at least something which shows where the money is being used	12/28/2016 1:28 PM
44	Contest the Grant given to BCW from Government. Do BCW do this? Or just rely on additional income due to home building? Peter Bone told me this is what you do. Please clarify.	12/28/2016 11:49 AM

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Q5 Please use this box to provide us with your comments/suggestions

Answered: 20 Skipped: 46

#	Responses	Date
1	Getting better value for money from the council's operations is by far my favourite way to save money. Accommodation is one part of this. There are many other ways that the council could work more efficiently. Reducing the number of services provided by the council would be my least preferred way of saving money.	1/10/2017 1:08 PM
2	Sell off the council buildings and convert them to flats, as that's what the council seem happy to let the rest of the town center buildings go	1/5/2017 8:21 PM
3	It is important to rationalise services and sharing buildings may be a better way in the future .	1/4/2017 10:29 PM
4	.	1/4/2017 9:49 PM
5	Core services should be provided to an excellent standard in order to attract more affluent people to the town. We do not want more development of new premises whilst leaving old heritage property derelict. This will never be a cost effective solution.	1/4/2017 6:54 PM
6	Not enough information. Which provides the greatest opportunity for savings with less impact on residents?	1/4/2017 6:18 PM
7	We should be looking for innovative ways of making money :- Advertising on the website Running a Borough wide lottery Building and selling houses	1/4/2017 3:10 PM
8	Set money to one side for the roads, schooling and a decent market.	1/4/2017 1:09 PM
9	Dispose of assets that are not used. Look for ideas to reduce spending/increase income (e.g. Wellingborough Norse ?). Maintain services that are essential, or benefit a majority of residents.	1/4/2017 12:58 PM
10	Make efficiencies in accommodation costs. Stop perks to council employees that wouldn't be available to private sector employees.	1/4/2017 11:22 AM
11	Start by reducing the number of people you employ.	1/4/2017 9:36 AM
12	Look at a unitary authority becoming one	1/4/2017 8:57 AM
13	Sounds good needs to be followed by action	1/4/2017 8:06 AM
14	Yet again council appears to be targeting the most vulnerable	1/4/2017 7:19 AM
15	Don't think it is fair or wise to arbitrarily reduce spending on services where there are no legal obligation to provide them, as they benefit many members of the town. It has proven in other places that developing new offices do not save or save very little longer term. A better approach is to co-locate with other public sector services as long as they are still located centrally and are easily accessible for the majority.	1/4/2017 1:24 AM
16	These are very sensible objectives, and I'd like to add: 1. The order I'd prioritise these in is 2, 3, 1 2. If the council has less to spend and less responsibility, then it should need fewer people to manage all of this. If the employment base shrinks as a result, then I'd also suggest selling off the surplus buildings as well as re-purposing them. 3. One thing that may help the costs is relying on experts more. Instead of continually arguing over the advice you get from experts, such as your planning officers, accept their recommendations and save money by not quibbling.	1/4/2017 12:25 AM
17	I think it is important not to reduce services. I prefer increased council tax to a further reduction in services or staff redundancy as staff appear very stretched already. By all means review accommodation but I doubt new offices will save money (they almost always increase costs). Look instead if staff can work from home (I so this myself quite successfully - I work for a national charity) . Do you have space you can lease to others? Review smaller costs - office equipment , postage, stationery etc. Are you leasing equipment which is under used? Is it cheaper to buy? Look at reducing or at least freezing councillors allowances. Ask staff for suggestions. The people who work for you will know where the waste is. Reward them for successful ideas (a bonus or extra holiday or similar - needs to be actually worth something - not some sort of paper reward) Consider if some services currently contracted out could be better provided by your own staff.	1/4/2017 12:14 AM

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18	1: - Ensure that the most vulnerable and low income (both working and non-working) needs are prioritized over corporate/middle/high income earners 2. As above, we've already seen the closure of the local women's aid, and places such as the Glamis Hall almost folded. While the initial outlay to support these types of services may be high at first glance the overall saving is far exceeded than the 'picking up the pieces' after. Much cheaper to support people before the situation worsens to critical, 3. Only if jobs aren't to be cut in the process, always front of line (low paid) staff who are hit first in such changes	1/3/2017 11:56 PM
19	Make assets work efficiently Invest in income producing schemes Merge admin services with others	1/2/2017 2:11 PM
20	When the County becomes Unitary in a few years time BCW will not need any government funding or accommodation. So will the assetts be sold off? And will Norse and Wellingborough Homes lose their contracts?	12/28/2016 11:53 AM

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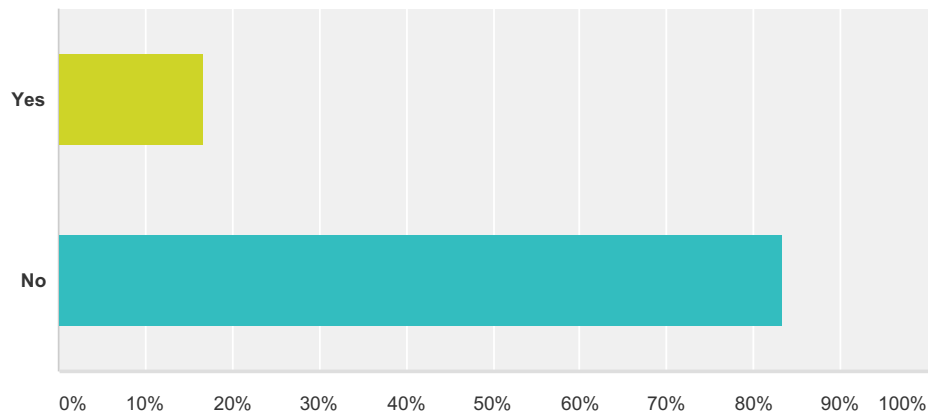
Q6 Are there other ways of spending you think should be reviewed?

Answered: 19 Skipped: 47

#	Responses	Date
1	I am sure there are but until your expenditure is published it is difficult to comment.	1/11/2017 7:41 AM
2	More intelligent and efficient running of day to day operations of council services. Public sector is well known for being inefficient.	1/10/2017 1:08 PM
3	Get rid of the waste of time councilors, take politics out of the council and run it properly	1/5/2017 8:21 PM
4	Ensuring that the developers of land for housing or business contribute to the community	1/4/2017 10:29 PM
5	.	1/4/2017 9:49 PM
6	Stop non mandatory services	1/4/2017 6:18 PM
7	The number of hours the council is open could be reduced if better use was made of the website - make it easier for people to transact on-line	1/4/2017 3:10 PM
8	Stop giving large amounts to various organisations.	1/4/2017 1:09 PM
9	Possibly consider further outsourcing	1/4/2017 12:58 PM
10	Services should be brought back 'in house'. Why use taxpayers money to profit private business?	1/4/2017 11:14 AM
11	council perks -	1/4/2017 1:24 AM
12	money given to various organizations that help few or do not include all should be reviewed and payments modified. Alternatively less money can be given to more organizations.	1/4/2017 1:24 AM
13	Do we need as many councillors as we have?	1/4/2017 12:25 AM
14	cap council staff wages. no bonuses .	1/4/2017 12:14 AM
15	As previous emergency planning team	1/4/2017 12:01 AM
16	Reduce the amount of money paid to councillors	1/3/2017 11:52 PM
17	Make Castle self funding	1/2/2017 2:11 PM
18	Taxis for children with special needs to transport them to school there must be a more cost effective way to do this	12/28/2016 1:30 PM
19	Unitary. NCC will take everything you do over by 2018/19.	12/28/2016 11:53 AM

Q7 Are there any specific areas where you think we should increase the charges?

