

Fees Charges for the 2015/16 Financial Year

Appendix 6

	VAT Status	Charge 2015/16 £
<u>Council Minutes etc.</u>		
<u>Minutes</u>		
Commercial Concerns	Zero Rated	153.20
Political Parties		
<u>Planning Committee</u>		
Agendas, reports and minutes	Zero Rated	306.40
Minutes	Zero Rated	77.50
<u>Register of land held by Public Bodies</u>		
Copy of an entry	VAT Exclusive	13.40
Duplicate sheet	VAT Exclusive	0.40
<u>Freedom of Information Act</u>		
Requests for information	O/S Scope	
A charge can be made for the materials (eg Paper, CD Rom, Video Tape etc) needed to respond to a request for information, if the total cost is £10 or more. If the cost of materials is less than £10 no charge can be made. Photocopies are to be charged at 10p per sheet of paper.		
Staff time taken to find and prepare the information in response to a request is to be charged at £25 per hour. However, if the total amount of time taken is less than 18 hours (£450), no charge may be made.		
<u>Cemeteries</u>		
<u>Interments-Public & Purchased Graves (Monday - 11.30 Friday)</u>		
Age to 1 month	Exempt	No charge
Over 1 month - 16 years	Exempt	No charge
Over 16 years		
Depth to 6 ft.	Exempt	358.10
Per additional ft.	Exempt	72.40
Chamber - Single Interment	Exempt	262.90
Chamber - Double or Second Interment	Exempt	476.20
Cremated Remains	Exempt	83.80
Memorial Chambers	Exempt	77.50
Prepurchased mausoleum	Exempt	753.60
<u>Interments-Public & Purchased Graves (Friday after 11.30am to 3.30pm, Saturday 9.00am -10.30 am)</u>		
Depth to 6 ft.	Exempt	537.20
Per additional ft.	Exempt	108.60
Chamber - Single Interment	Exempt	394.40

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Chamber - Double or Second Interment	Exempt	714.20
Cremated Remains	Exempt	126.20
Memorial Chambers	Exempt	116.90
Prepurchased mausoleum	Exempt	1130.40

* 50% uplift to basic charges with figures shown below rounded up to the nearest 10p

Exclusive Rights

Earth Graves (9 ft. x 4 ft.)	Exempt	368.00
Childs Plot (4 ft. x 3 ft.)	Exempt	180.00
Memorial Garden (2 ft. x 2 ft.)	Exempt	120.00
Chamber - Single Interment	Exempt	359.10
Chamber - Double or Second Interment	Exempt	359.10
Memorial Chamber, Ashes (Including Plaque)	Exempt	299.10
Mausoleum - Purchase, facia tablets and inscription	Exempt	3264.10

Memorials

Vase or Tablet	Exempt	33.10
Headstone or other monument	Exempt	182.20
Kerb	Exempt	103.50
Additional inscriptions	Exempt	51.70
Replacement of headstones	Exempt	58.90
Use of chapel	Exempt	36.10
Use of organ	Exempt	36.10
Search Fee	VAT inclusive	40.20
Exhumation	Exempt	
Exhumation of Ashes	Exempt	

Special Conditions

Purchaser is a non-inhabitant (100% uplift in charges, applies to purchase of exclusive rights only)

Deceased was a non-inhabitant 100% uplift in charges, applies to interment fee and memorial applicants)

A non-inhabitant is a person who has not resided in the Borough for at least one year, in the five year period prior to the memorial application or interment.

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<u>Maintenance of Graves</u>		
Levelling and turfing grassed graves on one occasion	Exempt	85.80
Maintaining other graves for 25 years	Exempt	703.90
Planting on a single occasion	Exempt	58.90
Spring & Summer flowers for 25 years	Exempt	1408.90
<u>Swanspool Pavilion</u>		
Monday to Saturday- Minimum Charge (3 hours)		
Off Peak - Per Hour (Min. 2 hours)		
Level 1 - Open and close.	Exempt	14.90
Level 2 - Open, set out, clear away and close.	Exempt	19.00
Level 3 - As 2 but remain present.	Exempt	26.80
Peak - Per Hour (Min. 2 hours)		
Level 1 - Open and close.	Exempt	19.00
Level 2 - Open, set out, clear away and close.	Exempt	26.80
Level 3 - As 2 but remain present.	Exempt	29.90
<u>Tithe Barn</u>		
Off Peak - Per Hour (Min. 2 hours)		
Level 1 - Open and close.	Exempt	19.00
Level 2 - Open, set out, clear away and close.	Exempt	22.70
Level 3 - As 2 but remain present.	Exempt	35.10
Peak - Per Hour (Min. 2 hours)		
Level 1 - Open and close.	Exempt	22.70
Level 2 - Open, set out, clear away and close.	Exempt	35.10
Level 3 - As 2 but remain present.	Exempt	42.40

