

Report of the Managing Director

Committee arrangements, seat allocations, and appointments thereto; approval of the calendar of meetings for 2019-20; and approval for the use of the common seal for the municipal year 2019-20.

1 Purpose of Report

To agree the committee seat allocations and appointments thereto; along with approval of the calendar of meetings and use of the common seal for the municipal year 2019-20.

2 Executive Summary

The report proposes committee arrangements, seat allocations and appointments for the municipal year 2019-20; seeks approval to the calendar of council and committee meetings from June 2019 to August 2020; the use of the common seal for 2019-20; and also notes the appointment of the leader and deputy leader of the council and the leader and deputy leader of the opposition for the municipal year 2019-20.

3 Appendices

- A Allocation of committee seats for 2019-2020;
- B Appointment of standing committees, sub-committees, steering groups, forums and working groups for 2019-20;
- C Appointment of members to such standing committees, sub-committees, steering groups, forums and working groups for 2019-20;
- D Appointment of lead advisers for 2019-20;
- E Appointment of council representatives to outside organisations for 2019-20;
- F Calendar of council and committee meetings from June 2019 to August 2020.

4 Proposed Action:**RESOLVE to:**

- 4.1 **agree the committee arrangements, seat allocations and appointments for the municipal year 2019-20 as detailed in appendices A, B, C, D and E;**
- 4.2 **approve the calendar of council and committee meetings from June 2019 to August 2020, as detailed in appendix F;**
- 4.3 **authorise the use of the common seal for the sealing of documents for the municipal year 2019-20;**
- 4.4 **note the appointment of Councillor Martin James Griffiths as leader of the council and Councillor Stephen Thomas Partridge-Underwood as deputy leader of the council for the municipal year 2019-20;**
- 4.5 **note the appointment of Councillor Andrew Michael Julian Scarborough as leader of the opposition and Councillor Brian Emerson as deputy leader of the opposition for the municipal year 2019-20;**

5 Discussion:

- 5.1 In accordance with articles 2.2.07(c) of the constitution, it be noted that the administrative group has appointed **Councillor Martin James Griffiths** as leader of the council and **Councillor Stephen Thomas Partridge-Underwood** as deputy leader of the council for the municipal year 2019-20;
- 5.2 In accordance with articles 2.2.07(d) of the constitution, it be noted that **Councillor Andrew Michael Julian Scarborough** has been appointed as leader of the opposition and **Councillor Brian Emerson** as deputy leader of the opposition for the municipal year 2019-20;
- 5.3 Appendices A to E, attached hereto, set out the appointment of the council's standing committees, sub-committees, steering groups, forums and working groups, along with the appointment of councillors thereto; the appointment of lead advisers; and the appointment of council representatives to outside organisations. The names of members have been put forward by both political groups for approval by annual council.
- 5.4 In accordance with article 4.1.01(i) the terms of reference and delegations for each committee are as previously agreed and reflected in the constitution; similarly in accordance with article 4.1.01(j) the scheme of delegations, is as previously agreed and detailed in the constitution dated April 2018. Terms of reference for each sub-committee will be agreed at the first meeting of its parent committee.
- 5.5 In accordance with article 4.1.01(l) approval is sought to the calendar of council and committee meetings for the period June 2019 to August 2020, as shown at appendix F. Sub-committee meeting frequency will be agreed by the relevant parent committee;
- 5.6 Approval is also sought, in accordance with Article 4.1.01(k) of the constitution, to authorise the use of the common seal for the sealing of documents for the municipal year 2019-20.

6 Legal Powers

- 6.1 Section 101 of the Local Government Act 1972, provides that a local authority may arrange for the discharge of any of its functions by committee, sub-committee or an officer of the authority and also in accordance with the constitution and council procedure rules for the annual meeting.
- 6.2 Section 102 of the Local Government Act 1972 allows a local authority to appoint committees for the purpose of discharging the functions delegated under the provisions of Section 101 above and to establish the terms of reference and also in accordance with the constitution and council procedure rules for the annual meeting.

7 Financial, Risk and Value For Money Implications

There is a small cost for the payment of allowances to chairmen of sub-committees and this will be met from within existing budgets.

8 Implications for Stronger and Safer Communities and Equalities

8.1 Whatever the council does and however it makes decisions, the impact on our communities is of paramount importance.

8.2 The proposals here should not have any adverse impact on our communities or on how the council meets its statutory duties relating to the Equalities Act legislation. Indeed, by having more efficient governance arrangements it is likely that the council will serve its communities even better.

9 Author and Contact Officer

Carol Mundy, Democratic Services Officer

10 Consultees

Liz Elliott, Managing Director
Julie Thomas, Director/Monitoring Officer
Karen Denton, Assistant Director.

11 Background Papers

The council's constitution April 2018 (version 1).