Answered: 30 Skipped: 36



Answer Choices	Responses	
Yes	16.67%	5
No	83.33%	25
Total		30

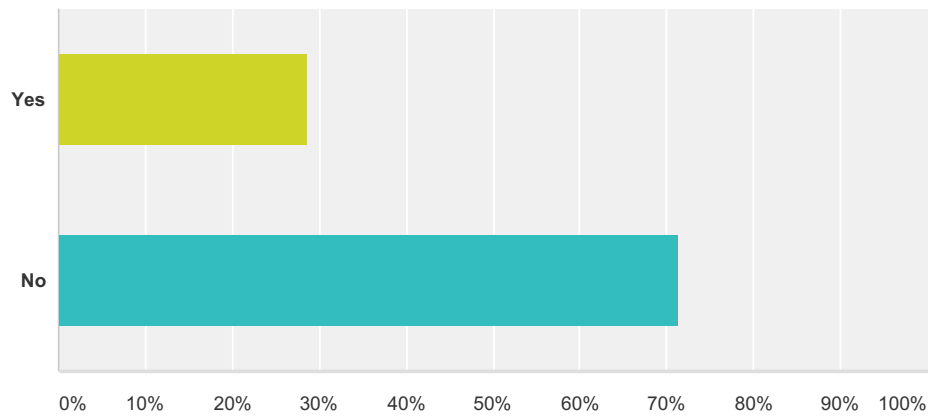
Q8 Please use the space below for your comments

Answered: 8 Skipped: 58

#	Responses	Date
1	Increase all Internment Charges -most deceased esttes are sufficient to cover this and any surplus can be used to subsidise Paupers Funerals	1/4/2017 7:13 PM
2	Licensing of pubs and fast food restaurants in the interest of public health	1/4/2017 3:17 PM
3	Road safety	1/4/2017 1:10 PM
4	Why are market stalls more expensive on a Tuesday?	1/4/2017 9:53 AM
5	Room hire charges are high compared to other towns add more to the council tax	1/4/2017 8:58 AM
6	would increase all fees to remain solvent and keep reserves intact	1/4/2017 1:38 AM
7	Fees for stray dogs, since there is no need for this to happen at all & it would encourage people to take better care of their animals.	1/4/2017 12:19 AM
8	Parking for BCW Employees. Pub Licences.	12/28/2016 11:55 AM

Q9 Are there any specific areas where you think we should reduce the charges?

Answered: 28 Skipped: 38



Answer Choices	Responses	
Yes	28.57%	8
No	71.43%	20
Total		28

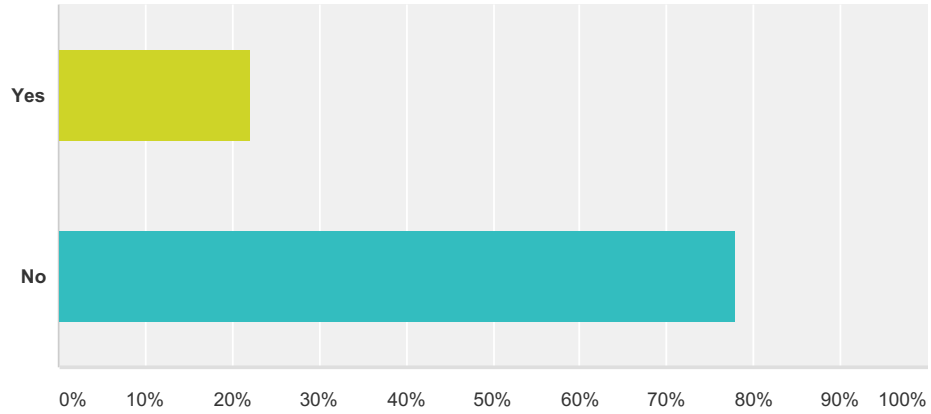
Q10 Please use the space below for your comments

Answered: 9 Skipped: 57

#	Responses	Date
1	Although I know that flytipping is a problem in many areas, so encouraging residents to arrange appropriate collection of waste would be appreciated.	1/10/2017 1:10 PM
2	Bulky waste - reduce the charges to reduce fly-tipping	1/4/2017 3:17 PM
3	Police	1/4/2017 1:10 PM
4	Crematorium too expensive and needs landscaping.	1/4/2017 11:15 AM
5	All of it, especially burial costs, justify the charges at least and explain why a non inhabitant burial is 100% more. Dies it cost more to bury foreigners. That us bordering on racism!	1/4/2017 9:53 AM
6	Room hire to encourage more room hire and community groups	1/4/2017 8:58 AM
7	Council tax	1/4/2017 6:21 AM
8	For bulky collections for those not eligible for free collections. There is an increase in fly tipping in the town, many people have no access to a car, and are unable to afford the charge, a reduction in costs, and promotion of the 'bulky collection' service would almost certainly help. If the items are left and other residents complain then the council (Norse) manages to collect for free.....	1/3/2017 11:58 PM
9	Market Traders. Taxi Licences.	12/28/2016 11:55 AM

Q11 Are there any services that we provide where you think a charge should be introduced?

Answered: 27 Skipped: 39



Answer Choices	Responses	
Yes	22.22%	6
No	77.78%	21
Total		27

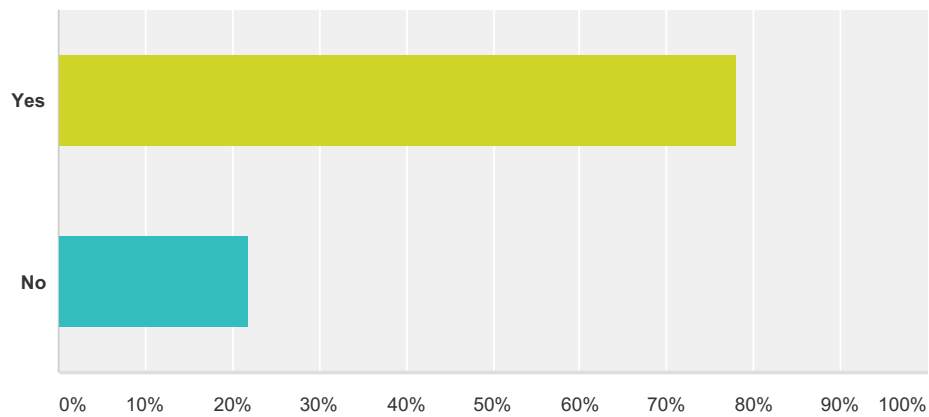
Q12 Please use the space below for your comments

Answered: 9 Skipped: 57

#	Responses	Date
1	How much extra will your increases bring in?	1/11/2017 7:56 AM
2	Parking, I think that a £1 per car per day should be brought in to use the multi storey car park.	1/5/2017 9:08 AM
3	Charge for use of recycling centre at Wollaston. This not a mandatory facility for bcw.	1/4/2017 6:21 PM
4	Use of council chamber for weddings - do we re-charge the county council? Charge councillors for the printing and postage of agendas and minutes - these are available on-line	1/4/2017 3:17 PM
5	Not aware of any	1/4/2017 8:58 AM
6	Business support	1/4/2017 7:21 AM
7	Events in some cases	1/2/2017 2:12 PM
8	As per the previous question	12/28/2016 1:31 PM
9	Not sure which services you provide anymore.	12/28/2016 11:55 AM

Q13 We use equality monitoring information to help us to identify who is using our services (and often more importantly who is not using our services) as well as to help us improve the way we deliver services to everyone. The information provided is stored securely, is anonymous, is kept separately from any identifying personal information and is used for monitoring purposes only. Are you prepared to answer some or all of the equalities monitoring questions?

