

Resources Committee

18 September 2013

Report of the Head of Finance

CAPITAL PROGRAMME MONITORING

1 Purpose of Report

1.1 This report presents Members with the Capital Programme monitoring information to 31st July 2013.

2 Executive Summary

2.1 The total capital budget for 2013-14 of £6,646k as reported at Resources Committee on the 17th July was further increased by £23k for the two Section 106 items reported as urgent actions. The revised capital budget for 2013-14 is £6,669k.

3 Appendices

Appendix 1: Capital monitoring report up to 31st July 2013

Appendix 2: Variation Request

Appendix 3: Capital Funding Schedule

4. The Resources Committee is invited to RESOLVE to:

4.1 Note the projected outturn and anticipated variances as at 31st July 2013 as shown in Appendix 1

4.2 Agree the variations as per Appendix 2

4.3 Note the External funding as stated in Appendix 3

5. Background

5.1 The previous capital monitoring report to Resources Committee was for the period to 31st May 2013. All agreed amendments have been incorporated into this current report.

6. Discussion

6.1 The full assessment of the capital monitoring is attached to this report in Appendix 1.

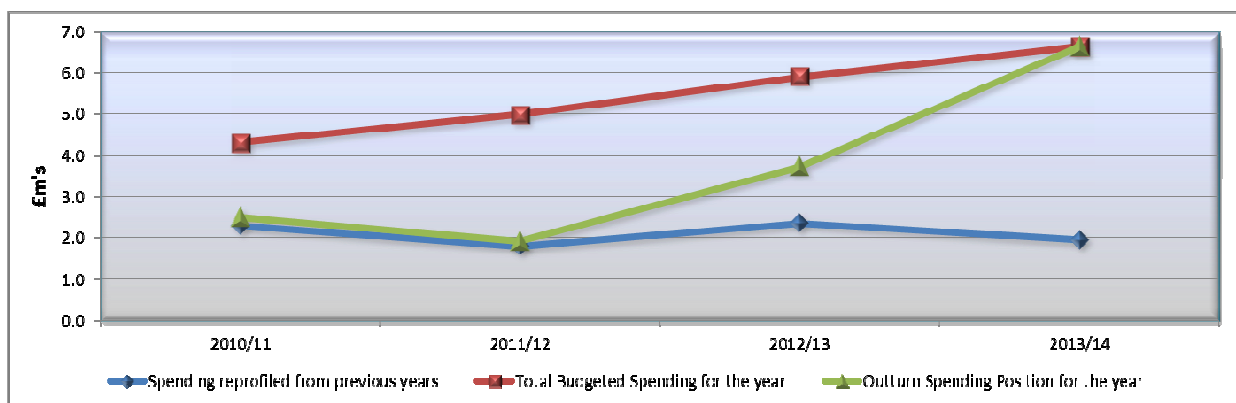
The report details the current position for approved schemes. The comments are provided by the individual responsible officers and we are currently working with

officers to review the profiling of capital schemes. Whilst officers advise the profiling at the beginning of the financial year this requires periodic review as some of the schemes are reliant on uncontrollable factors, i.e. liaising with third party contractors.

- 6.2 The anticipated forecast outturn reflects the budget position at year end based on the information available in the first quarter of the financial year. There is currently no forecast movement in the programme and no cause for concern that there is insufficient budget to meet profiled expenditure. As we progress through the year and more information becomes available the outturn report will be updated to reflect this knowledge.
- 6.3 The RAG status coding of comments indicates the current status of each project;
- Red - action will be required before the project can continue
 - Amber - there is a delay of some description
 - Green - there are currently no concerns
- 6.4 The table below provides information on the Capital Programme movements within 2013-14.

Capital Programme	£'000
2013-14 Capital Programme at Resources Committee 20 th March 2013,	3,254
Capital Outturn 2012-13 (carry forward) at Resources Committee 12 th June 2013	3,392
Total Original 2013-14 Capital Programme (including brought forward)	6,646
Approved Requests for Urgent Action	
Resources Committee 17 th July 2013 – S106 monies for pitch improvements	20
Resources Committee 17 th July 2013 – S106 monies for new adult gym equipment	3
Total Revised 2013-14 Capital Programme (including brought forward)	6,669

- 6.5 The graph below shows that the level of budgeted and committed resources based on planned delivery of schemes and projects compared to the actual spending, and also highlights the amounts of re-profiling for each year (2013-14 is assumed at present to spend as planned). As we progress through the year and more information becomes available the graph will be updated to reflect this knowledge.