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	VAT Status	Charge 2015/16 £
<u>Finedon Town Hall</u>		
Off Peak - Per Hour (Min. 2 hours)		
Level 1 - Open and close.	Exempt	14.90
Level 2 - Open, set out, clear away and close.	Exempt	19.00
Level 3 - As 2 but remain present.	Exempt	26.80
Peak - Per Hour (Min. 2 hours)		
Level 1 - Open and close.	Exempt	19.00
Level 2 - Open, set out, clear away and close.	Exempt	26.30
Level 3 - As 2 but remain present.	Exempt	29.90
<u>All Halls</u>		
Sundays and Bank Holidays - 50% surcharge		
Commercial Rate - 100% surcharge		
Registered charities 50% discount		
8 or more bookings, bookings in excess of 16 hours 10% discount		
Cleaning Fee (Disco's, Weddings etc)	Exempt	64.10
Hire of Piano (where available)	Exempt	2.50
Licensed Bar Facilities (per booking)	Exempt	38.20
<u>Parks</u>		
Floral Decorations	Exempt	31.00
Chairs - Charge per chair per day	Exempt	1.00
Bandstand Section - each per day	Exempt	3.50
Castlefields Bandstand - per day	Exempt	10.00
<u>Fairs</u>		
Charged at a daily rate per operating day for areas of land up to 15,000 square metres	Exempt	262.90
Additional 25% charged for any Bank Holiday on which the fair is operating	Exempt	328.60
Returnable deposit to be paid by the fair operators, some or all of which may be retained by the Council	Exempt	698.70
<u>Parks Games</u>		
Football	VAT Inclusive	42.40
Cricket -Day Matches	VAT Inclusive	50.70
Cricket -Evening Matches	VAT Inclusive	34.10

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	VAT Status	Charge 2015/16 £
Tennis per court (per 45 minutes)	VAT Inclusive	4.60
Bowls-Per Rink (per hour)	VAT Inclusive	4.60
Equipment Hire Charges-Per Item (Query the proposed charge)	VAT Inclusive	1.00
Equipment Hire charges-Deposit (per session)	VAT Inclusive	6.60
Parks Games - Percentage increase in fees and proposed charge includes VAT rate at 20%.		

Planning

Planning Application Fees		
Supply of a set of map extracts for Planning and Building Regulation Applications	VAT Inclusive Zero Rated	Statutorily determined 25.80

Copying Charges

Planning Decisions notices or other stored or microfiched document		
Duplicate Sheet	VAT Exclusive	15.30
Written Information from Archived Files to Solicitors and members of the public (per question)	VAT Exclusive O/S Scope	0.40 36.10
Copies of other documents (TPOs and S106 agreements)	VAT Exclusive	41.40

Pest Control - General Charges - All premises

Charge inclusive of Materials	VAT Exclusive	61.00
Call out out charge- if treatment not required	VAT Exclusive	15.40

Food Safety

Street Trading - Licence	O/S Scope	1165.60
- Consent	O/S Scope	781.50
Food Export Certificate		81.70
Voluntary Surrender of Food		£35 per hr

Private Water Supplies

Risk assessment		35- 500
Sampling per visit (£35 per hour)		35-100
Other Investigations (£35 per hour)		35-100
Grant of Authorisation		100.00
Analysis of Samples		
Under Regulation 10		0-25
Taken during Check monitoring		0-100

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	VAT Status	Charge 2015/16 £
Taken during Audit monitoring		0-500
<u>Health & Safety</u>		
Factual report requested for civil actions	O/S Scope	156.20
<u>Health Courses</u>		
Food Hygiene/Health & Safety Courses		
Individual	VAT Exclusive	61.00
Group	VAT Exclusive	458.50