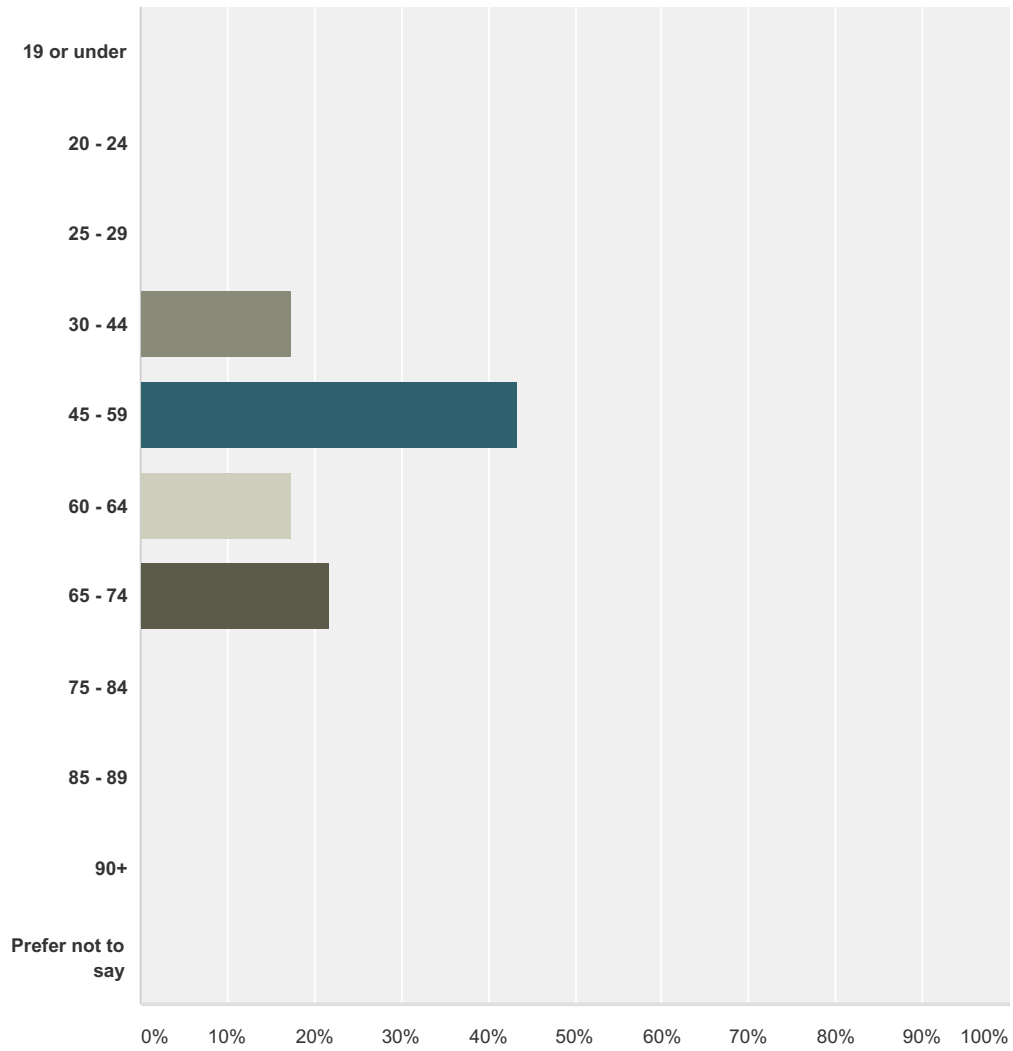
Answered: 32 Skipped: 34



Answer Choices	Responses
Yes	78.13% 25
No	21.88% 7
Total	32

Q14 Age

Answered: 23 Skipped: 43



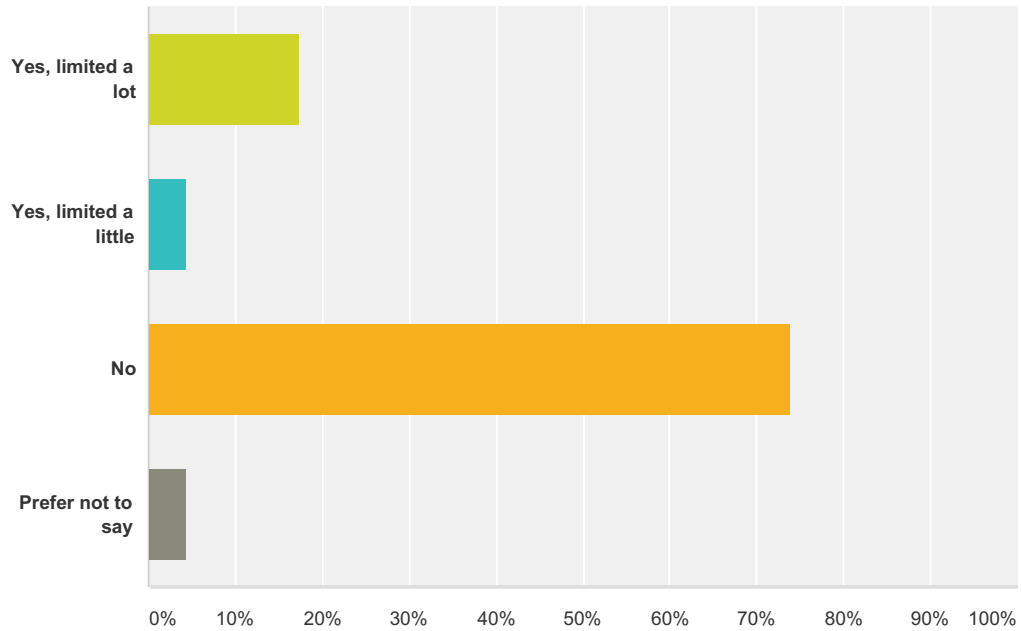
Answer Choices	Responses
19 or under	0.00% 0
20 - 24	0.00% 0
25 - 29	0.00% 0
30 - 44	17.39% 4
45 - 59	43.48% 10
60 - 64	17.39% 4
65 - 74	21.74% 5
75 - 84	0.00% 0
85 - 89	0.00% 0
90+	0.00% 0

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Prefer not to say	0.00%	0
Total		23

Q15 Disability: Are your day to day activities limited because of a physical or mental impairment which has lasted, or is expected to last at least 12 months?

