

Report of the Managing Director**COMMITTEE ARRANGEMENTS, SEAT ALLOCATIONS AND APPOINTMENTS FOR THE MUNICIPAL YEAR 2017-18; CALENDAR OF MEETINGS 2017-19; AND USE OF THE COMMON SEAL FOR THE MUNICIPAL YEAR 2017-18****1 Purpose of Report**

To agree the committee seat allocations and appointments for 2017-18 along with approval of the calendar of meetings and use of the common seal.

2 Executive Summary

The report proposes committee arrangements, seat allocations and appointments for the municipal year 2017-18; seeks approval to the calendar of council and committee meetings from May 2017 until June 2019; the use of the common seal; and notes the appointment of the leader and deputy leader of the council and the leader and deputy leader of the opposition for the municipal year 2017-18.

3 Appendices

- A The allocation of committee seats for 2017-2018;
- B The appointment of standing committees/advisory groups/forums and working parties for 2017-18;
- C The appointment of members to standing committees/advisory groups/forums and working parties for 2017-18;
- D The appointment of lead advisers for 2017-18;
- E The appointment of council representatives to outside organisations for 2017-18;
- F To seek approval to the calendar of committee meetings from June 2017 to June 2019.

4 Proposed Action:**RESOLVE to:**

- 4.1 **agree the committee arrangements, seat allocations and appointments for the municipal year 2017-18 as detailed in appendices A, B, C, D and E;**
- 4.2 **approve the calendar of council and committee meetings for the municipal years 2017-2018 and 2018-2019 as detailed in appendix F;**
- 4.3 **authorise the use of the common seal for the sealing of documents for the municipal year 2017-18.**
- 4.4 **note the appointment of Councillor Martin James Griffiths as leader of the council and Stephen Thomas Partridge-Underwood as deputy leader of the council for the municipal year 2017-18;**
- 4.5 **note the appointment of Councillor Andrew Michael Julian Scarborough as leader of the opposition and Councillor Brian Emerson as deputy leader of the opposition for the municipal year 2017-18;**

5 Background:

- 5.1 In accordance with Articles 2.2.07(c) and 4.1.01(f) of the constitution, it be noted that the administrative group has appointed Councillor Martin James Griffiths as leader of the council and Councillor Stephen Thomas Partridge-Underwood as deputy leader of the council for the municipal year 2017-18;
- 5.2 In accordance with Articles 2.2.07(d) and 4.1.01(g) of the constitution, it be noted that Councillor Andrew Michael Julian Scarborough has been appointed as leader of the opposition and Councillor Brian Emerson as deputy leader of the opposition for the municipal year 2017-18;
- 5.3 Appendices A to F attached set out the appointment of the council's standing committees, advisory groups, forums and working parties along with the appointment of councillors thereto, and the appointment of lead advisers and council representatives on outside organisations. Some small amendments to the lead advisers have been made. The previous roles of "Older People" and "Healthier Communities" have been merged under a new role of "Wellbeing" and an additional lead adviser will be appointed for "Tourism and River Nene Special Protection Area". A review of lead advisers and the need for representation on the outside organisations will be undertaken in year to ensure that these continue to represent the council's priorities going forwards.
- 5.4 The names of the members have been put forward by both political groups for approval by council.
- 5.5 Appendix H seeks approval to the calendar of council and committee meetings for the remaining two years of the four year term of the council from May 2017 to June 2019;
- 5.6 Approval is also sought, in accordance with Article 4.1.01(j) of the constitution, to authorise the use of the common seal for the sealing of documents for the municipal year 2017-18.

6. Legal Powers

- 6.1 Section 101 of the Local Government Act 1972, provides that a local authority may arrange for the discharge of any of its functions by committee, sub-committee or an officer of the authority and also in accordance with the constitution and council procedure rules for the annual meeting.
- 6.2 Section 102 of the Local Government Act 1972 allows a local authority to appoint committees for the purpose of discharging the functions delegated under the provisions of Section 101 above and to establish the terms of reference and also in accordance with the constitution and council procedure rules for the annual meeting.

7 Financial, Risk and Value For Money Implications

There are none.

8 Implications for Stronger and Safer Communities and Equalities

- 8.1 Whatever the council does and however it makes decisions, the impact on our communities is of paramount importance.
- 8.2 The proposals here should not have any adverse impact on our communities or on how the council meets its statutory duties relating to the Equalities Act legislation. Indeed, by having more efficient governance arrangements it is likely that the council will serve its communities even better.

9 Author and Contact Officer

Carol Mundy, Democratic Services Officer

10 Consultees

Leader and Deputy Leader of the Council
Leader and Deputy Leader of the Opposition
Liz Elliott, Managing Director
Bridget Gamble, Director
Julie Thomas, Director
Sue Lyons, Monitoring Officer
Karen Denton, Principal Corporate Support Manager

11 Background Papers

The council's constitution.