Fees Charges for the 2015/16 Financial Year

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	VAT Status	Charge 2015/16 £
<u>Hackney Carriage Licensing</u>		
Vehicle licence	O/S Scope	187.80
Driver's Licence (2 years)	O/S Scope	104.50
Operator's Licence (3 years)	O/S Scope	305.40
Trailers	O/S Scope	60.00
Hackney Carriage Knowledge Test	O/S Scope	40.00
Private Hire Drivers Test	O/S Scope	10.00
Transfer of Vehicle Licence (paperwork only, no plates)	O/S Scope	22.40
Temporary Vehicle Transfer (plates included)	O/S Scope	68.00
Personal Plate Application (plates included)	O/S Scope	68.00
In Year Permanent Vehicle Replacement	O/S Scope	68.00
Temporary Drivers Badge	O/S Scope	15.00
Spares and Replacements:		
Rear Vehicle Plate	O/S Scope	25.00
Hackney Internal Plate	O/S Scope	17.00
Private Hire Internal Plate	O/S Scope	18.00
Bracket	O/S Scope	25.00
Windscreen Pouch	O/S Scope	8.00
Lost Drivers Badge Replacement	O/S Scope	15.00
Change in name on Drivers Licence	O/S Scope	15.00
Change of address	O/S Scope	7.00
<u>Private Sector Renewal</u>		
Accommodation inspection certificates	VAT Exclusive	114.80
Licence Application Fee for Houses in Multiple Occupation-Preliminary application	O/S Scope	144.90
Licence Application Fee for Houses in Multiple Occupation-Secondary application Maximum Fee	O/S Scope	201.70
<u>Energy Assessments</u>		
Energy Performance Certificates	VAT Exclusive	64.10

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	VAT Status	Charge 2015/16 £
<u>CODE for Sustainable homes</u>		
Design Stage Assessment : Minimum fee		750.50
Design Stage Assessment : Per unit		75.50
Post Construction Review : Minimum fee		750.50
Post Construction Review : Per unit		108.60

Keyways - Advertising of Housing Association Properties

	VAT Exclusive	
Per Advert		70.00
Per New Build Advert		35.00
Nominations returned within 3 days - 25% discount		
Commencement of tenancy notification within 1 day - 25% discount		

Building Control (excluding Countywide fees)

Building Control Charges	VAT Inclusive	Remain at current level
Copies of Building Regulation Approvals, Completion Certificates, Regularisation Certificates and any other stored document (Microfiched or stored applications)	O/S Scope	36.10
Copies of Building Regulation Approvals, Completion Certificates, Regularisation Certificates and any other stored document after 2004	O/S Scope	45.50
Duplicate or second page	O/S Scope	0.40
Re-charge plan fee for applications rejected twice.		Full plan check fee
Written Information from Archived Files to Solicitors and members of the public (per question)		15.90
Letter to confirm exempt work for Building Regulations	VAT Exclusive	55.80
Site Inspection to Ascertain Whether Building work is Exempt or not.	O/S Scope	84.80
Supervised Viewing of Files (per hour or part thereof)	O/S Scope	70.30
Site visits requested for investigation or advice in respect of Building Regulation matters or site visit to ascertain whether building work is exempt or not (not subject to a current application)	VAT Exclusive	72.40
subject to current application) per hour or part thereof	O/S Scope	64.10
Withdrawal of Application before work commences or full plans examination takes place, and a refund of the fee is requested		

Bulky Waste Collection

Up to 5 items	O/S Scope	35.60
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Swanspool House (Meeting rooms)

Off Peak - Per Hour (Min. 2 hours)

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Level 1 - Open and close.		
Level 2 - Open, set out, clear away and close.		
Level 3 - As 2 but remain present.		
Peak - Per Hour (Min. 2 hours)		
Level 1 - Open and close.	VAT Exclusive	19.00
Level 2 - Open, set out, clear away and close.	VAT Exclusive	22.70
Level 3 - As 2 but remain present.	VAT Exclusive	35.10
	VAT Exclusive	22.70
	VAT Exclusive	35.10
	VAT Exclusive	42.40

Wellingborough Market Fees and Charges 2015/16

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Proposed Market Charges 2015/16

Day	Permanent	Traders	Multiple
	Pebble Lane £	Main Market £	Stall Discount £
Monday			
Tuesday	15.00	13.50	£1 per extra stall
Wednesday	11.00	10.00	£1 per extra stall
Thursday			
Friday	15.00	11.00	£1 per extra stall
Saturday	18.00	13.00	£1 per extra stall
Sunday			