Answered: 23 Skipped: 43

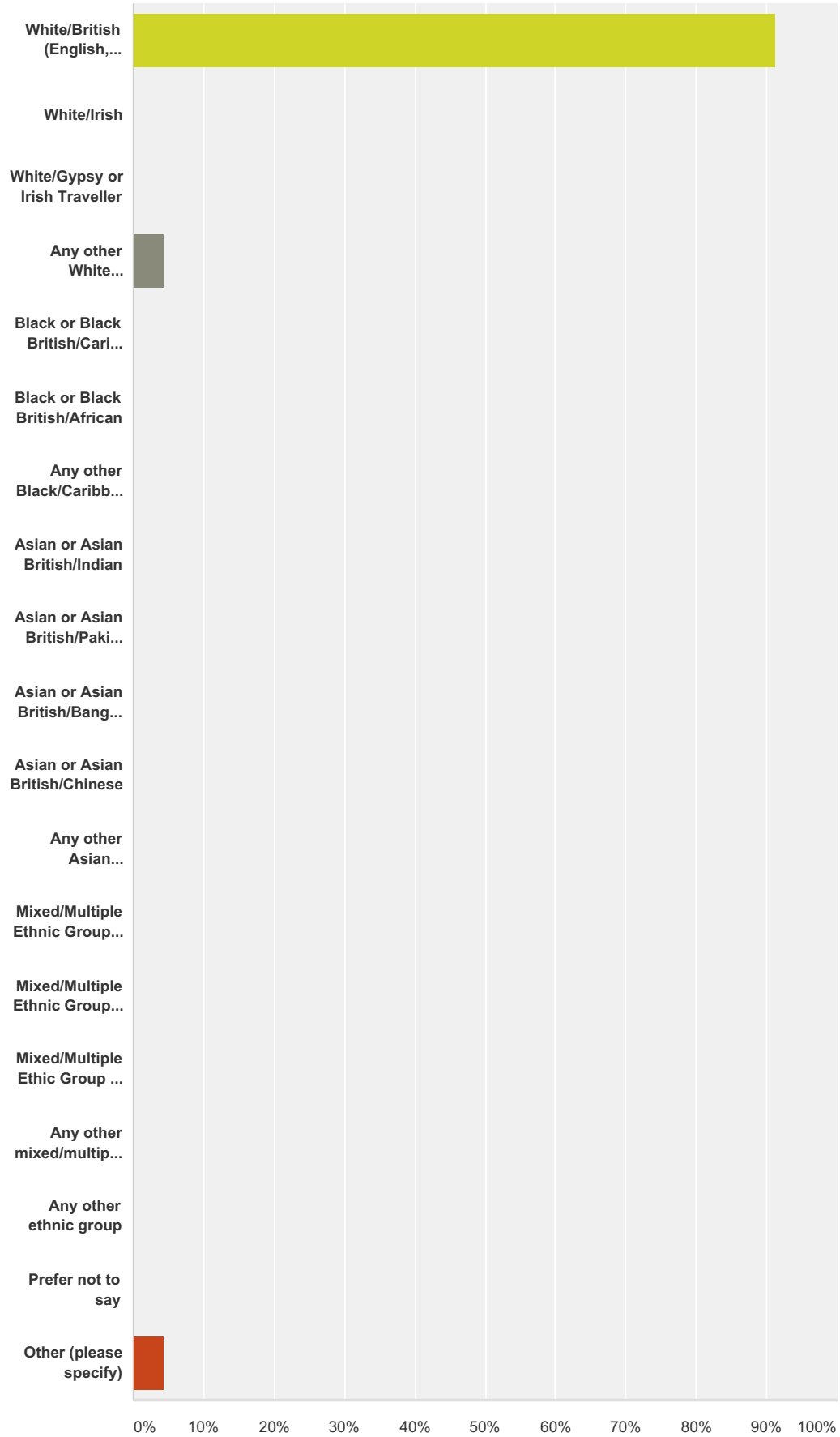


Answer Choices	Responses
Yes, limited a lot	17.39% 4
Yes, limited a little	4.35% 1
No	73.91% 17
Prefer not to say	4.35% 1
Total	23

Q16 Ethnicity:How would you define your cultural background?

Answered: 23 Skipped: 43

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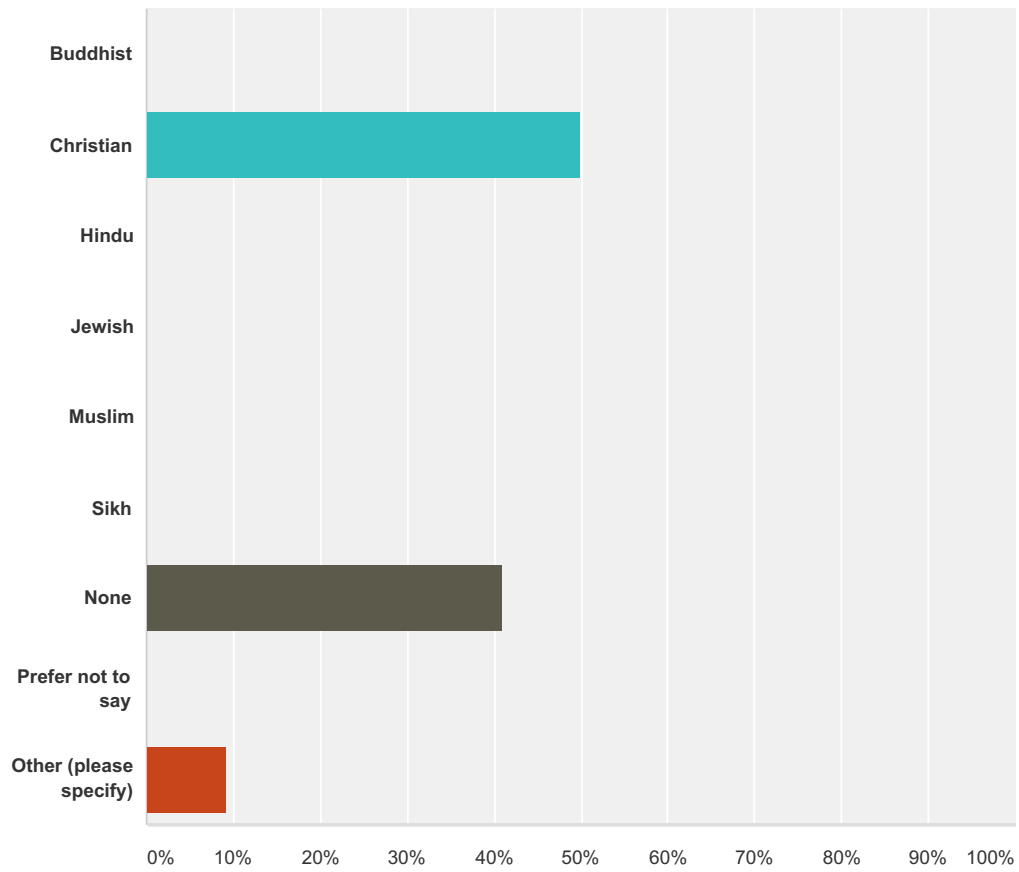
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Answer Choices	Responses	
White/British (English, Scottish, Welsh, Northern Irish)	91.30%	21
White/Irish	0.00%	0
White/Gypsy or Irish Traveller	0.00%	0
Any other White background (please select and write in the comment box below)	4.35%	1
Black or Black British/Caribbean	0.00%	0
Black or Black British/African	0.00%	0
Any other Black/Caribbean/African background (please select and write in the comment box below)	0.00%	0
Asian or Asian British/Indian	0.00%	0
Asian or Asian British/Pakistani	0.00%	0
Asian or Asian British/Bangladeshi	0.00%	0
Asian or Asian British/Chinese	0.00%	0
Any other Asian background	0.00%	0
Mixed/Multiple Ethnic Group - White and Black Caribbean	0.00%	0
Mixed/Multiple Ethnic Group - White and Black African	0.00%	0
Mixed/Multiple Ethnic Group - White and Asian	0.00%	0
Any other mixed/multiple ethnic background	0.00%	0
Any other ethnic group	0.00%	0
Prefer not to say	0.00%	0
Other (please specify)	4.35%	1
Total		23

#	Other (please specify)	Date
1	European	1/4/2017 12:28 AM

Q17 Religion/belief:How would you define your religion/belief?

Answered: 22 Skipped: 44



Answer Choices	Responses
Buddhist	0.00% 0
Christian	50.00% 11
Hindu	0.00% 0
Jewish	0.00% 0
Muslim	0.00% 0
Sikh	0.00% 0
None	40.91% 9
Prefer not to say	0.00% 0
Other (please specify)	9.09% 2
Total	22

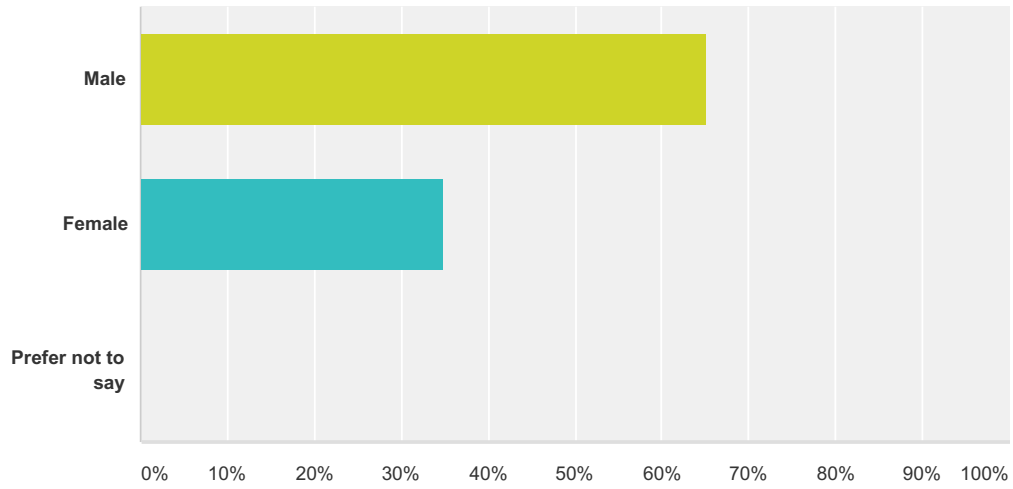
#	Other (please specify)	Date
1	C of E	1/4/2017 11:42 PM

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2	Apatheist	1/4/2017 12:28 AM
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Q18 Gender