6.6 The crematorium project is funded from capital over a two year period, ending March 2015. The spending profile anticipated £1,294k of expenditure in the current year. A consultation event in August has presented some points that demand further consideration by the project team and this may mean that the spending profile of the project will need to be adjusted. Further information will be given in subsequent capital monitoring reports once the impacts of potential changes arising from consultation have been fully evaluated.

6.7 Request for Virement

A request has been made for a virement of budget between capital schemes relating to renewal / repairs of thatched roofing. The details are set out in Appendix 2

7 Legal Powers

7.1 Local Government Act 1992

8 Financial and Value for Money Implications

8.1 These are detailed in this report.

9 Risk Analysis

9.1 The following risks and controls have been identified.

Nature of risk	Consequences if realised	Likelihood of occurrence	Control measures
Error in reported position	Revised outturn, slippage and reserves return figure	Low due to level of quality assurance	Robust financial arrangements.

10 Implications for Resources

No specific implications

11 Implications for Stronger and Safer Communities

No specific implications

12 Implications for Equalities

No specific implications

13 Author and Contact Officer

Liz Elliot	Head of Finance
Julie O'Connell	Service Accountant

14 Consultees

Budget Managers

15 Background Papers

None

Scheme Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2013/14-2017/18 £000	Capital Programme 2013-14 Including re-profiling £000	Profiled Budget to P4 31st July £000	Committed Expenditure to current period £000	Variance Year to Date £000	Forecast for the year £000	Variance Forecast for year against budget £000	Total Programme Forecast (2013/14 - 2017/18) £000	Variance Forecast Total Programme (2013/14 - 2017/18) £000	RAG Status	Responsible Officer Comments
J132	Desktop Equipment Replacement and Windows7	Alison Curtis	178	89	-	70	70	89	-	178	-	G	£71K (approx) has recently been committed the remainder of the £89K budget will be spent before the end of the year.
J107	Telephone System	Alison Curtis	75	75	75	3	-72	75	-	75	-	A	As the AD/Exchange project is potentially taking longer than anticipated there is a probability that this project might not be completed within this financial year.
J105	Bandstand Castle Fields	Amanda Johnson	13	13	-	1	1	13	-	13	-	A	Awaiting decision on Power supply - linked to project for the Pavilion
J125	Castle Audio Equipment	Chris Pittman	37	37	-	-	-	37	-	37	-	G	Planned for Summer recess
J135	Day Centre for older people	Gill Chapman	400	0	-	-	-	-	-	400	-	G	Not programmed to start until 2014/15 Feasibility study etc required
K103	Allan Bank	Gill Chapman	59	59	59	45	-14	45	-14	45	-14	G	Completed
J133	Active Migration / Exchange Migration	Ian Peters	106	106	-	2	2	106	-	106	-	G	Additional resources requested (funded by savings on other ICT projects) Ongoing
J128	ICT Resilience	Ian Peters	89	59	40	31	-9	59	-	89	-	G	Ongoing
J131	Citrix Remote Access	Ian Peters	13	13	-	12	12	13	-	13	-	G	Citrix solution ordered. To be implemented Qtr 3, in line with timescales for AD\Exchange Project.
J130	ICT Security	Ian Peters	11	11	-	-	-	11	-	11	-	G	Work on GCSX services planned for Qtr 4
J103	High Street Development Mobile Radio	Jennifer Bell	475	475	-	4	4	475	-	475	-	G	Negotiations ongoing through our Property advisors - Lambert Smith Hampton.
J042	High Street Development	Jennifer Bell	177	177	10	3	-7	177	-	177	-	G	Ongoing High St CPO continued legal advice etc in relation to the Developer Procurement process.
J122	Street Furniture	Jennifer Bell	74	74	36	39	3	74	-	74	-	G	Works to begin on 2.09.13 and expected to last approximately 3 weeks.
J102	High Street Development British Legion	Jennifer Bell	40	40	-	-	-	40	-	40	-	A	Negotiations on hold awaiting High St outcome.
J123	Regeneration Signs	Jennifer Bell	21	21	-	-	-	21	-	21	-	R	Further work required on this with a report expected back at committee by end of 2013.
J100	Wellingborough Heritage and Shop Front Grant Initiative	John Udall	2,076	486	120	15	-105	486	-	2076	-	G	Ongoing
