Audit and Performance Committee
Tuesday 15 July 2008 at 7.00pm
Council Chamber, Swanspool House, Doddington Road, Wellingborough, Northamptonshire NN8 1BP

1. Apologies for absence
2. Declarations of interest
3. Confirmation of the minutes of the Audit and Performance Committee meeting held on 26 June 2008
4. Commercial rent collection policy
5. Internal audit update report 2007-08
6. Response to annual audit and inspection letter recommendations
7. Risk management policy and strategy
8. Any other items that the Chairman decides are urgent

Lyn Martin-Bennison
Chief Executive

Date issued: 7 July 2008

Membership: Councillor Callnon (Chairman), Councillor Allebone (Vice Chairman), Councillors Bigley, Crofts, Morrall, Sharp

For further information: Jenn Sawyer 01933 231501 Jsawyer@wellingborough.gov.uk
BOROUGH COUNCIL OF WELLINGBOROUGH

Audit and Performance Committee

15 July 2008

DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT

Councillor

<table>
<thead>
<tr>
<th>Agenda item no</th>
<th>Title</th>
<th>Personal or Personal &amp; Prejudicial</th>
<th>Reason for interest</th>
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Please complete and hand to the committee administrator. You are still required to declare your interest orally at the meeting.

Please see extract from the Code of Conduct on reverse.
Extract from the Code of Conduct

8. (1) A member must regard himself as having a personal interest in any matter if the matter relates to an interest in respect of which notification must be given under paragraphs 13 and 14 below, or if a decision upon it might reasonably be regarded as affecting to a greater extent than other council tax payers, ratepayers, or inhabitants of the authority's area, the well-being or financial position of himself, a relative or a friend or -

(a) any employment or business carried on by such persons;
(b) any person who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
(c) any corporate body in which such persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or
(d) any body listed in sub-paragraphs (a) to (e) of paragraph 14 below in which such persons hold a position of general control or management.

(2) In this paragraph –
(a) "relative" means a spouse, partner, parent, parent-in-law, son, daughter, step-son, step-daughter, child of a partner, brother, sister, grandparent, grandchild, uncle, aunt, nephew, niece, or the spouse or partner of any of the preceding persons; and
(b) "partner" in sub-paragraph (2)(a) above means a member of a couple who live together.

Disclosure of Personal Interests

9. A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Prejudicial Interests

10. (1) Subject to sub-paragraph (2) below, a member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

(2) A member may regard himself as not having a prejudicial interest in a matter if that matter relates to –
(a) another relevant authority of which he is a member;
(b) another public authority in which he holds a position of general control or management;
(c) a body to which he has been appointed or nominated by the authority as its representative;
(d) the housing functions of the authority where the member holds a tenancy or lease with a relevant authority, provided that he does not have arrears of rent with that relevant authority of more than two months, and provided that those functions do not relate particularly to the member's tenancy or lease;
(e) […]
(f) the functions of the authority in respect of statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 where the member is in receipt of, or is entitled to the receipt of such pay from a relevant authority; and
(g) any functions of the authority in respect of an allowance or payment made under sections 173 to 176 of the Local Government Act 1972 or section 18 of the Local Government and Housing Act 1989

Participation in Relation to Disclosed Interests

11. A member with a prejudicial interest in any matter must -

(a) withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the authority's standards committee; and
(b) not seek improperly to influence a decision about that matter.