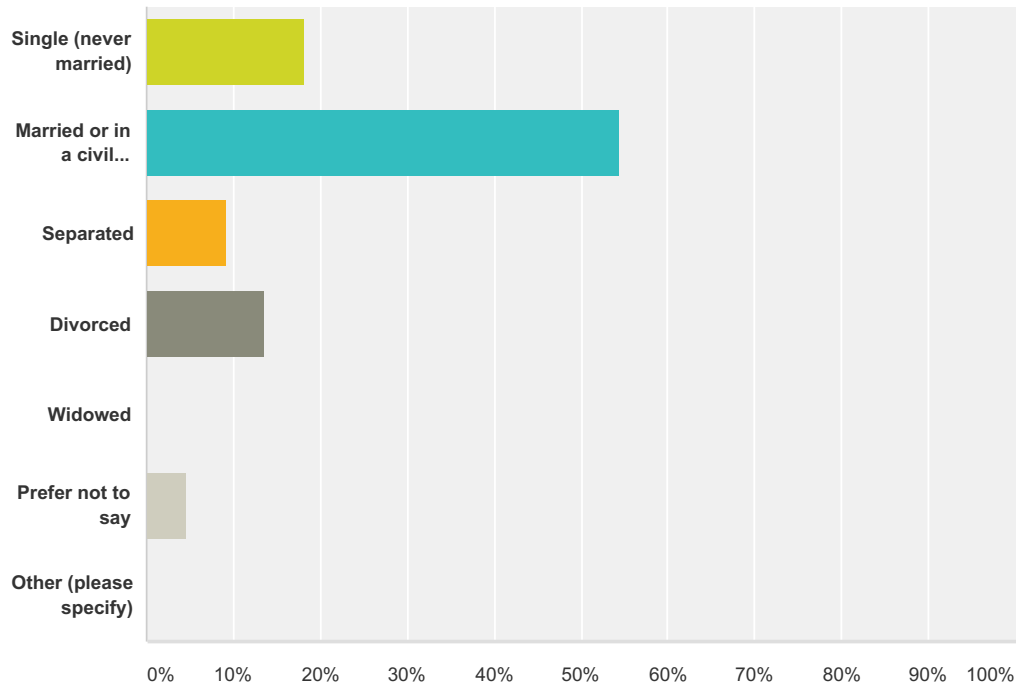
Answered: 23 Skipped: 43



Answer Choices	Responses	
Male	65.22%	15
Female	34.78%	8
Prefer not to say	0.00%	0
Total		23

Q19 Marital statusAre you

Answered: 22 Skipped: 44

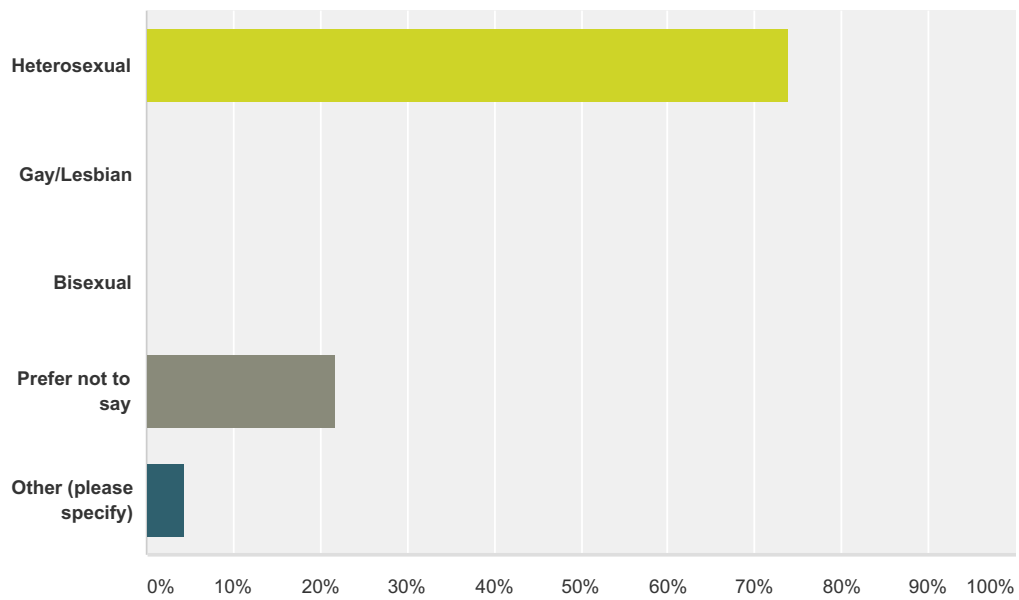


Answer Choices	Responses	
Single (never married)	18.18%	4
Married or in a civil partnership	54.55%	12
Separated	9.09%	2
Divorced	13.64%	3
Widowed	0.00%	0
Prefer not to say	4.55%	1
Other (please specify)	0.00%	0
Total		22

#	Other (please specify)	Date
	There are no responses.	

Q20 Sexual Orientation: How would you define your sexual orientation?

Answered: 23 Skipped: 43



Answer Choices	Responses
Heterosexual	73.91% 17
Gay/Lesbian	0.00% 0
Bisexual	0.00% 0
Prefer not to say	21.74% 5
Other (please specify)	4.35% 1
Total	23

#	Other (please specify)	Date
1	Assexual	1/4/2017 7:14 PM

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Council Minutes etc.</u>			
<u>Minutes</u>			
Commercial Concerns	Zero Rated	153.20	153.20
<u>Planning Committee</u>			
Agendas, reports and minutes	Zero Rated	306.40	306.40
Minutes	Zero Rated	77.50	77.50
<u>Register of land held by Public Bodies</u>			
Copy of an entry	VAT Exclusive	13.40	13.40
Duplicate sheet	VAT Exclusive	0.40	0.40
<u>Freedom of Information Act</u>			
Requests for information:	O/S Scope		
<p>A charge can be made for the materials (eg Paper, CD Rom, Video Tape etc) needed to respond to a request for information, if the total cost is £10 or more. If the cost of materials is less than £10 no charge can be made. Photocopies are to be charged at 10p per sheet of paper. Staff time taken to find and prepare the information in response to a request is to be charged at £25 per hour. However, if the total amount of time taken is less than 18 hours(£450), no charge may be made.</p>			
Register of Electors (Full or Open) - Paper Copy	O/S Scope	£10, plus £5 per 1000 entries (or part thereof)	£10, plus £5 per 1000 entries (or part thereof)
Register of Electors (Full or Open) - Data Copy	O/S Scope	£20, plus £1.50 per 1000 entries (or part thereof)	£20, plus £1.50 per 1000 entries (or part thereof)
Certificate of Residency	O/S Scope	15.00	15.00

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Local Land Charges</u>			
Search Fees			
LLC1 only	Exempt	18.00	18.00
Con 29 (R)	Exempt	52.50	62.50
Con 29 (R) (except Q2, 3.1, 3.2, 3.4, 3.6)	Exempt	38.00	39.50
Con 29 (R) and LLC1	Exempt	70.50	80.50
Con 29 (O) (Q4-22)	Exempt	10.00	10.00
Second Parcel	Exempt	11.00	11.00
<u>Cemeteries</u>			
<u>Interments-Public & Purchased Graves (Monday - 11.30 Friday)</u>			
Age to 1 month	Exempt	No charge	No charge
Over 1 month - 16 years	Exempt	No charge	No charge
Over 16 years			
Depth to 6 ft.	Exempt	358.10	358.10
Per additional ft.	Exempt	72.40	72.40
Chamber - Single Interment	Exempt	262.90	262.90
Chamber - Double or Second Interment	Exempt	476.20	476.20
Cremated Remains	Exempt	83.80	83.80
Memorial Chambers	Exempt	77.50	77.50
Prepurchased mausoleum	Exempt	753.60	753.60
<u>Interments-Public & Purchased Graves (Friday after 11.30am to 3.30pm, Saturday 9.00am -10.30 am)</u>			
Depth to 6 ft.	Exempt	537.20	537.20
Per additional ft.	Exempt	108.60	108.60
Chamber - Single Interment	Exempt	394.40	394.40
Chamber - Double or Second Interment	Exempt	714.20	714.20
Cremated Remains	Exempt	126.20	126.20
Memorial Chambers	Exempt	116.90	116.90
Prepurchased mausoleum	Exempt	1130.40	1130.40

* 50% uplift to basic charges with figures shown below rounded up to the nearest 10p