J037	Redhill Farm - Roads & Sewers Phase 4	John Udall	824	427	205	206	1	427	-	824	-	G	Order placed for 1st Phase
J092	MSCP Refurbishment	John Udall	624	624	52	14	-38	624	-	624	-	A	Urgent works and signage completed. Car park upgrade phased programme currently being considered.
J106	Electronic Data Record System	Kathryn Rance	26	26	26	-	-26	26	-	26	-	G	Due for completion within current year
J129	Website Improvements	Kathryn Rance	22	22	-	23	23	22	-	22	-	G	Project is due to commence in the next few weeks
K221	Parish Council Irchester	Liz Elliott	56	56	56	37	-19	56	-	56	-	G	Awaiting further claims
J134	Expanding grave spaces	Nicola Holden	36	36	-	-	-	36	-	36	-	G	No further progress, works expected to begin in September.
J121	Academy Upgrade	Nigel Robinson	53	53	10	9	-1	53	-	53	-	G	Ongoing
J116	Croyland Hall Abbey	Paul Burnett	250	250	-	-	-	250	-	250	-	G	A specialist contractor has been identified who is able to obtain the Collyweston slate tiles. Awaiting a cost estimate.
J119	Tithe Barn Roof and IT Connections	Paul Burnett	200	200	-	-	-	200	-	200	-	G	A detailed inspection of the property has shown that less work is required than originally expected in order to achieve 30-35 years remaining life. This has identified that the original budget is more than sufficient therefore a variation request to vire between thatching projects is submitted for consideration (appendix 2)
J113	Nest Farm Road Wall	Paul Burnett	98	98	-	-	-	98	-	98	-	A	Investigations completed, costing expected shortly. Repair to be achieved by anchoring the wall. The original budget was based on aged estimate.
J118	29-30 Sheep Street	Paul Burnett	55	55	-	-	-	55	-	55	-	A	A detailed inspection of the property has shown that significantly more work is required than originally expected. This has identified that the original budget is not sufficient therefore a variation request to vire between thatching projects is submitted for consideration (appendix 2)

Scheme Reference	Capital Scheme Title	Responsible Officer	Total Capital Programme 2013/14-2017/18	Capital Programme 2013-14 Including re-profiling	Profiled Budget to P4 31st July	Committed Expenditure to current period	Variance Year to Date	Forecast for the year	Variance Forecast for year against budget	Total Programme Forecast (2013/14 - 2017/18)	Variance Forecast Total Programme (2013/14 - 2017/18)	RAG Status	Responsible Officer Comments
J041	Non Operational Property	Paul Burnett	44	44	-	-	-	44	-	44	-	G	Ongoing
J120	Tithe Barn Road Offices Lift Control Upgrade	Paul Burnett	30	30	30	29	-1	29	-1	29	-1	G	Completed
J114	Glamis Hall	Paul Burnett	23	23	-	-	-	23	-	23	-	R	On Hold pending review
J048	Enterprise Court Regeneration	Paul Burnett	22	22	22	21	-1	21	-1	21	-1	G	Completed
J126	Crematorium *	Terry Wright	3,394	1,294	10	57	47	1294	-	3394	-	G	Plans for the layout of the site and buildings have been drafted and approved by the working party. A consultation event with key stakeholders in August has presented some points that require further consideration. Potential changes arising from consultation may require the spending profile of the budget to be changed.
K223	Weavers School	Terry Wright	23	23	23	23	0	23	-	23	-	G	Completed
K002	Disabled Facilities Grant	Vicki Jessop	1,785	685	210	85	-125	685	-	1785	-	G	Currently 35 more schemes valued at £280k to complete within 2013/14 with further work to be received and completed within the year.
K001	Renovation Grant-Discretionary	Vicki Jessop	397	157	50	48	-2	157	-	397	-	G	Ongoing
K007	Empty Properties	Vicki Jessop	376	376	-	13	13	376	-	376	-	G	Two CPO's being progressed to General Vesting Declaration (GVD). Flat conversion scheme £60k.
J127	Private Sector Housing Grant - homelessness initiative	Vicki Jessop	300	60	10	-	-10	60	-	300	-	G	Legal Agreement completed. Promotional activities to commence imminently.
K010	Empty Properties vacant land and CPO	Vicki Jessop	300	300	-	5	5	300	-	300	-	G	Ongoing
K302	Kick Start Housing Development	Vicki Jessop	50	50	-	-	-	50	-	50	-	G	Allocated to Sunlight Factory - tranche payment
J137	Football Pitch Improvements	Victoria Phillipson	20	20	-	19	19	20	-	20	-	G	Ongoing S106 scheme, agreed July committee
J138	Adult Outdoor Gym Equipment	Victoria Phillipson	3	3	-	-	-	3	-	3	-	G	Ongoing S106 scheme, agreed July committee