Casual	Traders
Pebble Lane £	Main Market £
20.00	13.50
16.00	15.00
22.00	17.00
25.00	19.00

1	Two stalls shall be available free of charge to charities or other not for profit users at the Council's discretion.
2	Vehicle or trailer units allowed to stand shall be charged as a single stall.
3	Open areas used for trading on their own or in conjunction with a stall shall be charged as a single stall.
4	There shall be a surcharge of £1 per stall per day for each stall trading in fruit and vegetables and each other stall which generates and leaves disposal more than 1 standard bag full of waste per market.
5	There shall be a loyalty bonus of two weeks credit per market for the February period for permanent traders who have stood at least 48 weeks by the 31st December. This does not include any traders with arrears on their account.
6	For casual traders who have not otherwise stood during that financial year, the casual trader rates shall be increased by £5 per stall for the two trading weeks prior to Christmas Day
7	New permanent traders shall receive the equivalent of a three month rent free period during their first year of trading. This shall be taken in a pattern agreed by the trader

Street Trading Licence Fees for the 2014/16 Financial Year

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Current Fees

	Annual	Quarterly	Monthly	Weekly	Daily	Annual	Quarterly	Monthly	Weekly	Daily
	£	£	£	£	£	£	£	£	£	£
Food & Drink	2,500	1,500	400	150	35	3,000	1,750	600	200	60
Other	1,700	1100	400	150	35	2,000	1350	600	200	60
Entertainment (*)	150	100	70	20	15	200	150	120	30	20
No charge for registered Charities										

*Not exceeding 6 persons.

Single Pitch (4m x 4m)

Containing a stall, kiosk, trailer, barrow or other trading premises less than 3 metres long, which is removed at the end of each trading day.

Double Pitch (8m x 4m)

Containing a stall, kiosk, trailer, barrow or other trading premises less than 6 metres long which is removed at the end of each trading day.

LICENSING ACT 2003:**Premises: Alcohol and Entertainment****1 Premises and Club Application and Annual fees**

Premises that are licensable will be allocated to a fee band according to rateable value.

Each band attracts a different level of Application Fee and Annual Fee. Annual Fees become payable one year after the grant of the licence.

Rateable Value	Band	Application Fee	Application Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	Annual Fee	Annual Fee Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises
		£		£	
No rateable value to £4,300	A	100	n/a	70	n/a
£4,301 to £33,000	B	190	n/a	180	n/a
£33,001 to £87,000	C	315	n/a	295	n/a
£87,001 to £125,000	D	450	900	320	640
£125,001 and above	E	635	1,905	350	1,050

VAT is not applicable to these fees

2 Exceptionally Large Events

The Licensing Authority will also charge an additional premises fee for exceptionally large events:

Number in attendance at any one time	Additional Application Fee	Additional Application Fee
	£	£
5,000 to 9,999	1,000	500
10,000 to 14,999	2,000	1,000
15,000 to 19,999	4,000	2,000
20,000 to 29,999	8,000	4,000
30,000 to 39,999	16,000	8,000
40,000 to 49,999	24,000	16,000
50,000 to 59,999	32,000	16,000
60,000 to 69,999	40,000	20,000
70,000 to 79,999	48,000	24,000
80,000 to 89,999	56,000	28,000
90,000 and over	64,000	32,000

VAT is not applicable to these fees

The Licensing Authority charges other fees in relation to their duties under the Act, most notably for temporary events and personal licences:

3 Temporary Events and Other Fees

Item	Fee £
Temporary event notice	21.00
Theft, loss etc of temporary event notice	10.50
Theft, loss etc of premises licence, club certificate or summary	10.50
Application for a provisional statement where premises being built, etc	315.00
Notification of change of licensee name or address	10.50
Application to vary licence to specify individual as premises supervisor	23.00
Application for transfer of premises licence	23.00
Interim authority notice following death, etc of licence holder	23.00
Notification of change of name or alteration of rules of club	10.50
Change of relevant registered address of club	10.50
Right of freeholder etc, to be notified of licensing matters	21.00
DPS Community premises condition removal	23.00
Minor Variation	89.00

VAT is not applicable to these fees

4 Personal Licences

Item	Fee £
Application for a grant or renewal of a personal licence	37.00
Duty to notify change of name or address	10.50
Theft, loss etc of personal licence	10.50

VAT is not applicable to these fees

GAMBLING ACT 2005:

1 Schedule of Fees for Gambling Act 2005 – Premises Licence Fees (£)

Category Of premises licence	New Application	Variation	Transfer	Re-instatement	Provisional statement	Prov. Stat. to full licence	Copy Licence	Notification of change	Annual Fee
	£	£	£	£	£	£	£	£	£
Existing Casino Estimate	N/A	758.66	512.78	512.78	N/A	N/A	29.42	57.79	1140.10
New Small Casino Estimate	3036.75	1518.38	684.06	684.06	3036.75	1140.10	29.42	57.79	1898.76
New Large Casino Estimate	3796.47	1898.76	816.46	816.46	3796.47	1898.76	29.42	57.79	3796.47
Regional Casino Estimate	5695.23	2847.61	2467.23	2467.23	5695.23	3036.75	29.42	57.79	5695.23
Bingo Club Estimate	1328.19	663.05	457.10	457.10	1328.19	457.10	29.42	57.79	380.38
Betting Premises (Excl. tracks) Estimate	1392.41	569.53	457.10	457.10	1392.41	457.10	29.42	57.79	263.75
Tracks Estimate	948.86	474.95	360.43	360.43	948.86	360.43	29.42	57.79	380.38
Licensed FEC Estimate	758.66	380.85	360.43	360.43	758.66	360.43	29.42	57.79	270.05
Adult Gaming Licence Estimate	758.66	380.85	380.85	514.86	758.66	758.66	29.42	57.79	379.34

VAT is not applicable to these fees

2 Schedule of Fees for Gambling Act 2005 (National) – Permits and Notifications (£)★

Application Type	Brand New Application	Existing Operator	Annual Fee	Variation	Transfer	Renewal	Change of Name	Copy Permit
	£	£	£	£	£	£	£	£
Alcohol Licensed Premises – Gaming Machine Permit	150.00	100.00	50.00	100.00	25.00	N/A	25.00	15.00
Prize Gaming Permit	300.00	100.00	N/A	N/A	N/A	300.00	25.00	15.00
Club Machine permit	200.00	£100.00 (or with club premises)	50.00	100.00	N/A	£200** or £100##	N/A	15.00
Club Gaming Permit	200.00	£100.00 (or with club premises)	50.00	100.00	N/A	£200** or £100##	N/A	15.00
Unlicensed FEC	300.00	100.00	N/A	N/A	N/A	300.00	25.00	15.00

VAT is not applicable to these fees

** new ## existing

Application Type	Application Fee	Renewal Fee
	£	£
Small Society Lotteries	40.00	20.00
Notification of 2 Machines or less on Alcohol Licensed Premises	50.00	N/A

VAT is not applicable to these fees

ENVIRONMENTAL HEALTH LICENSING:

Services	Proposed 2015/16 Fees	VAT Rate
	£	£
Animal Boarding Commercial	214.17	ZERO
Animal Boarding Domestic Home	207.06	ZERO
Dangerous Wild Animals**	191.84	ZERO
Zoo Licence	508.52	ZERO
Dog Breeding Establishment**	180.67	ZERO
Ear Piercing, Acupuncture, Electrolysis, Skin colouring and Tattooing:		
Registration of New Premises & Practitioners	220.26	ZERO
Add/Remove Practitioner(s)	49.74	ZERO
Sex Shops:		
Application	1,136.80	ZERO
Renewal	302.47	ZERO
Pet Shops:		
Application	191.84	ZERO
Riding Establishments**	235.48	ZERO
Scrap Metal Dealers Licence		
Site Licence	329.88	ZERO
Collectors Licence	243.60	ZERO
Variation to Site Licence	65.98	ZERO
Duplicate Copy Licence	15.23	ZERO
Boat Licences		
New Licence	152.25	ZERO
New Plaques	50.75	ZERO
Renewal	101.50	ZERO
Mobile Homes:		
<u>Application Fee:</u>		
1 - 10 pitches	148.00	ZERO
11 - 50 pitches	198.00	ZERO
51 - 100 pitches	248.00	ZERO
101 + pitches	298.00	ZERO
<u>Annual Fee</u>		
1 - 5 pitches	Exempt	ZERO
6 - 10 pitches	98.00	ZERO
11 - 50 pitches	123.00	ZERO
51 - 100 pitches	148.00	ZERO
101 + pitches	173.00	ZERO
Depositing, varying or deleting Site Rules	98.00	ZERO

** excludes veterinary inspection charges