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Exclusive Rights</u>			
Earth Graves (9 ft. x 4 ft.)	Exempt	368.00	368.00
Childs Plot (4 ft. x 3 ft.)	Exempt	180.00	180.00
Memorial Garden (2 ft. x 2 ft.)	Exempt	120.00	120.00
Chamber - Single Interment	Exempt	359.10	359.10
Chamber - Double or Second Interment	Exempt	359.10	359.10
Memorial Chamber, Ashes (Including Plaque)	Exempt	299.10	299.10
Mausoleum - Purchase, facia tablets and inscription	Exempt	3264.10	3264.10
<u>Memorials</u>			
Vase or Tablet	Exempt	33.10	33.10
Headstone or other monument	Exempt	182.20	182.20
Kerb	Exempt	103.50	103.50
Additional inscriptions	Exempt	51.70	51.70
Replacement of headstones	Exempt	58.90	58.90
Use of chapel	Exempt	36.10	36.10
Use of organ	Exempt	36.10	36.10
Search Fee	VAT inclusive	40.20	40.20
<u>Special Conditions</u>			
Purchaser is a non-inhabitant (100% uplift in charges, applies to purchase of exclusive rights only)			
Deceased was a non-inhabitant 100% uplift in charges, applies to interment fee and memorial applicants)			
A non-inhabitant is a person who has not resided in the Borough for at least one year, in the five year period prior to the memorial application or interment.			
<u>Maintenance of Graves</u>			
Levelling and turfing grassed graves on one occasion	Exempt	85.80	85.80
Maintaining other graves for 25 years	Exempt	703.90	703.90
Planting on a single occasion	Exempt	58.90	58.90
Spring & Summer flowers for 25 years	Exempt	1408.90	1408.90

Appendix 5

2017-18 Fees & Charges

Swanspool Pavilion

Monday to Saturday- Minimum Charge (3 hours)
Off Peak - Per Hour (Min. 2 hours)

Level 1 - Open and close.

Level 2 - Open, set out, clear away and close.

Level 3 - As 2 but remain present.

Peak - Per Hour (Min. 2 hours)

Level 1 - Open and close.

Level 2 - Open, set out, clear away and close.

Level 3 - As 2 but remain present.

Tithe Barn

Off Peak - Per Hour (Min. 2 hours)

Level 1 - Open and close.

Level 2 - Open, set out, clear away and close.

Level 3 - As 2 but remain present.

Peak - Per Hour (Min. 2 hours)

Level 1 - Open and close.

Level 2 - Open, set out, clear away and close.

Level 3 - As 2 but remain present.

VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
Exempt	14.90	14.90
Exempt	19.00	19.00
Exempt	26.80	26.80
Exempt	19.00	19.00
Exempt	26.80	26.80
Exempt	29.90	29.90
Exempt	19.00	19.00
Exempt	22.70	22.70
Exempt	35.10	35.10
Exempt	22.70	22.70
Exempt	35.10	35.10
Exempt	42.40	42.40

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Finedon Town Hall</u>			
Off Peak - Per Hour (Min. 2 hours)			
Level 1 - Open and close.	Exempt	14.90	14.90
Level 2 - Open, set out, clear away and close.	Exempt	19.00	19.00
Level 3 - As 2 but remain present.	Exempt	26.80	26.80
Peak - Per Hour (Min. 2 hours)			
Level 1 - Open and close.	Exempt	19.00	19.00
Level 2 - Open, set out, clear away and close.	Exempt	26.30	26.30
Level 3 - As 2 but remain present.	Exempt	29.90	29.90
<u>All Halls</u>			
Sundays and Bank Holidays - 50% surcharge			
Commercial Rate - 100% surcharge			
Registered charities 50% discount			
8 or more bookings, bookings in excess of 16 hours 10% discount			
Cleaning Fee (Disco's, Weddings etc)	Exempt	64.10	64.10
Hire of Piano (where available)	Exempt	2.50	2.50
Licensed Bar Facilities (per booking)	Exempt	38.20	38.20
<u>Parks</u>			
Floral Decorations	Exempt	31.00	31.00
Chairs - Charge per chair per day	Exempt	1.00	1.00
Bandstand Section - each per day	Exempt	3.50	3.50
Castlefields Bandstand - per day	Exempt	10.00	10.00
<u>Fairs</u>			
Charged at a daily rate per operating day for areas of land up to 15,000 square metres	Exempt	262.90	262.90
Additional 25% charged for any Bank Holiday on which the fair is operating	Exempt	328.60	328.60
Returnable deposit to be paid by the fair operators, some or all of which may be retained by the Council	Exempt	698.70	698.70

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Parks Games</u>			
Football	VAT Inclusive	42.40	42.40
Cricket -Day Matches	VAT Inclusive	50.70	50.70
Cricket -Evening Matches	VAT Inclusive	34.10	34.10
Tennis per court (per 45 minutes)	VAT Inclusive	4.60	4.60
Bowls-Per Rink (per hour)	VAT Inclusive	4.60	4.60
Equipment Hire Charges-Per Item (Query the proposed charge)	VAT Inclusive	1.00	1.00
Equipment Hire charges-Deposit (per session)	VAT Inclusive	6.60	6.60
Parks Games - Percentage increase in fees and proposed charge includes VAT rate at 20%.			
<u>Planning</u>			
Planning Application Fees	VAT Inclusive	Statutorily determined	Statutorily determined
Supply of a set of map extracts for Planning and Building Regulation Applications	Zero Rated	25.80	25.80
Pre application Advice		To be Reviewed	
<u>Copying Charges</u>			
Planning Decisions notices or other stored or microfiched document	VAT Exclusive	15.90	15.90
Duplicate Sheet	VAT Exclusive	0.40	0.40
Written Information from Archived Files to Solicitors and members of the public (per question)	O/S Scope VAT	36.10	36.10
Paper copies of any document (including TPOs and S106 agreements)	VAT Exclusive	41.40	41.40
Electronic emailed documents (TPO and S106 Agreements and any other documents)	VAT Exclusive	15.90	15.90

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Pest Control - General Charges - All premises</u>			
Charge inclusive of Materials	VAT Exclusive	61.00	61.00
Call out charge- if treatment not required	VAT Exclusive	15.40	15.40
<u>Food Safety</u>			
Street Trading - Licence	O/S Scope	1165.60	1165.60
- Consent	O/S Scope	781.50	781.50
Food Export Certificate		81.70	81.70
Voluntary Surrender of Food		£35 per hr	£35 per hr
<u>Private Water Supplies</u>			
Risk assessment		35- 500	35- 500
Sampling per visit (£35 per hour)		35-100	35-100
Other Investigations (£35 per hour)		35-100	35-100
Grant of Authorisation		100.00	100.00
Analysis of Samples			
Under Regulation 10		0-25	0-25
Taken during Check monitoring		0-100	0-100
Taken during Audit monitoring		0-500	0-500
<u>Control of Stray Dogs</u>			
Collection of a stray dog fee		45.00	45.00
Kennelling fee per day		7.00	7.00
<u>Health & Safety</u>			
Factual report requested for civil actions	O/S Scope	156.20	156.20

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Health Courses</u>			
Food Hygiene/Health & Safety Courses			
Individual	VAT Exclusive	61.00	61.00
Group	VAT Exclusive	458.50	458.50
<u>Taxi Licensing</u>			
<u>Hackney Carriage / Private Hire</u>			
Vehicle licence	O/S Scope	187.80	187.80
Driver's Licence original (3years)	O/S Scope	138.00	172.00
Driver's Licence renewal (3years)	O/S Scope	130.00	168.00
Operator's Licence, original and renewal (5 years)	O/S Scope	305.40	305.40
Trailers	O/S Scope	60.00	60.00
Hackney Carriage Knowledge Test	O/S Scope	50.00	50.00
Private Hire Drivers Test	O/S Scope	15.00	15.00
Transfer of Vehicle Licence (paperwork only, no plates)	O/S Scope	21.25	21.25
Temporary Vehicle Transfer (plates included)	O/S Scope	52.00	52.00
Personal Plate Application (plates included)	O/S Scope	52.00	52.00
In Year Permanent Vehicle Replacement	O/S Scope	52.00	52.00
Temporary Drivers Badge	O/S Scope	16.00	20.00
Spares and Replacements:			
Rear Vehicle Plate	O/S Scope	25.00	25.00
Hackney Internal Plate	O/S Scope	17.00	17.00
Private Hire Internal Plate	O/S Scope	18.00	18.00
Bracket	O/S Scope	25.00	25.00
Windscreen Pouch	O/S Scope	8.00	8.00
Lost Drivers Badge Replacement	O/S Scope	16.00	20.00
Change in name on Drivers Licence	O/S Scope	16.00	20.00
Change of address	O/S Scope	8.00	8.00