12,855	6,669	1,044	814	-230	6,653	-16	12,839	-16
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* Crematorium - Original budget 2013-14 was £2.6m but reduced by early spend in 2012-13.

Change request 2 2013-14

A request has been made for a virement of budget between capital schemes **J118** 29-30 Sheep Street and **J119** Tithe Barn roof and IT connections. The schemes to replace the thatched roofing on the properties were originally approved at £55k and £200k respectively. However, since the projects were approved and included in the programme for 2013-14 in March, more detailed inspection of the buildings has shown the total removal of the existing thatch is required to the Sheep Street premises. The total renewal creates a need to introduce fire protection, and repair and treatment roof timbers whilst exposed, significantly more work being needed in order to meet the required standards. The requirement is for an additional £100k to be made available for this project by reducing the Tithe Barn scheme by this amount. The remaining £100k on the Tithe Barn scheme will be sufficient to complete the project, as analysis of the roof has shown that this building does not require the same level of replacement as originally anticipated.

The overall impact on the capital programme is nil.

Ref	Scheme	Total cost £000	2013/14		Change requested £000	Revised budget £000	External Funding £000	BCW Funding £000
			External Funding £000	BCW Funding £000				
Current Budget								
J118	29-30 Sheep Street Tithe Barn Roof and IT	55.0	-	55.0	100.0	155.0	-	155.0
J119	Connections	200.0	-	200.0	-100.0	100.0	-	100.0
Total Current Budget		<u>255.0</u>	<u>-</u>	<u>255.0</u>	<u>0.0</u>	<u>255.0</u>	<u>-</u>	<u>255.0</u>

Capital Funding Schedule

The following table shows a breakdown of how the programme will be funded:

	2013/14 £000	2014/15 £000	2015/16 £000	2016/17 £000	2017/18 £000	Total
Capital Programme (Appendix 1)	6,669	3,818	1,016	838	514	12,855
Funded by:						
Capital S106	37					37
Disabled facilities Grant	206	<i>201</i>	<i>201</i>			608
Heritage Lottery funding	325	<i>347</i>	<i>41</i>	<i>293</i>		1,006
Capital Receipts	6,101	3,270	774	545	514	11,204

Projected Capital Reserves:

	2013/14 £000	2014/15 £000	2015/16 £000	2016/17 £000	2017/18 £000
Capital receipts B/f	13,142	8,441	6,421	6,897	7,602
Anticipated Capital Receipts	<i>1,400</i>	<i>1,250</i>	<i>1,250</i>	<i>1,250</i>	<i>500</i>
Use of Capital Receipts	6,101	3,270	774	545	514
Balance c/f	<u>8,441</u>	<u>6,421</u>	<u>6,897</u>	<u>7,602</u>	<u>7,588</u>

NB - Italics Estimate

