Progress Report on the Corporate Development and Improvement Plan

1 Purpose of Report
1.1 The purpose of this report is to seek the committee’s approval of the delivery of the Council’s Improvement and Development Plan to date and the arrangements for its governance and delivery.
1.2 This report relates to the Council’s objective of ‘Delivering efficient and responsive services’.

2 Executive Summary
2.1 The Improvement and Development Plan has completed its first 90 day target period and is now in its second 90 day target period. All the governance arrangements previously detailed to the Resources Committee are now in place and functioning.

3 Proposed Action:
3.1 the Committee is invited to consider the delivery Council’s Improvement and Development Plan to date plus the arrangements made for its monitoring and implementation and to RESOLVE its agreement with the plan.

4 Background
4.1 During September 2008 The Head of Organisational Development and Head of Performance drew up an action plan to address the various outstanding organisational issues raised by various inspection bodies such as the Audit Commission and the Council’s external Auditors (KPMG) as well as issues identified internally by the Council’s Senior Managers. The intention of the plan was to create a coherent programme of work that could be properly resourced and project managed to bring about the required improvements in a timely manner. This plan was named the Improvement and Development Plan (I & D Plan).
4.2 The I & D Plan was first shared with Members in October 2008 and approved by the Resources Committee at its 11th November 2008 meeting. Subsequently, the Resources Committee approved the governance and delivery arrangements at its 6th January 2009 meeting.
4.3 The projects that formed the Business Transformation Plan (BTP) have been included in the I & D Plan and the staff that worked on these projects
5 Discussion

5.1 The following documents are appended to this report:
   (a) Challenge Board Priority Actions Presentation of the 16th January 2009
   (b) I & D Plan Governance Relationships diagram
   (c) Improvement and Development Plan Revision

5.2 The I & D Plan has mainly achieved the targets set out for the first 90 day period (October through to December 2008). Some actions not completed have been due to the resignation of the Interim Strategic Financial Advisor and the previous Head of Policy. Both these roles have now been subsequently filled.

6 Legal Powers

6.1 Local Government Act 1972

7 Financial and Value For Money Implications

7.1 Effective management of urgent and important activities ensures value for money and optimum deployment of resources.

8 Risk Analysis

<table>
<thead>
<tr>
<th>Nature of risk</th>
<th>Consequences if realised</th>
<th>Likelihood of occurrence</th>
<th>Control measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Targets not achieved</td>
<td>Improvements not delivered in time or to required quality</td>
<td>Low</td>
<td>Regular scrutiny and review of the plan by leading officers and members and invited third parties.</td>
</tr>
<tr>
<td>Targets not appropriate</td>
<td>Improvements not effective or appropriately targeted</td>
<td>Low</td>
<td>Regular scrutiny and review of the plan by leading officers and members and invited third parties.</td>
</tr>
<tr>
<td>Resources not deployed to match priorities described in the plan</td>
<td>Improvements not delivered in time or to required quality</td>
<td>Medium</td>
<td>Review of medium term financial strategy to be used to inform resource allocation</td>
</tr>
</tbody>
</table>

9 Implications for Resources

9.1 Delivery of benefits and outcomes detailed in the plan should lead to efficiencies and increase in the likelihood of attracting resources from stakeholders.
10 Implications for Stronger and Safer Communities

10.1 Delivery of benefits and outcomes detailed in the plan should increase the effectiveness of efforts aimed at forging safer and stronger communities.

11 Implications for Equalities

11.1 Delivery of benefits and outcomes detailed in the plan should result in better outcomes for all people and communities served by the Council.

12 Author and Contact Officer

Graham Stoppani, Head of Performance

13 Consultees

14 Background Papers

14.1 Internal and External Audit Reports