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Private Sector Housing</u>			
Border Agency inspection certificates	VAT Exclusive	114.80	114.80
Licence Application Fee for Houses in Multiple Occupation-Preliminary application	O/S Scope	144.90	200.00
Licence Application Fee for Houses in Multiple Occupation-Secondary application Maximum Fee	O/S Scope	201.70	400.00
Enforcement Notice - Maximum fee (section 10 and 11 of the Housing Act 2004)		300.00	300.00
<u>Energy Assessments</u>			
Energy Performance Certificates	VAT Exclusive	64.10	64.10
<u>Non domestic Energy Performance Certificates :</u>			
Retail Shop/Office Unit (50m ² - 100m ²)	VAT Exclusive	165.00	165.00
Retail Shop/Office Unit (101m ² - 150m ²)	VAT Exclusive	185.00	185.00
Retail Shop/Office Unit (151m ² - 200m ²)	VAT Exclusive	205.00	205.00
Retail Shop/Office Unit (201m ² - 250m ²)	VAT Exclusive	225.00	225.00
Large industrial/Office blocks (Over 250m ²)	VAT Exclusive		Individual Quote
<u>CODE for Sustainable homes</u>			
Design Stage Assessment : Minimum fee	VAT Inclusive	750.50	750.50
Design Stage Assessment : Per unit	VAT Inclusive	75.50	75.50
Post Construction Review : Minimum fee	VAT Inclusive	750.50	750.50
Post Construction Review : Per unit	VAT Inclusive	108.60	108.60

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Rural Housing Needs Surveys</u>			
Full Survey Document	VAT Exclusive	500.00	500.00
Full Survey Document - Parish Council	VAT Exclusive	300.00	300.00
Housing Needs Survey - Consultancy Charges	VAT Exclusive	£ to be determined per cost calculator	
<u>Keyways - Advertising of Housing Association Properties</u>			
Per Advert		70.00	70.00
Per New Build Advert		35.00	35.00
<u>Building Control (excluding Countywide fees)</u>			
Building Control Charges		Remain at current level	Being reviewed
Copies of Building Regulation Approvals, Completion Certificates, Regularisation Certificates and any other stored document (Microfiched or stored applications)	VAT Inclusive	45.50	41.40
Copies of Building Regulation Approvals, Completion Certificates, Regularisation Certificates and any other electronically stored document available for emailing	O/S Scope	15.90	15.90
Duplicate or second page	O/S Scope	0.40	0.40
Re-charge plan fee for applications rejected twice.		Full plan check fee	
Written Information from Archived Files to Solicitors and members of the public (per question)		36.10	36.10
Desk top research and letter to confirm exempt work for Building Regulations	VAT Exclusive	55.80	55.80
Supervised Viewing of Files (per hour or part thereof)	VAT Exclusive	70.30	55.80
Site visits requested for investigation or advice in respect of Building Regulation matters OF ANY TYPE (not subject to a current application) fee deductible from BC application fee		72.40	72.40
Withdrawal of Application before work commences or full plans examination takes place, and a refund of the fee is requested		64.10	64.10
Electrical testing by an electrical contractor			Cost recovery

Appendix 5

2017-18 Fees & Charges	VAT Status	Current Charge 2016-17 £	Proposed Charge 2017-18 £
<u>Bulky Waste Collection</u>			
Up to 5 items	O/S Scope	35.60	35.60
<u>Swanspool House (Meeting rooms)</u>			
Off Peak - Per Hour (Min. 2 hours)			
Level 1 - Open and close.	VAT Exclusive	19.00	19.00
<u>Licensing of Additional Markets (non standard)</u>			
Number of Pitches & Event Fee			
1-20 Registration Fee	Exempt	15.00	15.00
Fee Per Event	Exempt	0.00	0.00
21-50 Registration Fee	Exempt	15.00	15.00
Fee Per Event	Exempt	20.00	20.00
51-75 Registration Fee	Exempt	20.00	20.00
Fee Per Event	Exempt	25.00	25.00
76-100 Registration Fee	Exempt	25.00	25.00
Fee Per Event	Exempt	30.00	30.00
101-125 Registration Fee	Exempt	30.00	30.00
Fee Per Event	Exempt	35.00	35.00
125-150 Registration Fee	Exempt	35.00	35.00
Fee Per Event	Exempt	40.00	40.00
151-175 Registration Fee	Exempt	40.00	40.00
Fee Per Event	Exempt	45.00	45.00
176-200 (Max) Registration Fee	Exempt	45.00	45.00
Fee Per Event	Exempt	50.00	50.00

Standard Market Charges from 1st April 2017

Day	Permanent Traders		Multiple
		Main Market £	Stall Discount £
Monday		10.00	None
Tuesday		14.00	£1 per extra stall
Wednesday		10.00	£1 per extra stall
Thursday		10.00	None
Friday		11.00	£1 per extra stall
Saturday		13.00	£1 per extra stall
Sunday		10.00	None

Casual Traders	
	Main Market £
	10.00
	15.00
	15.00
	10.00
	17.00
	19.00
	10.00

Events Space	
Daily Charge £	Weekly Charge £
100.00	380.00
120.00	
120.00	
100.00	
120.00	
120.00	
120.00	
100.00	

Events space part day charges on request

1	Two stalls shall be available free of charge to charities or other not for profit users at the Council's discretion.
2	Vehicle or trailer units allowed to stand shall be charged as a single stall.
3	Open areas used for trading on their own or in conjunction with a stall shall be charged as a single stall.
4	There shall be a surcharge of £1 per stall per day for each stall trading in fruit and vegetables and each other stall which generates and leaves disposal more than 1 standard bag full of waste per market.
5	There shall be a loyalty bonus of two weeks credit per market for the February period for permanent traders who have stood at least 48 weeks by the 31st December. This does not include any traders with arrears on their account.
6	For casual traders who have not otherwise stood during that financial year, the casual trader rates shall be increased by £5 per stall for the two trading weeks prior to Christmas Day
7	New permanent traders shall receive the equivalent of a three month rent free period during their first year of trading. This shall be taken in a pattern agreed by the trader.
8	Any requests to hold a market on a Monday, Thursday or Sunday (and including bank holidays) will need a minimum of 10 stalls in order for the market to be held as per the above rates, subject to approval by BCW/NORSE.
9	If an event is non-revenue generating in its entirety then no fee will be charged for the events space. If there are more than 3 trading stalls or chargeable rides are a part of the event then the events

Hire of entire Market on non-trading days (excluding the Events Space) - Monday, Thursday & Sunday (and including bank holidays).

To cover a hire period of 8 hours (6 trading hours, to be agreed in advance with NORSE) to include all pitches on the Market Square:

- * **Sunday - £220.00 per day**
- * **Monday/Thursday - £160.00 per day**

Street Trading Fees for 2017-2018Current Fees from 1st April 2016 - 2017Proposed Fees from 1st April 2017 - 2018

	<u>Single Pitch Monday - Thursday</u>					<u>Single Pitch Monday - Thursday</u>				
	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>
Food & Drink	2,500	1,500	400	150	35	5,460	2,185	875	250	50
Other	1,700	1100	400	150	35	4,375	1,750	700	200	40

	<u>Single Pitch Friday - Sunday</u>					<u>Single Pitch Friday - Sunday</u>				
	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>
Food & Drink	2,500	1,500	400	150	35	5,460	2,185	875	250	70
Other	1,700	1100	400	150	35	4,375	1,750	700	200	55

	<u>Double Pitch Monday - Thursday</u>					<u>Double Pitch Monday - Thursday</u>				
	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>
Food & Drink	3,000	1,750	600	200	60	8,185	3,275	1,310	375	75
Other	2,000	1350	600	200	60	6,560	2,625	1,050	300	60

	<u>Double Pitch Monday - Thursday</u>					<u>Double Pitch Friday - Sunday</u>				
	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Annual</u>	<u>Quarterly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>
Food & Drink	3,000	1,750	600	200	60	8,185	3,275	1,310	375	105
Other	2,000	1350	600	200	60	6,560	2,625	1,050	300	80

No charge for registered Charities**Single Pitch (4m x 4m)**

Containing no'1 3m x 3m gazebo with an additional 0.5m surrounding cordon to be used only for hanging space. Kiosk, trailer, barrow or other trading premises less than 3 metres long, which is removed at the end of each trading day.

Double Pitch (8m x 4m)

Containing no'2 3m x 3m gazebo with an additional 0.5m surrounding cordon to be used for hanging space. Kiosk, trailer, barrow or other trading premises less than 6 metres long which is removed at the end of each trading day.

LICENSING ACT 2003:**Premises: Alcohol and Entertainment****1 Premises and Club Application and Annual fees**

Premises that are licensable will be allocated to a fee band according to rateable value.

Each band attracts a different level of Application Fee and Annual Fee. Annual Fees become payable one year after the grant of the licence.

Rateable Value	Band	Application Fee	Application Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	Annual Fee	Annual Fee Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises
No rateable value to £4,300	A	£100	n/a	£70	n/a
£4,301 to £33,000	B	£190	n/a	£180	n/a
£33,001 to £87,000	C	£315	n/a	£295	n/a
£87,001 to £125,000	D	£450	£900	£320	£640
£125,001 and above	E	£635	£1,905	£350	£1,050

VAT is not applicable to these fees

2 Exceptionally Large Events

The Licensing Authority will also charge an additional premises fee for exceptionally large events:

Number in attendance at any one time	Additional Application Fee	Additional Application Fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

VAT is not applicable to these fees

The Licensing Authority charges other fees in relation to their duties under the Act, most notably for temporary events and personal licences:

3 Temporary Events and Other Fees

Item	Fee
Temporary event notice	£21.00
Theft, loss etc of temporary event notice	£10.50
Theft, loss etc of premises licence, club certificate or summary	£10.50
Application for a provisional statement where premises being built, etc	£315.00
Notification of change of licensee name or address	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00
Application for transfer of premises licence	£23.00
Interim authority notice following death, etc of licence holder	£23.00
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
Right of freeholder etc, to be notified of licensing matters	£21.00
DPS Community premises condition removal	£23.00
Minor Variation	£89.00

VAT is not applicable to these fees

4 Personal Licences

Item	Fee
Application for a grant or renewal of a personal licence	£37.00
Duty to notify change of name or address	£10.50
Theft, loss etc of personal licence	£10.50

VAT is not applicable to these fees

GAMBLING ACT 2005:**1 Schedule of Fees for Gambling Act 2005 – Premises Licence Fees (£)**

Category Of premises licence	New Application	Variation	Transfer	Re-instatement	Provisional statement	Prov. Stat. to full licence	Copy Licence	Notification of change	Annual Fee
Existing Casino Estimate 2017/18	N/A	£799.00	£540.00	£540.00	N/A	N/A	£31.00	£61.00	£1,201.00
New Small Casino Estimate	£3,036.75	£1,518.38	£684.06	£684.06	£3,036.75	£1,140.10	£29.42	£57.79	£1,898.76
New Large Casino Estimate 2017/18	£4,000.00	£2,001.00	£860.00	£860.00	£4,000.00	£2,001.00	£31.00	£61.00	£4,000.00
Regional Casino Estimate	£5,695.23	£2,847.61	£2,467.23	£2,467.23	£5,695.23	£3,036.75	£29.42	£57.79	£5,695.23
Bingo Club Estimate 2017/18	£1,400.00	£699.00	£482.00	£482.00	£1,400.00	£482.00	£31.00	£61.00	£401.00
Betting Premises (Excl. tracks) Estimate 2017/18	£1,467.00	£600.00	£482.00	£482.00	£1,467.00	£482.00	£31.00	£61.00	£278.00
Tracks Estimate 2017/18	£1,000.00	£489.20	£371.24	£371.24	£977.33	£371.24	£30.30	£59.52	£391.79
Licensed FEC Estimate 2017/18	£799.00	£392.28	£371.24	£371.24	£781.42	£371.24	£30.30	£59.52	£278.15
Adult Gaming Licence Estimate 2017/18	£799.00	£392.28	£392.28	£530.31	£781.42	£781.42	£30.30	£59.52	£390.72

VAT is not applicable to these fees

2 Schedule of Fees for Gambling Act 2005 (National) – Permits and Notifications (£)

Application Type	Brand New Application	Existing Operator	Annual Fee	Variation	Transfer	Renewal	Change of Name	Copy Permit
Alcohol Licensed Premises – Gaming Machine	£150.00	£100.00	£50.00	£100.00	£25.00	N/A	£25.00	£15.00
Prize Gaming Permit	£300.00	£100.00	N/A	N/A	N/A	£300.00	£25.00	£15.00
Club Machine permit	£200.00	£100.00 (or with club premises)	£50.00	£100.00	N/A	£200** or £100##	N/A	£15.00
Club Gaming Permit	£200.00	£100.00 (or with club premises)	£50.00	£100.00	N/A	£200** or £100##	N/A	£15.00
Unlicensed FEC	£300.00	£100.00	N/A	N/A	N/A	£300.00	£25.00	£15.00

VAT is not applicable to these fees

** new ## existing

Application Type	Initial Application Fee	Renewal Fee	Copy Permit
Small Society Lotteries	£40.00	£20.00	N/A
Notification of 2 Machines or less on Alcohol Licensed Premises	£50.00	N/A	£15.00

VAT is not applicable to these fees

ENVIRONMENTAL HEALTH LICENSING:

Services	VAT (If applicable)	Current Charge (including VAT)	Proposed 2017-18 Charge
1 Animal Boarding Commercial	ZERO	£221.00	£223.00
2 Animal Boarding Domestic Home	ZERO	£215.00	£218.00
3 Dangerous Wild Animals**	ZERO	£199.00	£208.00
4 Zoo Licence	ZERO	£524.00	£536.00
5 Dog Breeding Establishment**	ZERO	£186.00	£188.00
6 Ear Piercing, Acupuncture, Electrolysis, Skin colouring and Tattooing:			
Registration of New Premises & Practitioners	ZERO	£247.00	£249.00
Add/Remove Practitioner(s)	ZERO	£51.00	£54.00
7 Sex Shops:			
Application	ZERO	£1,171.00	£1,198.00
Renewal	ZERO	£312.00	£319.00
8 Pet Shops (Application):	ZERO	£199.00	£201.00
9 Riding Establishments**	ZERO	£243.00	£245.00
9 Hypnotism	ZERO	£130.00	£130.00
10 Scrap Metal Dealers Licence			
Site Licence	ZERO	£340.00	£348.00
Collectors Licence	ZERO	£251.00	£257.00
Variation to Site Licence	ZERO	£68.00	£70.00
Duplicate Copy Licence	ZERO	£16.00	£16.00
11 Boat Licences			
New Licence	ZERO	£157.00	£118.00
New Plaques	VAT inclusive	£52.00	£107.00
Renewal	ZERO	£105.00	£42.00
12 Mobile Homes:			
<u>Application Fee:</u>			
1 - 10 pitches	ZERO	£148.00	£151.00
11 - 50 pitches	ZERO	£198.00	£203.00
51 - 100 pitches	ZERO	£248.00	£254.00
101 + pitches	ZERO	£298.00	£305.00
<u>Annual Fee</u>			
1 - 5 pitches	ZERO	Exempt	Exempt
6 - 10 pitches	ZERO	£98.00	£100.00
11 - 50 pitches	ZERO	£123.00	£126.00
51 - 100 pitches	ZERO	£148.00	£151.00
101 + pitches	ZERO	£173.00	£177.00
Application to transfer or amend licence	ZERO	£148.00	£151.00
Depositing, varying or deleting Site Rules	ZERO	£98.00	£100.00

** excludes veterinary inspection charges